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**CANADIAN SOCIETY OF LANDSCAPE ARCHITECTS
L'ASSOCIATION DES ARCHITECTES PAYSAGISTES DU CANADA**

BOARD OF GOVERNORS MEETING

June 15-18, 1995, Brewster Kananaskis Guest Ranch, Exshaw, Alberta

ATTENDED BY: Don Barron, President; Ken Hoyle, President-Elect; Dan Glenn, APALA; Lynn Duranceau, AAPQ; Ann Milovsoroff, OALA; Jim Paterson, MALA; David Powell, SALA; Norm Yatabe, AALA; Eriks Eglite, BCSLA; Alex Borowiecka, NWTALA, Philip Hicks, NALA
Minutes taken by: Larry Paterson, Executive Director.

REGRETS: None

DRAFT MINUTES OF THE MEETING

Please review these minutes and notify the Executive Director within 15 days of any changes. Names noted after motions or items of business indicate responsibility for action.

INTRODUCTIONS AND ANNOUNCEMENTS:

Meeting began 9:00 a.m.

President Barron called the meeting to order and welcomed everyone to the meeting. He noted that every component had sent a member to the meeting signifying its importance and thanked Ken Hoyle for chairing the special meeting on reciprocity.

Announcements related to the evening AALA general meeting, the BBQ and return transportation were made.

Motion 95-06-01 Moved: Norm Yatabe 2nd Jim Paterson that the Agenda be approved as modified. Carried

1. MINUTES OF MEETINGS:

1.1 Board of Governors Meeting - Guelph

refinements

5.11 page 10 - marketing report had been requested to be translated into french and as an official document it needs to be undertaken.

- 9.6 - Membership last sentence - fee to be invoiced directly to associate member.
- 8.3 - spelling of Cary Vollick
- 8.1 - spelling of Yvon

Motion 95-06-01 Moved: Lynn Duranceau 2nd Norm Yatabe that the minutes be accepted as refined.

Carried Paterson

1.2 Minutes of Executive Committee Meeting - Calgary

BCSLA has not invested the CSLA dues portion
 Minutes provided for information only

2. EXECUTIVE AND BOARD REPORTS

2.1 President's Report - Don Barron

(Given verbally, no written report in this binder)

Coordinating between the executive has been on-going. Has been in contact with ASLA Mortenson and Dalton, APALA, Daly, U of Guelph, and others.

Awards magazine has finally recognized Landscape Architecture. And President Barron has written them a letter.

Will be a dealing with on going IFLA issues.

Noted Consolati resignation and reported that BC is proceeding with Accreditation with a new chair of the committee.

Suggested that each component should make the President of CSLA an Honorary member for the year in office.

Expressed concern over the need to keep programs active and to refine them to meet the current needs of the membership and funding. Concerned that we need to keep an outreach program on international efforts. Need to define a path and get on with it.

Engineers acts an ongoing concern - it is important for us to keep in contact with these groups. Recommended that we should have a representative to the councils of these and other groups.

Reciprocity needs to be continued to be monitored and dealt with in the international arena. We have had student competitions but need to have other programs that can

be continued so that the winners proposals can be realized as a legacy to our group.

Need to look at ways to resolve problems and get things done.

Will still accept award nominations from components throughout the day.

Closing of military colleges is a concern - ie Royal Roads being transferred to the BC government. Has suggested that the CSLA can provide an advisory committee to the campus and suggested that a motion be struck to allow CSLA to be involved in the closures through its local membership.

Gateways competition in Ottawa, Mary Faught is providing information to allow Landscape architects to be involved.

Disappointed in OALA rescinding their actions respecting Fellows. Need to resolve this issue across Canada - we need to become a society that is inclusive.

2.2 President-Elect's Report - Ken Hoyle

Thanked everyone for their participation in the reciprocity session.

Motion 95-06-03 Moved: K. Hoyle, 2nd Ann Milovsoroff: that the reciprocity policy adopted at the special meeting June 16, 1995 be adopted by the Board of Governors at the June 17, 1995 meeting.

Carried unanimouslyBOG

Will now be focusing on the three year plan.

Discussion:

Guidelines on implementation of the reciprocity policy to be prepared by the Executive Committee for review. Additional items for inclusion are "acceptance of the policy does not mean it is in force"; component agreements will be the way the policy is put into effect. Could include examples of regional concerns and suggest how they may be dealt with.

A template agreement on how reciprocity can be achieved may be included in the guidelines once a model is established. BC and Ontario should be the test case to get the ball rolling. The Excom will help facilitate this. CSLA will provide assistance on request.

It was recommended that each BOG member discuss the policy with their executive

and bear in mind that definitions need to be addressed. Any concerns need to be made to the executive as soon as they are known. The policy will be taken forward to the Annual meeting in Winnipeg for ratification.

Motion: 95-06-04: Moved Dave Powell, 2nd Lynn Duranceau that Excom prepare guidelines for the implementation of the reciprocity policy and include examples from sections 3 and 4 of the draft policy that was discussed.

Carried unanimously. Excom

Motion 95-06-05: Moved K. Hoyle, 2nd Jim Paterson: Requested that each component association adopt the June 17, 1995 reciprocity policy as their own policy.

Discussion: the Policy should be entrenched into bylaws when it is adopted. Accepting the policy sets the direction for implementation. Components could turn the policy into draft bylaws at each component and these brought forward for review by all so a standard bylaw can eventually be adopted by all. BC will be reviewing their bylaws on this issue and volunteered to bring information forward to the BOG on their findings.

Motion Carried Unanimously BOG

2.3 Executive Director's Report - Larry Paterson

Reviewed the financial position of the society and noted issues that are contained in the binders that will be dealt with as the meeting progresses. These include Executive Director position, dues schedule, international issues and others.

Discussion: How are community services and continuing education funds expended. CSLA funds will be expended on the basis of submitted expenses up to the amounts of the budget allotment.

3. COMPONENT ASSOCIATION REPORTS

see reports provided at the meeting and placed into the binders

3.1 NALA - Philip Hicks

Have looked into the issue of registration and will be asked to give evidence in front of commission regarding environmental assessment.

3.2 APALA - Dan Glenn

Pursuing name act in Nova Scotia - have a provincial minister who has agreed to act on behalf of APALA. Having problems with engineers who wish to take over

environmental issues and have had a victory in defending against this issue. G-7 Conference has created some work for local firms and civil service. Moratorium on new construction in New Brunswick.

3.3 AAPQ - Lynn Duranceau

Lynn will continue to be BOG rep for the foreseeable future. At the General Status of the Quebec Landscape meeting in Quebec City, AAPQ is working closely with others to ensure recognition of landscape architecture. Will be adopting an official logo. 1995 is 30th anniversary of AAPQ who are planning a celebration for the fall. Work with the Order of Urban Planners is not proceeding as expected. If the outcome is negative, AAPQ will return to the professions group in government to seek an amendment of the architects bylaw to allow all AAPQ members to use the term landscape architect. Once this is in place they hope to proceed with the name act.

3.4 OALA- Ann Milovsoroff

Item 9 - task force on provincial recognition highlighted as important to ensure the profession is properly listed by name. Noted that it is important to follow up on name act legislation to ensure name is recognized by provincial and municipal governments etc. OALA has set aside funds to work on this issue. Each component urged to form legislative committee to see where landscape architects are excluded and others are included.

3.5 MALA- Jim Paterson

Red River Corridor study is completed by MALA and a short presentation of the report was made by Jim Paterson. Excellent colour computer plots were presented to demonstrate the project. Planning a wine and cheese reception for the project with attendance of the mayor and other dignitaries such as Doug Clark. Two of the firms who dedicated a significant amount of time to the project have been hired to assist with implementation.

Evergreen Program is another challenge that the MALA members are addressing.

Prairie architects are worried about de-certification and have implemented a continuing education program.

3.6 SALA - David Powell

Have associates that are moving up to membership. Are looking at achieving legislative status. Have agreed to support oral history project at \$10.00 per member. Have been in touch with Montana - Idaho chapter of ASLA and have begun to trade newsletters. Thanks to MALA- Gunter Schoch for promoting this exchange. Promotion has been the forefront of SALA members who got good press out of their efforts regarding the south downtown area of the city of Saskatoon.

3.7 NWTALA- Alex Borowiecka

Most work involves government agencies to help them include L.A.'s in project terms of reference. Are also developing an outreach program to ensure other

government agencies know what a landscape architect is. Have had informal discussions with the engineers to see how they can work together and include landscape architects in their deliberations.

3.8 AALA- Norman Yatabe

Have been busy over the past year even though membership has decreased. Will have new executive as of today. Pursuing accreditation of NAIT and making progress with chairman Pat Butler. Have been busy with promotion - two lectures on Landscape Architecture in Alberta both well received. Will be working on a regional trail network in Edmonton, have spent much time with City of Calgary on sustainable suburbs. Congress 97 will be a future focus. Tree planting in cities is a special project being undertaken to explore the issues and problems associated with planting and maintenance of urban trees. Alberta Government will advise AALA of any anticipated changes to the Engineers Act and AALA has not contacted the engineer's group yet and hope to get support from them for the name act.

Thanks to Norm for his work on the BOG as this was his last meeting

3.9 BCSLA - Eriks Eglite

Membership is up to 153 full members and 103 associates. BCSLA has a regulation that associate members can not exceed a percentage of the number of full members. BCSLA Act and procedures need to be reviewed to encourage full membership over associate membership. LARE exam results will not be known until the end of August. Major activities have been internalized to counter apathy and get members on side with various issues. The Strategic Initiative Plan will be a major focus over the near future. A steering committee will be struck to oversee the development of a professional practice manual, and long range strategic planning. Are looking for new legal council to help with legislative changes and an option is a law firm who acts for both architects and engineers may be employed as a checkmate move. Design sector survey has been completed and will be compared to previous survey in BC. Will report back findings at next meeting. Copy of study to be provided by BCSLA to each component association of CSLA.

Re Life Members - need to notify the executive office of the correct member designations in order that proper certificates can be made up and distributed. No CSLA life members in BC. 3 nominated for 1995 otherwise all are BCSLA life members.

BOG

4. CONGRESS REPORTS

4.1 Congress 95 Update - Jim Paterson

See report in binder.

Reviewed highlights of the Congress. Complimentary registration will be provided

for the President and Executive.. Will need to confirm dates of BOG meetings and other arrangements of the BOG Excom.

Agreed that the BOG meetings will be held Wednesday Sept 13 and Sunday Sept 17 a.m. BOG to arrive Tuesday the 12th in the evening and leave after the meeting Sunday. BOG members will be responsible to make their own accommodation arrangements through the committee. Complementary rooms for the President, President-Elect and Executive Director to be provided MALA

Members urged to use Harold Smith travel for flight arrangements. Use the commercial section of the office. BOG

4.2 Congress 97 Update - Norm Yatabe
Committee work will be proceeding and a full report will be provided at the next meeting. AALA

4.3 Congress 2000 Update - Lynn Duranceau
Reviewed that AAPQ has received letter from CSLA asking to be involved in the Congress noting that CSLA wanted to share in arrangements and in profits. AAPQ acknowledges that CSLA should be included in the committee and in profit sharing. Peter Jacobs will be the academic liaison. In general, AAPQ see that they will negotiate with ASLA 20% of all the profits to AAPQ and 100% of profits from Canadian purchases in the bookstore and memorabilia. These profits AAPQ would then share with CSLA on a negotiated basis. When AAPQ talks with ASLA they will represent the CSLA

Discussion: must negotiate enough fee revenue to cover CSLA and AAPQ costs. Costs of putting on the congress need to be taken into account. This issue to be revisited as further discussion is required on the role of CSLA, AAPQ and ASLA in the congress. BOG

Meeting broke for lunch and reconvened at 1:20 PM

5. COMMITTEE AND TASK FORCE REPORTS

5.1 Oral History Project - Linda LeGeyt
(Written report in binder)

Linda referred to a copy of the transcriptions of the interviewees (768 pages) and made reference to the ongoing work of the project. At LaBash the contest that was undertaken proved that there is little knowledge in Canada about the senior

practitioners. A new contest has been placed in the upcoming Bulletin and will continue in future Bulletins. The manuscript is underway and a copy of Humphrey Carver's entry was provided in the binder and another, Benoit Begin, has been provided to publishers in Calgary and New York. Responses are being awaited and work continues. Linda thanked the components for their financial contributions to the study and noted the project is scheduled to be completed within the next six months. If the project is not picked up by a publisher, CSLA may need to consider publishing it on its own. Linda clarified any money from sales etc of the publication would be the CSLA's.

Perhaps a foundation or other group may be able to help with the production for universities. If CSLA undertook the publishing they would need to hire an editor and a publishing company.

Linda requested components who have university programs in their region to inquire if the publication could be used as a text in a history of landscape architecture course.

..... BOG

The data gathered to date will not be made public until the draft manuscript is completed.

5.2 Perron Estate - Don Barron & Larry Paterson

Reviewed the report of the lawyer and noted the recommendations made therein.

Motion 95-06-06: Moved David Powell, 2nd Lynn Duranceau: that the CSLA accept the Executive Committee recommendation to settle the estate and that the Executive Committee proceed to negotiate a settlement of a minimum \$25,000.00 plus costs.

Carried Unanimously Excom

Motion 95-06-07: Moved Ann Milovsoroff, 2nd Eriks Eglite that the Executive Committee be directed to prepare a report on how the funds which may arise in settlement of the Perron estate be allocated in honour of that estate, bearing in mind the current directive of transference of the funds to the LACF.

Carried Unanimously Excom

5.3 IFLA and the CSLA Position - Don Barron

Don introduced the issue indicating that IFLA is not proceeding to make change and the ASLA is out of IFLA. He noted that the UK is proceeding to hold to an Alliance meeting and has invited Canada to participate.

Larry Paterson reviewed the history of developments leading up to the resignation of the four nations from IFLA and what has transpired to this date. He reviewed the proposal for a CSLA position as noted in the binder.

Don Barron indicated that Canada has not joined the Alliance but neither has any other group as it is not a formal group. He indicated that the Japanese will likely resign from IFLA this summer and join the Alliance. He suggested that Canada has not sat on the fence but have been active both with IFLA and the Alliance. He expressed concern with the proposed CSLA position particularly clause 3 dealing with programs. He reviewed the issue of the formation of the Alliance and how it is intended to function.

Motion 95-06-08 Moved Dave Powell, 2nd Jim Paterson that the CSLA Executive Committee review the proposal regarding the CSLA Position on International matters as tabled in the Board Meeting and modify it to meet national objectives for the CSLA membership.

Carried Unanimously Excom

Discussion: There is no apparent will of the CSLA members that we should rush into any world organization. We do not have the mandate of the members to spend time on this issue. The fourth option to build relationships with other countries is where we should be spending our time. To attend meetings on the organization of groups to manage a world organization is not in the members best interests. We could work with international contacts and organize group tours for CSLA members to visit foreign countries. This would be a better service to our members. There is no need to confirm that we have withdrawn - we have withdrawn. Don feels we are being short sighted if we don't look at the alliance alternative. Need to work on the wording to develop a clear CSLA position.

Canada has been invited to the Alliance meeting in November. President Barron's recommendation is that we should proceed with our commitment to the Alliance and attend the Alliance meeting in London.

Motion: 95-06-09: Moved Ann Milovsoroff, 2nd Jim Paterson, that the CSLA attend the upcoming Alliance meeting in London, England to represent the CSLA policy on International Initiatives and to set an action plan in place to realize Canada's international goals and objectives.

Carried Unanimously Excom

5.4 Engineer's Acts

Engineers are encouraging their components to open up areas that may impact landscape architects ability to earn an income form certain segments of the environment. Part of the upcoming three year plan will address this issue.

Motion: 95-06-10: Moved Ken Hoyle, 2nd Eriks Eglite: That the CSLA establish a liaison committee with the professional engineers and architects in Canada to explore and discuss issues of mutual concern and interest.

Carried Unanimously Excom

6. COMMITTEE AND TASK FORCE REPORTS CONTINUED

6.1 Membership - Benefits and responsibilities - David Powell

see report in binder

Motion 95-06-11: Moved David Powell 2nd Philip Hicks: Services provided Associate members in the CSLA are those related to only the provision of general CSLA communications and fees will be charged on a cost recovery basis only.

Discussion: should move towards the greater recognition of option B of the report. Should start with option A

Carried Excom

As a point of information, BCSLA are experiencing some concerns regarding members who may wish to change their membership from full member to associate or some other category. Additional membership categories that deal with these members who want to be affiliated but not necessarily as a member can be explored at some time.

6.2 Re-direction of Garry Oak Fund

Reviewed the Joe Daly proposal as contained in the binder.

Mile Zero Park of the Trans Canada Highway is a project that can use the money provided by the CSLA for the Garry Oak without jeprodizing our position vis-a-vis the tree that has been planted and the need for a plaque to recognize our involvement.

Motion 95-06-12: Moved: D. Barron, 2nd Lynn Duranceau that the CSLA agree to support the Mile Zero Trans Canada Highway Park Project. Expenditures of up to \$1,000.00 will be redirected from those previously provided for the Garry Oak Project.

Carried Excom

6.3 Dues Payment and Annual Fees

Reviewed the current position of components paying dues to the CSLA and the impact his has on the delivery of programs.

Lynn reviewed the AAPQ position related to the previous increase of dues and the rejection of this by the AAPQ membership. She referred to the 1981 bylaws which contained core and elective programs and noted that some of their members proposed that the AAPQ not support one of the elective programs and therefore eliminate the increase. Lynn was then informed by the CSLA board that the most recent changes that had been made in the bylaws (1993- Montreal) resulted in a change in the previous structure of the CSLA by removing the core and elective function. She noted that the AAPQ did not feel this issue was clearly enough explained to them in the bylaw change proposal of 1993 and that because of this they feel that the CSLA did not properly inform their membership of the changes and they are therefore not acceptable to the AAPQ. The AAPQ membership feel they were mis-informed.

Lynn acknowledged that the bylaw changes had been approved by the majority of the membership but proposed that the CSLA BOG put forward a new position that revisited this issue in order that they everyone clearly understands and approves of the change.

Motion 95-06-13: Moved: Lynn Duranceau 2nd Ann Milovsoroff: that the CSLA BOG propose to re-visit the 1993 Bylaw changes and bring these same changes back for re-ratification at the Annual Meeting in 1995 with very explicit explanations of the changes provided so every member is clear as to the proposed intent.

Discussion: AAPQ will not accept a clarification without revisiting the bylaw vote.

Meeting adjourned until 8:30 PM Sunday at which time this issue will be revisited.

Meeting re-convened at 8:45 AM Sunday

President Barron called the meeting to order and noted that the issues of yesterday needed to be discussed. He requested AAPQ put all concerns on the table so they can be dealt with:

Lynn Duranceau indicated that the AAPQ issues are:

1. Bylaw changes - a return to the core and elective program
2. \$5.00 fee increase - Lynn Duranceau recommends the BOG adopt a motion that indicates the original intention of the increase in fees which was to relate only to the administration (core) program of the society and not member (elective) programs.

3. A CSLA bylaw change proposal - provided, related to annual fee increase - wording suggested by AAPQ to change the bylaws to allow the membership to vote on fee increases.

President Barron thanked Lynn for presenting the AAPQ position and noted that most of the BOG were not present at the meeting in which the changes that appear to be creating a problem for AAPQ originated. He suggested that careful analysis needs to be done and that much discussion needs to take place between himself and others

Motion 95-06-14: Moved: Norm Yatabe 2nd. Eriks Eglite: Due to increases in membership services and the resultant administration functions related to these, this is to reaffirm that the most recent \$5.00 fee increase approved by the BOG, was necessary to off set the increased costs related to administration of such services.

Carried unanimously Excom/BOG

Motion: 95-06-15: Moved Lynn Duranceau, 2nd Ken Hoyle, That the proposed By-Law changes to CSLA By-law IV as put forward June 1995 by AAPQ and which follow hereto be accepted by the board and presented at the next annual meeting to be voted on by the membership.

Discussion related to the role of CSLA and how it functions - weakening of BOG responsibilities and issues related to member needs. It was noted that the intent of the proposed change is that it be passed by the Board and ratified by the members.

Vote: for - 4, opposed 6. Motion defeated

Re: Core and Elective - AAPQ feels that the By-Law changes undertaken in 1993 did not change the core and elective program structure and that the "old" system is still in place.

Motion 95-06-15: Moved Dave Powell 2nd Eriks Eglite that the AAPQ and Executive Director each prepare a written report on the issue of the changes to the bylaws and bring these forward for consideration by the President and President-Elect who will review both presentations and bring forward a recommendation for consideration at the next BOG meeting.

Carried Unanimously Barron & Hoyle

Based upon the above Motion 95-06-13 was withdrawn pending the outcome of the recommendations of the President and President-Elect.

Motion 95-06-16: Moved N. Yatabe 2nd Dan Glenn: that until the issues of

By - Law changes are resolved, each component agree to pay their annual dues in full according to the existing bylaws.
Carried Unanimously BOG

6.4 Funding for APALA Registration

It was noted that a precedent has been established by the CSLA to support components who are seeking registration.

Motion 95-06-17 Moved President Barron, 2nd P. Hicks that the CSLA provide APALA with \$2000.00 to assist them with their quest for registration.

Discussion. It needs to be clearly established that a precedent has been set and that the issue might be better handled at the next meeting of the BOG. NWTALA was provided \$2,000.00 in order to assist it with its formulation as a component. It is important for the CSLA to participate with and assist components who are seeking registration.

Vote: In favour - 6 Opposed - 1, Abstention - 3 - Motion Carried Excom

6.5 Insurance:

Issue of insurance coverage was discussed and noted that Marsh McLennan are seeking other carriers as Guardian are withdrawing their coverage of Landscape Architects.

6.6 Accreditation Chair

Noted that John Consolati has withdrawn as chair of the committee and that Jack Milliken has agreed to chair the committee for the UBC accreditation and for finalization of the CSLA-ASLA agreement. A new chair will need to be found to replace Milliken following his accreditation of UBC. Agreed to leave this issue with Excom.

6.7 Executive Director Position

Agenda Item withdrawn by the Executive Director.

6.8 Awards

President Barron reviewed that he has received requests for service awards. It was noted that the desire of the Board was that the component BOG members need to approve the award nominations.

Discussion related to the clause “ will have been a member in good standing” with respect to the regional service award . Documentation has been partially received

for names that have been put forward. If back up information is not provided the award can not be made. Information needs to be provided to President Barron until the end of this week BOG.

6.9 The Three Year Plan (see item 14 of May 95 Excomccom minutes)
President - Elect Hoyle reviewed the goals that are proposed to be established and noted the need for confirming individuals to undertake various programs. Strategic initiatives will be determined within each program and targets need to be identified.

One of the priorities must be to identify individuals who have the energy to carry forward with the program issues in order to ensure progress.

Issues of interest to BOG members - reciprocity and certification, marketing and promotion - particularly those outside of the profession, to provide the means of accomplishing programs, group programs into areas of common interest and communicate these to the membership.

6.10 Frequency of BOG meetings
SALA - do we need to have as many meetings per year as we are currently having.
There are three scheduled trips per year - including the annual meeting. The CSLA travel program recognizes the difficulty in the great expenses of attending meetings.

6.11 S.I.C.
Reviewed the issue as noted in binder - the letter to Stat. Can. Each component urged to contact Statistics Canada immediately and notify them of their position regarding landscape architects.

CSLA will continue to pursue the issue of SIC with the appropriate government departments. Design Alliance info to be faxed to each BOG member. Paterson

6.12 Royal Roads
President Barron with the BOG approval will pursue the issue of establishing a CSLA member on each of the advisory councils of the colleges in question

6.13 Adjournment:
Motion 95-06-18 Moved N. Yatabe, 2nd Lynn Duranceau that the meeting be adjourned. Carried

The meeting was adjourned at 1205 hours.