



**CSLA/AAPC  
BOARD OF DIRECTORS MEETING.**

**Minutes  
Teleconference  
April 19, 2007**

**Present on line:**

**Sara Gruetzner, President  
Myke Hodgins, President-elect  
Fran Pauzé, CSLA Executive Director  
Eduardo Villafranca, MALA  
Chantal de Menezes, AAPQ**

**Laureen Snook, SALA  
Jim Vafiades, OALA  
Gerhard Weiland, NLALA  
Cathy Sears, AALA (joined in progress)**

**Observers: Linda Irvine, OALA; Robert Murphy, AAPQ**

**Regrets: Peter Briggs, NWTALA; Chris Grosset, NuALA; Liane McKenna, BCSLA; Rob LeBlanc, APALA.**

**ACTIONS**

1. Board members are asked to forward feedback on the draft Affiliates Policy to Sears.
2. Sears is asked to develop a mechanism to solicit feedback directly from the components for the Affiliates Policy.
3. Pauzé and the Board representatives will follow up with the components who have not responded to the letter seeking support for the reciprocity initiative.
4. Pauzé will contact Rob Leblanc to request that he correspond with MALA and that this response be included in the Recognition Awards procedures in the future.
5. Excom reported that the draft Strategic Plan will be created and sent to all Board members by April 30.
6. Members are asked to review the draft Strategic Plan prior to the May 5<sup>th</sup> meeting.
7. Excom will develop a Work Plan for Years 1 and 2 (2007 & 2008) indicating commitments and timing of anticipated outcomes as part of the draft Strategic Plan.
8. Excom will forward a letter to the Component Presidents providing an Executive Summary of the Strategic Plan, informing them of the priorities identified and seeking feedback.
9. Pauzé will prepare a report to the Board outlining the mandate of the Accreditation Council and criteria for selection of Council members
10. Pauzé will prepare a communiqué to the membership seeking membership for the Accreditation Council.
11. Board members are asked to consider possible candidates for the Accred. Council and to present nominations at the May 5<sup>th</sup> meeting.

**1. Call to Order**

The President, Sara Gruetzner called the meeting to order at 12:10 Eastern time.

**2. Approval of Agenda**

**MOTION 2007-3-1**

**Moved by Myke Hodgins and seconded by Jim Vafiades “that the agenda be approved as presented.”  
Motion carried.**



### 3. Approval of Minutes

#### **MOTION 2007-3-2**

Moved by Villafranca and seconded by de Menezes “that the Minutes of the Jan. 24, 2007 meeting be approved as presented.”

Motion carried.

### 4. Review of Action items from February 28, 2007 meeting

The President reviewed the action items and noted that the majority were complete. Incomplete items have been added to the Action items for this meeting and are noted below.

Items pertaining to absent Board members such as the Affiliate criteria report and the Board Policy manual were deferred to the May meeting.

Items 1- 12 are complete.

#### **Education**

Item 13 (*Leblanc will work with Gerhard Weiland and John Zuck to continue discussions with Dalhousie University in support of a new program in landscape architecture.*) sparked a discussion of CSLA's role in encouraging landscape architecture programs across Canada.

- CSLA currently accredits only BLA and MLA landscape architecture programs,
- CSLA supports the development of all landscape architecture programs in principal,
- Members noted the Applied degree program at Fanshawe College( London, ON) is seeking CSLA accreditation,
- AAPQ is discussing the creation of a new program at the Université de Laval in Quebec City,
- Ryerson University( Toronto) is also discussing introducing a BLA program,
- Board members noted the success of the LAT program at NAIT and the increasing involvement of those graduates with AALA.

#### **Reciprocity**

##### Discussion

The letter describing the CSLA's position regarding reciprocity and seeking support has been sent by the CSLA President to the components and two components (NLALA and NuALA) have responded.

Board members determined that the primary objective of the initiative would be to have all 10 components support the project; however, failing unanimous support, the Board representatives for several components indicated that they will seek to build an agreement for reciprocity amongst themselves.

#### **ACTION**

- Pauzé and the Board representatives will follow up with the components who have not responded to the letter seeking support for the reciprocity initiative.

#### **Recognition Awards**

Villafranca requested that a response be sent to the non successful submissions for the CSLA recognition Awards.

#### **ACTION**

- Pauzé will contact Leblanc to request that he correspond with MALA and that this response be included in the Recognition Awards procedures in the future.

### 5. Consent Agenda

The President presented the Consent Agenda which included the Executive Director's report; the Executive Director's financial report; and the Excom Minutes from March.



## 6. Business Arising from the Consent Agenda

Items requiring further discussion including the Executive Director's recommendations for the proposed CSLA Awards of Excellence retrospective and *Landscapes- Paysages* were deferred to the May Board meeting pending additional information.

### **MOTION 2007-3-3**

**Moved by Snook and seconded by de Menezes "that the reports presented in the Consent Agenda have been received by the CSLA Board of Directors."**

**Motion carried.**

## 7. Strategic Plan

### **ACTIONS**

- Excom reported that the draft Strategic Plan will be created and sent to all Board members by April 30.
- Members are asked to review the draft Strategic Plan prior to the May 5<sup>th</sup> meeting.
- Excom will develop a Work Plan for Years 1 and 2 (2007 & 2008) indicating commitments and timing of anticipated outcomes as part of the draft Strategic Plan.
- Excom will forward a letter to the Component Presidents providing an Executive Summary of the Strategic Plan, informing them of the priorities identified and seeking feedback.

## 8. CSLA Accreditation Council

Pauzé informed the Board that she had discussed the status of the Council with Ron Middleton and Cathy Sears and Middleton has advised that he wishes to step down as Chair of the Council. At this time there are no members of the Council. Sears and Irvine are forming a committee to look into the transition.

The CSLA Bylaws state:

*(9.1.4) The Accreditation Council shall:*

- a) Be the body of the Society responsible for accrediting professional university undergraduate and graduate degree programs in landscape architecture;*
- b) Comprise five members, appointed by the Board for a normal term of office of five years, and including one landscape architecture educator and one non-landscape architect, with one member being replaced annually;*
- c) Elect a Chair whose term of office shall be three years;*
- d) Keep funds received for accreditation in an account separate from those of the Society and shall only apply those funds to activities of the Accreditation Council; and,*
- e) Be responsible for:*
  - .1 Appointing teams to undertake accreditation;*
  - .2 Recruiting and training accreditation team members;*
  - .3 Reviewing and approving accreditation team reports;*
  - .4 Reviewing and approving annual reports from universities;*
  - .5 Advising the Board of decisions; and,*
  - .6 Maintaining contact with the American Society of Landscape Architects' Landscape Architectural Accreditation Board and other accrediting bodies to ensure consistency of standards*

### **ACTIONS**

- Pauzé will prepare a report to the Board outlining the mandate of the Accreditation Council and criteria for selection of Council members.
- Pauzé will prepare a communiqué to the membership regarding Accreditation.
- Board members are asked to consider possible candidates for the Accreditation Council and to present nominations at the May 5<sup>th</sup> meeting.

## 9. Continuing Education Task Force



Irvine reported that she represents CSLA on the CE Task Force and that the project is making progress in their almost weekly teleconference calls. They are currently working on resolving the definitions of Health, Safety and Welfare.

Irvine noted that it is important to have 2 representatives from Canada as the legislative framework is different between Canada and the US. Pauzé reported that BCSLA has been invited to nominate a representative to the Task Force and they have advised that following their AGM they planned to appoint someone.

Sears joined the meeting at 12:55 EDT

#### **10. Future Meetings**

Snook proposed that the fall Board meeting be held to coincide with the Sask. Design Council Design week which will take place in Saskatoon Nov. 13 to 16. The Board agreed that this meeting will be a good opportunity for CSLA to interact with design professions and scheduled the meeting for Nov. 15 to 17, 2007.

#### **11. Adjournment**

##### **MOTION 2007-3-4**

**Moved by Hodgins “that the April 19, 2007 meeting of the CSLA Board of Directors is adjourned.”**

#### **Future meetings**

<b>Date</b>	<b>Location or teleconference</b>
<b>Saturday ,May 5 8AM- 5 PM</b>	<b>Board meeting Ottawa</b>
<b>May 5 CSLA 11 AM</b>	<b>AGM Ottawa</b>
<b>Monday, June 11</b>	<b>Board teleconference (proposed date)</b>
<b>September -date TBA</b>	<b>Board Teleconference</b>
<b>November 15-17</b>	<b>Board meeting Saskatoon</b>
<b>January 2008 TBA</b>	<b>Board Teleconference</b>
<b>Tues. &amp; Wed. February 26 &amp; 27, 2008</b>	<b>Board meeting Quebec City,</b>
<b>Feb. 28 to March 2 , 2008</b>	<b>CSLA Congress</b>