



CSLA Honorary Membership Guidelines

Purpose

To recognize people other than landscape architects whose achievements of national or international significance or influence have provided valuable and distinguished service to the advancement of landscape architecture and upheld the values of the CSLA.

Note: honorary membership programs exist in the component associations, however, this program is distinct from those component programs. Honorary membership conferred by an association does not trigger an automatic CSLA Honorary Membership (such as Lifetime Membership).

Eligibility

Honorary Members shall be individuals who are not landscape architects but whose achievements are of national or international significance or influence.

Frequency

Up to two Honorary Memberships will be awarded annually. At its discretion, the Board may elect not to choose to confer an Honorary Membership.

Nomination Process

Any CSLA member, CSLA Committee or component association may make nominations for Honorary Membership.

Nominations are to be kept confidential. Nominees should not be made aware of their nominations or asked to participate in the preparation of their nomination materials. The nominee will be asked to present the candidate to the CSLA Board of Directors during a videoconference or in-person meeting (to be scheduled with the Executive Director).

Each nomination to include

- A letter of nomination describing the nominee's qualifications and accomplishments; no more than 2 pages in length
- A biography of the nominee.
- Portrait style photo of the nominee
- A minimum of two and up to five (5) letters of endorsement, one of which must be from another CSLA member, containing specific reasons for their endorsement of the nominee.
- Nominee's contact details – email, address, phone number, etc.

Selection Process

Nominations will be reviewed by the CSLA Board of Directors according to the following criteria, which are to be weighed equally:

1. Contributions to the Profession

- Significant impact on the advancement of landscape architecture through practice, research, or education.
- Demonstrated leadership in promoting landscape architecture at national or international levels.
- Advocacy for sustainable and resilient landscapes in urban and rural environments.

2. Contributions to Society and Public Awareness

- Promoting public appreciation of landscape architecture through writing, media, or public speaking.
- Policy influences that benefit communities, ecological preservation, or urban planning.
- Contributions to improving public spaces, green infrastructure, or environmental stewardship.

3. Ethical and Professional Excellence

- Demonstration of high ethical standards in professional and public life.
- Notable collaborations with landscape architects or related professionals (e.g., urban planners, architects, environmentalists).
- Commitment to diversity, equity, and inclusion in shaping landscapes and public spaces.

4. Recognition and Achievements

- Awards, honors, or distinctions related to landscape architecture, design, or environmental planning.
- Significant publications, research, or projects that have influenced the profession.
- Endorsements from recognized professionals, institutions, or government agencies.

5. Service to the Association or Related Fields

- Active engagement with the professional association through advocacy, mentorship, or sponsorship.
- Support for landscape architecture education, scholarships, or emerging professionals.
- Involvement in interdisciplinary efforts that align with the goals of the CSLA.

Guidelines regarding Removal of Honorary Membership

At its discretion, the CSLA Board of Directors may revoke honorary membership to maintain integrity, uphold ethical standards, and protect the association's reputation.

1. *Grounds for Revocation*

An individual's honorary membership may be revoked if they engage in:

- Ethical Violations – Actions that contradict the association's code of ethics, such as fraud, corruption, or professional misconduct.
- Criminal Activity – Conviction of a serious crime that brings disrepute to the profession or the association.
- Public Conduct Detrimental to the Profession – Behavior (public statements, actions, or affiliations) that significantly harms the reputation of landscape architecture.
- Violation of Association Policies – Any breach of the association's bylaws, policies, or standards of professional conduct.
- Misrepresentation or Fraudulent Claims – If the honorary member misrepresented their qualifications or achievements in a way that led to their recognition.

2. *Review and Investigation Process*

- Complaint Submission – A formal complaint or concern is submitted to the association's president and executive director.
- Preliminary Assessment – The association determines whether the allegations warrant further investigation.
- Investigation – A review panel composed of four Board Members and the Executive Director examines evidence, may conduct interviews, and allows the honorary member to provide a defense. The review panel then makes a recommendation to the Board.
- Decision-Making – The CSLA Board votes on the recommendation based on findings.
- Notification – The honorary member is formally informed of the decision and any appeals process.

3. *Appeal Process*

The individual has the right to appeal the decision within two months of the decision.

4. *Public Communication and Records*

The association will update its records to reflect the revocation, ensuring clarity for future reference and will communicate the decision to the membership.

Deadline

There is no deadline. Applications may be received at any time.

Application

The following must be submitted in a zipped folder to executive-director@csla-aapc.ca, and addressed to the CSLA Board of Directors:

- A letter of nomination describing the nominee's qualifications and accomplishments; no more than 2 pages in length
- A biography of the nominee.
- Portrait style photo of the nominee

- A minimum of two and up to five (5) letters of endorsement, one of which must be from another CSLA member, containing specific reasons for their endorsement of the nominee.

- Nominee's contact details – email, address, phone number, etc.