

DRAFT MINUTES

CSLA Board of Directors

Thursday, January 11th, 2017

Present: Michelle Legault, Natalie Goulet-Sorenson, Nastaran Moradinejad, Arnis Budrevics, Trevor Tumach, Margaret Ferguson, Sarah Culp, Hope Parnham, Kathy Dunster, Vincent Asselin, Monica Giesbrecht, Cameron DeLong

Regrets: Gordon Smith, Jean Landry

No.:	Item:	Report	Time
1	Call to Order and Welcome	V. Asselin	2 min
2	Conflict of Interest Statement Regarding the agenda for today's meeting, does any member of the board have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the CSLA? If so, please declare the conflict.	V. Asselin	2 min
3	Approval of Proposed Agenda MOTION 2018-1-1: To approve the agenda as proposed. Moved by Trevor Tumach and seconded by Kathy Dunster. Motion unanimously approved.	V. Asselin	2 min
4	Approval of the Minutes of the Last Meeting 6a) should be revised to read: Finance Committee Chair expressed his ongoing concern of the poor financial management of the WDSO 2017 World Congress and reported that the worst-case scenario for loss of the 2017 Congress is \$10,000 (TBC). These losses must therefore expensed either from the 2017 budget or the UNA once final figures have been tallied. MOTION 2018-1-2: To approve the minutes of the December 14th, 2017, meeting as modified. Moved by Arnis Budrevics and seconded by Kathy Dunster, Motion unanimously approved.	V. Asselin	2 min
4	Business Arising from the Minutes of the Last Meeting <ol style="list-style-type: none"> 1. Committee Review: Committees are in the process of being re-structured and a committee manual is being developed. A standardized template for committee reporting was also developed. ONGOING 2. Advocacy Committee in Bylaws: Consulted with lawyer who suggested not including the advocacy committee in the by-laws, but rather, eventually including a line about the CSLA's mission in an introductory position in the bylaws. ONGOING 		

	<p>3. Corporate Sponsorship Program: To be further developed by the membership committee. ONGOING</p> <p>4. ASLA Strategy: Strategies incorporated into CSLA systems, and a letter to ASLA being drafted for discussion during the President’s Council meetings in San Diego in January 2018. ONGOING</p> <p>5. FCM Strategy: Elements of the strategy incorporated in the work of the advocacy committee, for example, Monica Giesbrecht, Lois Ross and Colleen Mercer Clarke attending the Sustainability Conference. ONGOING</p> <p>6. Budget Brief: Was circulated to MPs visited by Board members, and to other contacts within the government. ONGOING</p> <p>7. Strategic Plan 2018-20: See agenda item further. ONGOING</p> <p>8. LACF Letter of Understanding: submitted to LACF, waiting for their response. ONGOING</p> <p>9. College of Fellows Pin: in production. ONGOING</p> <p>10. Qualifications-Based Procurement: tabled to April 2018 Board meeting. ONGOING</p> <p>11. Reciprocity Agreement: Letter drafted for components and BCSLA asking for feedback on the necessity, the validity and the workability of the agreement. ONGOING</p> <p>12. CE Survey: Results will be circulated in the next week. ONGOING</p> <p>13. Awards of Excellence Associate Member Eligibility: tabled to the April 2018 Board Meeting. ONGOING</p>		
5	<p>Nominating Committee</p> <p>Two members have agreed to stand: Laureen Snook, SALA and Glenn O’Connor, OALA, and Vincent Asselin thanked Gordon Smith for his work on the nominating committee.</p> <p>MOTION 2018-1-3: That Laureen Snook and Glenn O’Connor’s names be allowed to stand for the position of 2018 CSLA President Elect. Moved by Nastaran Moradinejad and seconded by Sarah Culp. Motion approved with one abstention (Trevor Tumach).</p>	G. Smith	10 min
6	<p>Advocacy Committee Terms of Reference and Action Plan</p> <p>MOTION 2018-1-4: That the Advocacy Committee’s Terms of Reference and Action Plan be approved as presented. Moved by Monica Giesbrecht and seconded by Nastran Moradinejad. Motion unanimously approved.</p>	M. Giesbrecht	10 min
7	<p>National Historic Person</p> <p>Kathy Dunster suggests that Humphrey Carver would be a suitable candidate, and the group agreed that we should suggest names every few years. We should also consider the historic sites and suggest any missing sites which are important to landscape architecture in Canada. We should ask Parks Canada to include landscape architecture in their criteria and guidelines.</p> <p>MOTION 2018-1-5: That the CSLA submits a nomination for Humphrey Carver and Frederick Todd as a person of national historic significance. Moved by Kathy Dunster and seconded by Margaret Ferguson. Motion unanimously approved.</p>	G. Smith	10 min

8	<p>Bylaw Review for 2018</p> <p>Change the word 'corporation' for the word 'Society'. Members noted that the revised language gave the finance committee a different role and purview over insurance matters. Members suggested adding 9.1.1 add the finance committee to the list of committees, remove 'independent' as it refers to members of the Board in section 9.1.6. Move the definition of 'independent directors' to the definitions in section 1 and remove 'independent' as it applies to the directors in section 9.1.6.</p> <p>MOTION 2018-1-6: That the draft CSLA bylaws be approved as amended for presentation to the AGM. Moved by Nastaran Moradinejad and seconded by Kathy Dunster. Motion unanimously approved.</p>	M. Legault	10 min
9	<p>Update: World Design Summit Organization and Communications Strategy</p> <p>Members of the Board support the Executive Director in communicating with members who have not had their tickets, etc, reimbursed by the WDSO.</p> <p>Michelle provided an update on the proposed and potential bankruptcy of the WDSO, noting that we are owed \$10,000, and that Michelle has filed a claim on behalf of the CSLA.</p>	M. Legault and V. Asselin	15 min
10	<p>Adjournment</p> <p>The meeting adjourned at 1:54 p.m.</p>	All	