



CSLA/AAPC
BOARD OF GOVERNORS MEETING
Minutes
November 22 & 23, 2002
Vancouver, BC

Present

Andre Schwabenbauer, President
Colleen Mercer Clarke, President-elect
Adrienne Brown, BCSLA
Alex Borowiecka, NWTALA
Garry Carson, AALA
Cam Patterson, SALA

Cynthia Cohlmeier, MALA
David Leinster, OALA
Myke Hodgins, AAPQ
Peter Klynstra, APALA
Jim Floyd, NLALA
Fran Pauzé, Executive Director

1. Call to Order

The President, Andre Schwabenbauer called the meeting to order and welcomed everyone to Vancouver.

2. Approval of Agenda

The President asked if there were any comments or additions to the agenda. Additional items were added to item 23, Other Business.

Motion 2002-4-1

Moved by Jim Floyd, seconded by Myke Hodgins, that “the agenda be approved as revised.”

Motion carried, none opposed

3. Approval of Minutes of Previous Meeting Sept.11, 2002

The President asked if there were any items of concern or required amendments in the Minutes.

Motion 2002-4-2

Moved by Colleen Mercer Clarke, seconded by Adrienne Brown “that the Minutes of the September 11, 2002 meeting the CSLA BoG be approved as submitted.”

Motion carried, none opposed

4. Review of Action Items from Previous Meeting

The President reviewed the Action items from the September meeting. Many of the items are included as specific items on the agenda.

Governance

Cynthia Cohlmeier advised that Barry Yanchyshyn is working on the survey and will report back to her.

Membership categories

Cam Patterson has received some responses from the components. He will continue to work with Fran Pauzé to compile this information. BoG members are encouraged to send in the information.

CLARB/ President’s Council

The proposed fall meeting was cancelled but CSLA has received an invitation to participate in the council in February and the President and President-elect plan to attend.

IDM

Myke Hodgins inquired with IDM as to whether they would agree to provide funds for the CD-ROM for the IFLA WC. They have declined as the funds are specifically intended for projects in the Montreal region.

Approved, February 26, 2003

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Professional Awards Program

Cynthia Cohlmeier confirmed that the Prairie region representative for the jury this year is Roger Green from Saskatchewan.

BCSLA will advise who their representative is as soon as the selection takes place.

5. President's Report

The President advised the board that most of the items he is working on are included on the agenda.

6. Executive Director's Report

The Executive Director provided a written report to inform the Board of events since the September 2002 meeting. The Bulletin continues to go out on a monthly basis. Fran Pauzé asked for BoG input on a regular basis and with information of interest including news items, project information and member news. Items should be 2-3 paragraphs in length.

ACTION

Fran Pauzé will develop a schedule for BoG contributions to the Bulletin running from west to east beginning with BC in January. A disclaimer will be added indicating that opinions expressed are those of the author and not necessarily those of the Canadian Society of Landscape Architects.

Available Funding

Fran Pauzé has inquired with Heritage Canada as to funding for L-P. This is available and the application deadline is October 1. Fran has also researched funding from Industry Canada for translation but to date has not been able to establish what programs may be available.

ACTION

Colleen Mercer Clarke noted that she has a contact at Industry Canada and will pursue this information.

The liability insurance discussed in September is now in place.

Member Certificates

These are ordered twice per year- spring and fall. Notice is sent to all component offices prior to the order requesting information on all new members. Certificates are free to full members who have not received them. A database of certificates and numbers has been established to avoid duplication. There is a charge for replacement certificates.

IFLA

CSLA now has a GST number and will therefore be required to charge GST on all sales, and advertising charges. GST is not payable on dues paid to professional associations. MasterCard and VISA services will be provided for the IFLA World Congress.

7. 2002 Financial Report

The Executive Director submitted a report and provided information on variances from the 2002 Budget. A surplus is anticipated for the 2002 year-end.

Revenue

Congress 2000 in Ottawa has forwarded the CSLA share of profits in the amount of \$2450.00
AAPQ has forwarded their portion of the loss-incurred from Congress 2001 in the amount of \$9484.00
Component dues are up to date.

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The Bulletin revenue will fall short of the budget target due to the switch to electronic format. L-P advertising revenues did not meet budget. Two issues were produced in 2002.

Current investments total \$36,663.00

Expenses

The Bulletin will be under budget due to the changes noted above.

Two issues only of L-P have been produced this year due to the shortfall in advertising revenues.

The Annual report is over budget - this item and its means of delivery are under review.

Internet charges will slightly exceed budget. This is in part due to a virus protection program offered by the ISP.

The Roster revenue budgeted will likely fall short due to decreased advertising revenues.

The CSLA is currently in a good financial position.

David Leinster inquired whether CSLA has investigated charging GST on dues and therefore being able to claim back GST paid. Non-profit associations who receive government funding are entitled to claim back a portion of GST paid. However, as CSLA receives no government funding, we cannot claim back GST unless we charge it.

ACTION

Fran Pauzé will investigate whether charging GST on dues would be beneficial to CSLA. As well, she will investigate what GST rebates are available to CSLA.

8. Budget 2003-2004

Colleen Mercer Clarke presented the draft budget for the Board's analysis. She noted that in going over the budget she examined the overall presentation and determined that a review was needed. She described the separations and changes and indicated that it is a work in progress and that Board input is required.

Changes to the Professional Awards Program budget were noted, as were the overall improvements in the program with the help of Alan Tate and Philippa Alexiuk. Colleen Mercer Clarke reported that the format and presentation of the Annual report are under review and that this may be done electronically in the future. Fran Pauzé will investigate this possibility.

The amount included for Education is considered minimal and CSLA's role in Continuing Education was discussed. This role is described as a leadership role in which CSLA can assist smaller components in networking and obtaining information on available continuing education.

Discussion ensued as to the allocation for Outreach. Both the OALA and BCSLA expressed concerns about the minimal amount allotted to this item. Colleen Mercer Clarke indicated that CSLA will work on a new method of presenting financial information to include revenue and expenses shown by program.

A final budget will be approved by the board via teleconference pending selection of a new publisher for L-P Magazine and resolution of contract negotiations with the Executive Director.

9. Reserve Fund

The report presented by the Task Force in 2001 was circulated to the BoG members. This report recommended that the CSLA establish a goal of \$75,000.00 (approximately one third of the annual budget) for the Reserve Fund.

Fran Pauzé indicated that a surplus is projected for 2002 and some of these funds could be directed to the reserve fund.

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Colleen Mercer Clarke stated that with revisions to the 2003-2004 Budget, an allocation will be included for the Reserve Fund.

The financial statements will be adjusted to show the Actual amount of GIC's in the Reserve Fund and not with accrued interest as presently shown.

10. L-P

Following the last BoG meeting, CSLA pursued the agreement with Azure, but had not as yet finalized it. Recently an unsolicited proposal was received from MediaEdge, a firm specializing in publications for non – profit organizations.

The President stated that revenues from advertising have fallen short in the past and there is no guarantee they will increase in the future. Revenues are critical to the success of the magazine, especially with the proposed 4 issues per year for 2004.

Information on the proposal from Media Edge was presented to the BoG. Media Edge proposes to publish the magazine four times per year at no cost to Canadian Society of Landscape Architects. This could provide an alternate means to continue the magazine. Details would need clarification.

There is concern as to the quality of publication and there is a consensus that L-P must be a publication of which members are proud. This is a key tool with which the CSLA can communicate with members. However, CSLA's means are limited and the magazine must not exhaust available resources at the expense of other programs.

Myke Hodgins stated that there is no clear comparison between the MediaEdge and Azure proposals and requested more information on the financial aspects of the two proposals. He indicated that the new publication must be improved to maintain AAPQ support.

David Leinster established that CSLA must look very carefully at all aspects and allocation of budget priorities. The OALA supports L-P but there is concern re the financial aspects.

Colleen Mercer Clarke stated that the CSLA could hire an editor and retain control of content.

Andre Schwabenbauer noted that MediaEdge would provide more copies of L-P to be available for Outreach.

Motion 2002-4-3

Moved by David Leinster & seconded by Myke Hodgins “that Excom proceed with further investigation and negotiations with MediaEdge on graphic and contract issues and that this investigation be completed by Dec. 20.”

Motion carried

Colleen Mercer Clarke indicated that CSLA must resolve the issue of the magazine prior to finalizing the 2003 budget.

11. Strategic Plan

Colleen Mercer Clarke outlined her view of planning strategically. She indicated that a strategic plan assumes a changing environment and that the plan should be dynamic, inclusive and participatory. This should begin with examination of the existing Mission and Vision statements. The CSLA must be challenged to take on issues and the plan must define the goals and how to achieve them. The management of resources in terms of priorities is essential.

David Leinster indicated that it is clear from the membership that the mandate of the CSLA is outreach and promotion of the profession and that most of the emphasis should be on these issues.

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The goal of establishing links with other professions is discussed, as is the possibility of establishing new categories of full members.

Myke Hodgins noted that AAPQ is changing its membership categories to be more inclusive. Adrienne Brown & David Leinster said that BCSLA & OALA are also considering this.

Motion 2002-4-4

Moved by Myke Hodgins seconded by Cam Patterson “that the CSLA Board of Governors will undertake a process of Strategic planning for 2002-2005.”

Motion carried

ACTION

Colleen Mercer Clarke will work with David Leinster and Cynthia Cohlmeier and will report back to the BoG before the next meeting in February 2003.

12. Reciprocity

Andre Schwabenbauer thanked Adrienne Brown for her work on the report sent to the board on Reciprocity. Adrienne Brown presented a new version of her report and information on licensure. Adrienne Brown relayed information that reciprocity exists in Europe in that there is a wide agreement that governs almost all EU countries. She is conducting research into where licensing is done and announced that BCSLA will submit a paper for the IFLA World Congress and hopefully stage a workshop on this similar to the Growing the Profession workshop done in Montreal in 2001.

Adrienne Brown proposed that CSLA develop information to build a demographic database based on gender, age, degree earned and whether LARE qualified or not. She believes this information would be useful to give information on who our members are and predict trends with statistics to back up.

Colleen Mercer Clarke noted that the LABOK survey could provide some of this information.

Motion 2002-4-5

Moved by Adrienne Brown and seconded by Jim Floyd “that BoG members go back to their components to obtain this information for a database. BCSLA will provide details of the required information by Jan. 31, 2003.”

Motion carried, none opposed

David Leinster suggested that some questions for the survey regarding place of birth could be inappropriate. The wording will specify “Province of birth” or “Other”.

ACTION

Adrienne Brown will draft the questionnaire that will then be submitted to BoG by Dec. 21, 2002 and upon approval will be included in the February CSLA Bulletin to members.

The larger issue of standards was discussed. It was noted that the CLARB may be viewed by many new, and established members of the profession in Canada (especially those which have been certified through the CLARB) as the best way to establish common standards for entry to the profession. Peter Klynstra noted that in its recent initiatives the CLARB has begun work towards making its process more internationally accepted. Colleen Mercer Clarke noted that if components of the CSLA continue to use the CLARB process as a basis for

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certification of landscape architects, there could be increasing concerns over the level of influence the CSLA could bring to bear on the standards for administration to the profession in Canada. .

Andre Schwabenbauer proposed in a recent EXCOM meeting that CSLA should work towards the development of a Canadian exam. He proposed that CSLA work to standardize requirements, provide mentorship and create a Canadian professional practice exam. The components can then choose which process they wish to use. CSLA will sanction the exam as one of the acceptable tools for assessing the qualifications of applicants to the profession. He noted that although provision of a Canadian exam would not necessarily solve the issues associated with whether or not to adopt the LARE, it would offer component associations an alternative which is not currently available. He also noted that the CSLA should work with the Canadian Universities to ensure that program content does not become overly responsive to meeting the needs of the CLARB process.

David Leinster agreed that it would be very interesting to create a Canadian exam but that a strategy and a strong case is needed to make the change. Research into existing exams for engineers and architects would provide valuable information.

Colleen Mercer Clarke stated that the CSLA must be concerned that continued application of the CLARB process in this country does not indirectly define the scope of the profession as practiced in Canada, and/or lead to a narrowing of both the content of university programs, and the preparation of new graduates in the wide range of skills that the profession requires."

Adrienne Brown said that CLARB is looking at changing the LARE to be broader and thus widen the gate.

Jim Floyd said that the LARE is a defensible examination process.

Colleen Mercer Clarke said that if CSLA can provide a standardized national entrance exam, components would have an alternative to the LARE, that should satisfy the issues associated with reciprocity between provinces and territories. It was noted that although the LARE offers increased mobility to those members of the profession wishing to work in the United States, the first priority of the CSLA must be to ensure the quality of the profession and its mobility within Canada. Many members in this country do not contemplate working in or emigration to the US.

Peter Klynstra queried why we would limit access to membership - there should be multiple gates.

Garry Carson indicated that he would embrace the notion of a Canadian exam.

Colleen Mercer Clarke then suggested that the BoG consider three possible gates to CSLA membership that would include:

1. An accredited degree and a written exam – either the CSLA National Exam (proposed) or the CLARB/LARE;
2. A related degree and experience and the CLARB/LARE
3. Years of apprenticeship in a CSLA component apprenticeship program and the CLARB/LARE.

Cynthia Cohlmeier suggested that the CSLA and its members increase its commitment to working with students in the landscape architecture programs to involve them more fully in the profession. This could include the development of mentorship relationships.

Adrienne Brown noted that BCSLA had attempted mentor programs but many students did not participate.

Myke Hodgins said it had also been attempted with AAPQ and that it could be difficult to establish dialogue with students.

Garry Carson noted that there is an increasing demand for graduates at the BLA level in the profession in Canada and expressed a concern over the loss of BLA programs in favour of MLA programs at most Canadian

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Universities. He also noted the excellent training being received at NAIT, the one LAT program in the Country, whose graduates have much of the technical skills training also required for the BLA programs.

Motion 2002-4-6

Moved by Myke Hodgins and seconded by Jim Floyd” that CSLA will develop a national strategy for professional certification.”

Motion carried

ACTION

Adrienne Brown will work on developing the strategy with the assistance of Jim Floyd.

She proposed that if components are pursuing title acts, perhaps those who already have title acts should assist the other components in obtaining them.

13. Governance

Cynthia Cohlmeier will contact Barry Yanchyshyn for more information on the status of his report and modifications.

Adrienne Brown sent a report to the BoG on the Governance report in July suggesting that the Board consider some changes to procedures as follows:

- ◆ that the BoG hold monthly teleconferences on a set day and time to create a predictable schedule
- ◆ that minutes of Excom meetings be circulated to the BoG
- ◆ that email messages from the Executive Director be circulated as a package on a specific day of each week

Myke Hodgins provided background on the evolution of the BoG in the past three years and stated that with limited volunteer time and the huge amount that was required for Congress 2001 much improvement in Board operations has taken place.

Several Board members expressed concerns about increasing the number of teleconferences held by the BoG.

There wasn't any support for monthly meetings so Adrienne suggested every other month be considered (total 4 per year in addition to 2 “face to face” meetings). The Executive Committee said they would take this under advisement.

14. Membership

Cam Patterson is working with Fran Pauzé on a report that will show the commonalties in membership categories between components. An analysis is required to tabulate this information. The report will be sent out prior to the next BoG meeting.

15. Executive Director Review

Motion 2002-4-7

Moved by Cam Patterson and seconded by David Leinster “that the CSLA will renew the contract of the Executive Director, Fran Pauzé for a period of two years to Dec. 31, 2004, as per the terms of her proposal dated November 10, 2002. This proposal provides a 5% increase of the base amount and a rental increase of \$24.00 per month. ”

Motion carried

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ACTION

Excom will provide Fran Pauzé with a written synopsis of the Board's discussions and recommendations and Andre Schwabenbauer will execute a new contract with Fran Pauzé.

Saturday November 23, 2002

16. IFLA

Jim Taylor submitted a written report describing IFLA activities including the Congress held in Latvia in October, which he attended.

The President, Andre Schwabenbauer announced that Jim Taylor was elected Vice President of the Western region of IFLA. The V.P for the eastern region is from Australia and the incoming President is from Columbia.

16. (a) World Congress

Andre Schwabenbauer gave an update on preparations for the World Congress in Calgary in May 2003. He said AALA support is very strong. There are nine planning committees which involve all Calgary AALA members as well as many members from Edmonton.

A total of 72 papers could be presented and 6 keynote speakers have been engaged.

Break even for the Congress is 350 delegates and the organizers are optimistic that we will surpass this registration.

There are three rates available including an Early early bird rate - in effect until January 15, 2003.

This rate will be available for all volunteers for the duration of the registration period.

Myke Hodgins asked if there would be simultaneous translation for any of the sessions. There will not be, however CSLA material has been sent out in French & English.

The President noted that the official language of IFLA is English and that all IFLA conferences and materials are in English only.

The goal for sponsorship is \$100,000.00 and the committee is optimistic that this is achievable.

Trade show goal is 125 booths and the organizing committee approached 200 booths at the ASLA congress in San José, CA.

Garry Carson spoke of the Toast to Canada event to be held at the opening reception. He encouraged all components to participate in this opportunity to showcase Canada to all delegates. There is no specific format fixed but the concept is to give a cross-country flavour highlighting regional culture.

AAPQ, BCSLA & OALA expressed their support for the event.

APALA, NWTALA and NLALA will research possible support and all were encouraged to engage the assistance of Tourism offices in their regions.

ACTION

BoG reps will provide feedback to Garry Carson on their participation in "Toast to Canada" by Dec. 21, 2002.

ACTION

Garry Carson will co-ordinate the preparation of an information package for the components on the event.

17. Website- Communications

Website

Colleen Mercer Clarke reported that the Website revisions will commence. As well, she is working with Fran Pauzé on development of the Members only page and continuing to explore options for expanding the use of the website as a dynamic communication tool for CSLA members and others

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ACTION

Fran Pauzé to research the costs involved in increasing the size of the Website with our Web host.

Input is sought from BoG members as to what they want included on the Members Only page. The CSLA Members only page should be accessible by password.

Adrienne Brown suggested the site should dovetail with component sites.

Peter Klynstra suggested the site should expand beyond Award winning projects.

Myke Hodgins proposed the creation of an archive of projects to give members and the general public information. This would provide details on projects of interest in regions across Canada.

ACTION

Myke Hodgins will work on developing the archive. He will inquire with IDM for funding for the project.

ACTION

Fran Pauzé will inquire with Heritage Canada for funding for Website development.

Colleen Mercer Clarke proposed the development of a one-page post card format with information on landscape architecture. It should include the Mission statement of Canadian Society of Landscape Architects.

ACTION

Garry Carson will forward information to Colleen on the cost of the IFLA World Congress card.

ACTION

Fran Pauzé will research available funding and approach LACF for matching funds.

ACTION

Myke Hodgins & Adrienne Brown will work together on development of this information piece and plan to have a finished product in time for IFLA World Congress.

18. Professional Awards Program

The President reported that the Submission requirements were revised and posted to the Website.

There are outstanding items regarding changes to the requirements which should be addressed by the Awards Committee. The process by which the changes were made to date was not satisfactory to some components in that the requests did not receive enough consideration and timing was inadequate to do this.

Peter Klynstra noted that APALA suggested simplifying the requirements to be modeled on those currently used by the CIP (Planners) and that he received an unacceptable answer to his email re submissions.

Myke Hodgins stated that the panels included now are the best way for the jury to review submissions and elimination of these would make the jurying much more difficult.

Fran Pauzé noted that the concerns regarding the set up of the display have been addressed in that all panels will now clearly indicate how to display, and all panels will be identified and numbered

Andre Schwabenbauer proposed that he will prepare a summary of the issues that are outstanding and will solicit input from the Board and will then review the list with Alan Tate in late February.

Motion 2002-4-8

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Moved by David Leinster and seconded by Myke Hodgins, "that CSLA congratulate Alan Tate and his committee for the smooth operations of the Professional Awards Program and that the CSLA BoG looks forward to working together with the committee to refine the program."

Motion carried

ACTION

Andre Schwabenbauer will write a letter to Alan Tate thanking him and the committee on behalf of the CSLA BoG. Andre Schwabenbauer will prepare a discussion paper.

ACTION

Excom to prepare letters of appreciation to be sent to all committee chairs before year-end.

19. Landscape Architecture Week

Cynthia Cohlmeier reported that MALA has discussed this and determined that they will work on it for 2004. Adrienne Brown reported that there is an informal event now in BC. The President suggested that the item be removed from current business as no one has stepped forward to champion this event.

20. This Land

Jim Floyd presented a report on the current status of the documentary to the BoG. The committee requesting support for printing costs of approximately \$3200.00 in order to produce a brochure for fund raising purposes which is now in a draft stage. The committee is also requesting that each component provide 10 names or firms that can be solicited for funds. There was discussion as to CSLA's prior support and the provision that all monies from CSLA be matched by other funds.

ACTION

Fran Pauzé to research previous BoG meeting minutes for information on CSLA commitment. Fran Pauzé to compile and forward this information to BoG.

Adrienne Brown asked for info on a business plan and also inquired what the timeline for the documentary is. Colleen Mercer Clarke noted that although \$60,000 has been spent so far no actual product has been created. Jim Floyd noted that an earlier trailer was made. BoG representatives said that they were uncomfortable with committing members of the CSLA BoG to roles in fund raising for the documentary. Myke Hodgins said that the project had been at arms length from CSLA and that should the BoG become actively involved in the fund raising, this relationship would change, or would be perceived to have changed. Andre Schwabenbauer noted that there is now a major fundraising campaign in operation for IFLA World Congress and that the proposed fund raising for the documentary could conflict with this.

Motion 2002-4-9

Moved by Adrienne Brown and seconded by Myke Hodgins, " that CSLA advance the requested \$3288 from the 2002 budget if this is in compliance with the Minutes from prior CSLA BoG meetings"

Motion carried

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21. Errors & Omissions Insurance

Fran Pauzé presented a report to the BoG.

Research is ongoing and Fran Pauzé hopes to provide a formal proposal prior to year-end. This will be reviewed by the BoG prior to it being sent out to the membership.

Adrienne Brown suggested that BCSLA member Jay Lazzarin had researched this item and could have valuable information.

Myke Hodgins proposed a comparative study of 3 applications and David Leinster suggested that Fran Pauzé work with an OALA member on this application.

Peter Klynstra proposed that CSLA investigate the possibility of becoming self-insuring.

22. Nunavut & Yukon Territories

The President reported that an application has been received from John Laird requesting status for Nunavut as a component association of Canadian Society of Landscape Architects. They have submitted a copy of their Bylaws with the request.

The CSLA Bylaws state:

“Subject to the approval of at least a two-thirds majority of the Governing Board, recognition may be granted to a Component Association as a representative provincial or regional group of landscape architects. Only one Component Association in each Province/Territory shall be recognised by the Society.”

Motion 2002-4-10

Moved by Myke Hodgins and seconded by Alex Borowiecka, “ that the CSLA officially accept Nunavut as a new component association”

Motion carried

Although participation of Nunavut at the CSLA BoG was universally welcomed by the members of the BoG, concerns were raised on the ability of the CSLA to assist the new association with travel costs to the BoG. The CSLA has limited budget for assistance to the component organizations, which must be shared equitably. There was also some discussion as to the ability of this component to sustain itself and the feasibility of a Pan Northern association.

ACTION

Fran Pauzé will research alternate means of funding for BoG participants.

ACTION

Fran Pauzé will develop a written policy as to how the BoG subsidy funds are administered.

ACTION

Excom will send a letter to Nunavut welcoming them as a new CSLA component association.

ACTION

Jim Floyd will contact John Laird to discuss the BoG subsidy and alternate funding possibilities.

23. Other Business

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Accreditation

Ron Middleton informed the BoG that the Council is currently reviewing visiting team reports from University of British Columbia and University of Toronto. These are initial accreditation visits for the MLA programs at both schools. He will inform the Board of the results.

The Council is reviewing new ASLA Accreditation standards to determine any implications for our system.

He proposed the following action items:

1. That the Board of Governors confirm acceptance of the current membership of the Accreditation Council – Ron Middleton (chair) Public Practitioner, Dr. Bev Sandalack LA Academic, Malaka Ackaoui Private Practitioner, Charlie Thomson LA Academic Administrator, Dr. David Witty non-LA Senior Academic Administrator.
2. He has had preliminary e-mail discussions with the Australian Institute of Landscape Architects regarding the signing of a reciprocity agreement with them similar to that we have with the ASLA. He believes achieving such agreements with organizations whose standards we trust is of benefit to our members and the profession and therefore requests the support of the Board of Governors to pursue such agreements (the IFLA Congress may provide an opportunity for discussions with several national associations).

Motion 2002-4-11

Moved by Adrienne Brown and seconded by Cynthia Cohlmeier, “ that the CSLA accepts the recommended slate of appointees and asks the Council to achieve a balance of academic and non academic members”

Motion carried

The BoG thanks Ron for his report and asks Excom to advise him that it is the Boards desire to have the above mentioned agreements such as the potential one with AILA be signed by the CSLA President.

ACTION

Fran Pauzé will research the files for previous Accreditation reviews and forward information to Ron regarding the costs of Accreditation visits.

Accountant

Motion 2002-4-12

Moved by Cam Patterson, seconded by Myke Hodgins “ that the CSLA appoints Warren Snelling as auditor for the 2002 CSLA Financial statements”

Motion carried

ASLA Congress

The President informed the Board that ASLA has informally suggested that a joint Congress with the CSLA could be held in 2008. It was suggested that Montréal or Vancouver would be venues of interest to ASLA members.

ACTION

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Myke Hodgins and Adrienne Brown will inquire with component boards whether there is interest in hosting a joint Congress in 2008.

ACTION

Excom will send a letter to ASLA informing them that we are investigating the possibility of a joint CSLA-ASLA Congress in Canada in 2008.

24. Component Reports

MALA

Cynthia Cohlmeier submitted the MALA report, and noted that they will submit the Save our Seine (SOS) project for a CSLA Community Service award. They are working to increase membership participation in MALA.

AALA

Garry Carson reported that the AALA executive is reconsidering its options regarding registration. Four options were considered at the November General Meeting. Proceed with ASET (Alberta Society of Engineering Technologists) and other interested professions in lobbying for a new professional practice Act, continue with the POARA (Professional Organizations and Associations Registrations Act) application for title protection, seek registration under existing legislation (such as the Architects or Engineers Act) or do nothing. After considerable discussion at the fall annual meeting it was decided to continue sitting at the table with ASET and also continue to move forward with POARA.

APALA

Peter Klynstra submitted a written report, which included information on a course in site design and management for erosion and sediment control. The APALA Name Act did not make the legislative agenda for the fall term of the Nova Scotia Legislature. They now expect to be delayed until after a spring election.

SALA

Cam Patterson submitted a written report informing the Board that Will Oddie has agreed to sit on Regina's Municipal Heritage Advisory Committee. Roger Green was appointed to serve as Prairie Provinces' Juror for the CSLA Awards program. SALA extends condolences to David Powell and family. In memory of David's wife, Barb, SALA has made a donation to the Dr. B. Powell Award for Women's Studies at the University of Regina.

OALA

David Leinster submitted a written report which outlined the key pursuits of the OALA's strategic plan, the goals of which have not changed. They are:

- To broaden awareness of landscape architecture
- To affirm the value of OALA membership
- To make the OALA more inclusive
- To advocate landscape architecture education programs

AAPQ

Myke Hodgins submitted a written report announcing that the AAPQ membership now stands at 220 Full Members & 64 Associates. The AAPQ is working on revisions to their membership categories.

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They have a newly revamped web site and the new director U. of Montréal landscape architecture program is Stephan Tischer.

NWTALA

Alex Borowiecka submitted a written report describing NWTALA's activities including lobbying the city regarding the landscaping requirements of the zoning bylaw. In particular there are various new developments where the requirements are not being met and they are encouraging the City to look into this. Members of the Association, in conjunction with other environmental organizations, are monitoring developments on two important natural preserves within the city.

An Associate Member from the Yukon, Deborah Pitt, is helping immensely in developing the vision of a pan-northern association.

NLALA

Jim Floyd submitted a written report and updated the BoG on plans for the 2004 CSLA AGM and Congress, to be held in St John's. The notional theme is *educating the educated* on the rich cultural and natural landscape experiences of Newfoundland & Labrador.

This Land documentary film is proceeding into the corporate fund-raising stage. The committee now has a champion corporate sponsor, who will attract other corporations. They have completed a designed lure brochure with CD trailer of the movie.

BCSLA

Adrienne Brown submitted a written report including information on: LARE results, the Landscape Architecture project and Land Summit 2004.

The BCSLA Credentials Committee (formerly the Membership Committee)

The BCSLA Board of Directors approved eleven candidates for Intern Landscape Architect Membership (formerly Associate Membership). All candidates have satisfied the criteria and are qualified to begin the internship process (LARE pre-exam and two year experience requirement). The Credentials Committee met in August to review and recommended that nine applications for Intern Landscape Architect Membership, one reciprocity candidate and three changes from Student Membership to Intern Landscape Architect Membership.

Continuing Education

At the 2001 AGM the BCSLA Membership voted to make Continuing Education mandatory in 2004 after a three-year voluntary period. A Special Resolution on this initiative will be presented at the 2003 AGM being held from March 7 and 8, 2003 with the intention that mandatory CE will come into effect on December 31, 2003.

25. Nominations for CSLA Lifetime Members, Service Awards & Future Meeting Schedule

ACTION

BoG members are requested to forward all nominations to the President, Andre Schwabenbauer.

Future Meetings

The next CSLA BoG meeting will be a brief teleconference in December to ratify the 2003 budget, and discuss the options for L-P.

This will be followed by a full Board teleconference meeting in February 2003.

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26. Adjournment

Motion 2002-4-13

Moved by Cam Patterson “ that the November 22 & 23, 2002 meeting of the CSLA Board of Governors is adjourned.”

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