

## Community Service Award Nomination Guidelines and Form

<p><b>Purpose</b></p>	<p>The CSLA Community Service Awards recognizes individuals, public agencies and community groups who have contributed significantly to environmental responsibility, to the Canadian Society of Landscape Architects, or to the profession.</p> <p>These awards provide an opportunity to develop awareness of others who share the CSLA's goals and to promote the profession's commitment to environmental sustainability and-or shares the mission of the CSLA which is advancing the art, the science and the practice of landscape architecture.</p> <p>Nominations may be for community service centered on activities at the provincial or national level.</p>
<p><b>Eligibility</b></p>	<p>The following are eligible for this award:</p> <ul style="list-style-type: none"> <li>○ individuals,</li> <li>○ public agencies, and</li> <li>○ community groups.</li> </ul> <p>INELIGIBLE CANDIDATES</p> <p>Current members of the CSLA Board of Directors.</p> <p>RESTRICTIONS</p> <ul style="list-style-type: none"> <li>○ An individual or organization may receive only one Community Service Award.</li> <li>○ Nominees may not self-nominate for this award.</li> </ul>
<p><b>Frequency</b></p>	<p>A maximum of one Community Service Award may be awarded annually.</p>
<p><b>Nomination and Selection</b></p>	<p>Nominations may be submitted by:</p> <ul style="list-style-type: none"> <li>○ a CSLA Board Member,</li> <li>○ a CSLA member (all categories),</li> <li>○ the CSLA Congress Planning Committee,</li> <li>○ a CSLA Component Association,</li> <li>○ any related professional organization of the CSLA.</li> </ul> <p>The CSLA Board of Directors will review the nominations and make a recommendation as to which nominees should receive an award. Each nomination is judged by the Board of Directors for the success with which the nomination package demonstrates the candidate's achievements and contributions. The CSLA Board of Directors retains the right to request additional information as deemed necessary during deliberations.</p>
<p><b>Deadline</b></p>	<p><b>Nominations must be received at the CSLA office by 4 p.m. (EDT) on 5 April 2023.</b></p>
<p><b>Announcement and Presentation</b></p>	<p>The Award recipient is notified by the President and invited to attend the CSLA Annual Congress Awards Gala where the award is to be presented.</p> <p>Announcement of the Community Service Award will be made in the CSLA Bulletin, by media release, in LP magazine, and through other CSLA communications methods. By accepting the award, the candidate agrees to allow the CSLA to use their image in the promotion of the Recognition Awards.</p>



**CSLA | AAPC**

Canadian Society of Landscape Architects  
Association des architectes paysagistes du Canada

**NOMINATION FORM FOR THE COMMUNITY SERVICE AWARD**

Name  
(nominee):

Address  
(nominee):

Tel. and Email  
(nominee):

Nominated by:

Address  
(nominator\_):

Tel. and Email  
(nominator):

**Checklist:**

The Nomination package must include the following:

- the completed Community Service Award Nomination form
- a letter of nomination describing the qualifications of the nominee to receive the award (no more than five pages in length)
- a .jpg image of the nominee, or a company logo
- two (2) letters of endorsement.

**Please address nomination packages as follows:**

Board of Directors  
Canadian Society of Landscape Architects  
12 Forillon, Ottawa, Ontario, Canada, K2M 2W5

**And send by email in a single .pdf document to:** [executive-director@csla-aapc.ca](mailto:executive-director@csla-aapc.ca)