

## Schwabenbauer Award Nomination Guidelines and Form

<b>Purpose</b>	<p>The Schwabenbauer Award is bestowed upon members of the CSLA in recognition of their unselfish and devoted service to the CSLA at the national level over a period of not less than five years.</p> <p>The Schwabenbauer Award will be awarded to an individual who exemplifies the qualities by service to the CSLA by demonstrating:</p> <ul style="list-style-type: none"> <li>o contributions that have had a substantial meaningful impact on the CSLA as an organization, and/or to the membership;</li> <li>o involvement in the CSLA Congress;</li> <li>o leadership at the component level;</li> <li>o advancement of the CSLA through the nominees' professional and personal contributions; and</li> <li>o a passion and enthusiasm for the profession of landscape architecture.</li> </ul>
<b>Eligibility</b>	<p>The individual must be:</p> <ul style="list-style-type: none"> <li>o a landscape architect, and</li> <li>o a member of the CSLA.</li> </ul> <p><b>INELIGIBLE CANDIDATES</b></p> <p>Current members of the CSLA Board of Directors.</p> <p><b>RESTRICTIONS</b></p> <p>An individual may receive only one Schwabenbauer Award in their lifetime.</p>
<b>Frequency</b>	One Schwabenbauer Award may be presented annually.
<b>Nomination</b>	Nominations may be made by any member of the CSLA (other than the nominee), any component organization of the CSLA, or by any associated organization of the CSLA.
<b>Deadline</b>	<b>Nominations must be received at the CSLA office by 4 p.m. (EDT) on February 22<sup>nd</sup>, 2019.</b>
<b>Selection Criteria</b>	<p>Each nomination is judged for the success with which the nomination package demonstrates the candidate's service and contribution to the CSLA.</p> <p>The CSLA Board of Directors retains the right to request additional information on candidates as deemed necessary during deliberations.</p> <p>The CSLA Board of Directors will review all nominations and make the final selection.</p>
<b>Announcement and Presentation</b>	<p>The Award recipient is notified by the President and invited to attend the CSLA Annual Congress Dinner where the Schwabenbauer Award will be awarded.</p> <p>Announcement of the President's Award will be made in the CSLA Bulletin, and by media release and through other CSLA communications methods. By accepting the award, the candidate agrees to allow the CSLA to use their image in the promotion of the Recognition Awards.</p>



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Canadian Society of Landscape Architects  
Association des architectes paysagistes du Canada

## NOMINATION FORM FOR THE SCHWABENBAUER AWARD

<b>Name (nominee):</b>	
<b>Address (nominee):</b>	
<b>Tel and email (nominee);</b>	
<b>Nominated by:</b>	
<b>Address (nominator):</b>	
<b>Tel and email (nominator):</b>	
<b>Checklist</b>	<p>The Nomination package must be sent in a single .pdf file to the CSLA's Executive Director by email at <a href="mailto:executive-director@csla-aapc.ca">executive-director@csla-aapc.ca</a> and include the following:</p> <ul style="list-style-type: none"><li>o the Schwabenbauer Award Nomination Form</li><li>o a cover letter of nomination (no more than five pages in length) describing the qualifications of the nominee to receive the Award, describing the nominees contributions to the CSLA and demonstrating how their service meets the purpose of the award;</li><li>o a photo of the nominee (in .jpg format);</li><li>o additional supporting materials (to a maximum of 15 pages) that clearly demonstrate the nominees contributions to the CSLA; and,</li><li>o a minimum of three (3) and a maximum of five (5) letters of endorsement.</li></ul>