



## CSLA Student & Emerging Professionals Travel Grant Program Application Form

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Tel.: \_\_\_\_\_

Mailing address: \_\_\_\_\_

### For Students:

Name of school: \_\_\_\_\_

### For Associate/Intern Members:

Name of component association/Associate/intern member since: \_\_\_\_\_

Name of employer: \_\_\_\_\_

My employer has endorsed/approved my travel      YES      NO

My employer has contributed financially to my travel      YES      NO

## Students and Associate/Intern Members Must Complete the Following Sections

### 1. Justification

(In 200 words or less, explain why attending this event is important/relevant to your studies, your professional development, or your career.)

### 2. Budget

Transportation \_\_\_\_\_ \$ + Accommodation: \_\_\_\_\_ \$ =

Amount requested: \_\_\_\_\_ **(maximum \$1 000)**

### 3. Declaration

By signing, I understand that the travel bursary will only be paid when the following documents are supplied to the CSLA by mail or e-mail

- a copy of this form with the final report section completed
- proof of conference registration (receipt) and attendance (a photo on-site)
- proof of enrolment in an eligible university (for students)
- proof of 1<sup>st</sup> or 2<sup>nd</sup> year associate membership with CSLA or a component association (for associates/interns)
- transportation and accommodation receipts
- a confirmed email address for e-transfer.

A receipt of purchase is only required AFTER your application is submitted so you will be reimbursed the correct amount.

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Signature

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Date

### 4. Final Report (To be completed when requesting payment of the grant.)

Explain how your attendance at the event was relevant to your education and career, in 200 words or less: