

**THE CANADIAN SOCIETY OF LANDSCAPE ARCHITECTS  
ASSOCIATION DES ARCHITECTES PAYSAGISTES DU CANADA**

Minutes of the Board of Governors' meeting held at the Long Lake Picnic Shelter at Long Lake, N.W.T. September 21-22, 1990.

**Present:**

Larry Paterson	President
John MacLeod	President Elect
Nancy McLean	BCSLA
Ron Middleton	AALA
Cam Patterson	SALA
Alfred Simon	MALA
Jary Havlicek	OALA
Jean-Francois Rolland	AAPQ
Peter Klynstra	APALA
James Taylor	Executive Director and Recording Secretary
Alexandra Borowiecka	Observer

President Paterson called the meeting to order at 9:15 am. President Paterson welcomed Cam Patterson as a new Board member, introduced Alexandra Borowiecka as a guest and observer and thanked her for providing a bountiful breakfast.

Action

**1.0 ADOPTION OF THE PROPOSED AGENDA**

**MOTION 09.90.01**

**MOVED BY SIMON, SECONDED BY ROLLAND THAT THE PROPOSED AGENDA BE ADOPTED AS PRESENTED.**

Carried unanimously.

**2.0 APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

**MOTION 09.90.02**

**MOVED BY MACLEOD, SECONDED BY HAVLICEK THAT THE MINUTES BE APPROVED AS WRITTEN.**

Carried unanimously.

**3.0 Reports**

**3.1 President's Report** - President Paterson referred to his written report and highlighted his activities. He reminded the Board of the social evening with the N.W.T. group to be held in the evening at the Wildcat Cafe. He further noted that tomorrow's meeting would be held at the offices of Tourism and Economic Development. He circulated copies of ginkgo leaves from the 50th anniversary tree planted in Ottawa in 1984. He suggested that these could be used as an emblem for a potential C.S.L.A. service pin.

**3.2 Treasurer's Report** - President/Treasurer Paterson provided a written tabulation of the current financial position of the Society. He noted that revenues were up by approximately \$4000 and that expenditures were in line with budgets to date.

**MOTION 09.90.03**

**MOVED BY SIMON, SECONDED BY MIDDLETON THAT THE FINANCIAL REPORT BE ACCEPTED AS READ.**

Carried unanimously.

**3.3 President-Elect's Report**

President-Elect MacLeod highlighted some of his activities which included attendance at a SALA party for Joe Daly in Regina. He noted that his major activity for the fall will be a visit

to the U.S.S.R. and a presentation of the practise of landscape architecture in Canada. He also advised that he would be assisting the Soviets in establishing a federation of landscape architects.

#### 3.4 Executive Director's Report

Taylor tabled a written report. Taylor outlined in his report current issues and upcoming programs that would be considered at the Yellowknife meeting. He also passed out lists including component association addresses, presidents and Board of Governors which he requested be updated at this meeting.

#### 3.5 Component Association Reports

3.5.1 **BCSLA** - McLean provided a written report. She discussed the fact that the BCSLA is currently approaching CLARB about the possible use of the UNE by the BCSLA in support of future examinations. She estimated the cost of subscribing to the program to be approximately \$900 per year. She noted that the membership levels had been constant for several years and that the examination and pre-examination appear to be an obstacle. She circulated the firm roster for 1990-91 for the BCSLA.

3.5.2 **AALA** - Middleton circulated an AALA report and highlighted the fact that there was no change in the status of registration and that the governmental administration of professional registration had been transferred to the Solicitor General's department which is resulting in a slow-down. He estimated that the profit from Congress '90 would be approximately \$15,000. He further advised that a package of information related to Congress organization would be forwarded to headquarters.

Middleton

3.5.3 **SALA** - Patterson reported that the SALA membership has focused its attention on establishing a time and venue for the 1992 Congress. The membership has stated a preference for holding the Congress at Waskesiu, Sask. in the summer. Tentative dates would be July 9-11, 1992. He then noted that it would be covered in greater detailed under agenda item 14.12.

3.5.4 **MALA** - Simon reviewed his written report and advised that the MALA is currently embroiled in opposing the process by which the City of Winnipeg has set up a design review committee to advise on Public Works projects. President Paterson noted that he had sent a letter in support of MALA's position yesterday and read its contents.

#### MOTION 09.90.04

**MOVED BY MCLEAN, SECONDED BY HAVLICEK, THAT THE CSLA BOARD OF GOVERNORS ENDORSE A POSITION AS OUTLINED IN PRESIDENT PATERSON'S LETTER TO MAYOR NORRIE SUPPORTING MALA REGARDING APPOINTMENT OF LANDSCAPE ARCHITECTS TO WINNIPEG CIVIC DESIGN COMMITTEES.**

Carried unanimously.

3.5.5 **OALA** - Havlicek tabled his written report and referred to the OALA's strategic plan which is now serving as a basis for future budgeting and planning. He advised that they were using a technique called Management by Results (MBR) and that each committee was requested to fill out forms relating to this. He noted that there was some resistance but felt that, in the end, it would be a useful exercise. He also said

Committees

that a revised membership handbook is in the process of preparation.

- 3.5.6 **AAPQ** - Rolland highlighted from his report that the province is in the process of developing a professional index. AAPQ is promoting appropriate recognition within the index and is concerned that landscape architects will not be shown as prime consultants. He advised that subscription to LAR has been approved as a voluntary program and that arrangements would be made with the publisher to coordinate subscriptions.
- 3.5.7 **APALA** - Klynstra announced that membership in the Atlantic provinces was stagnant due to a poor economy and mentioned that the public gardens legislation has not been acted upon by the government.

Rolland

At the conclusion of the provincial reports, President Paterson made a request of those present to estimate the number of landscape architects that are presently not members of the CSLA but would otherwise be eligible. It was concluded by the group that this number could be between 300 and 400.

### 3.6 Committee and Task Force Reports

- 3.6.1 **Congress '91** - Havicek provided a written report from the Congress '91 organizers which detailed timing, registration fees, theme and a preliminary program. He noted that Conference theme would be "Collaboration and Teamwork in Design" and would be held at the Four Seasons Hotel in Toronto. Paterson noted that the Board would meet February 27th at the same time as the OALA annual meeting and that the new Board would meet on March 3, 1991.

Taylor will respond with special meeting requirements and he requested that each committee or task force chair confirm the need for a meeting room. Klynstra suggested that, upon reviewing the program, that there would not be a need for a separate CSLA Continuing Education session at Congress '91.

Taylor/  
Committees

- 3.6.2 **LACF** - Paterson reported that there was not a formal report from LACF. Taylor noted that there would be a formal announcement and award of the Beluga Whale donation during the lunch period. He advised that the LACF would be contributing \$1000, much of which was composed of small donations from members across the country.
- 3.6.3 **College of Fellows** - Paterson advised that the College is currently proceeding with nominations for new fellows for 1991 and that the Board may wish to propose candidates during this meeting later in the agenda under item 5.4, New Business.
- 3.6.4 **Reciprocity** - Klynstra expressed his interest related to BCLSA's progress in adopting a UNE and recommended that the CSLA monitor this activity. With this in mind it was agreed that the Reciprocity Task Force mandate be expanded to explore the feasibility of a national examination using UNE as a model. Klynstra then polled the Board regarding the adoption of the "notwithstanding clause" within their provincial by-laws. It was noted that all provinces had either already passed or were in the process of passing this clause which serves as a basis for reciprocity.
- 3.6.5 **Education** - Macleod reviewed his report which outlined five objectives:
1. Encouragement of scholarship
  2. Recognition of excellence in teaching
  3. Maintaining and strengthening contacts among the professional schools.

4. Establishing and maintaining a CSLA presence in the schools
5. Advising the Board of Governors of policies related to educational matters. The report was strongly supported by the Board during a discussion period. It was recommended that research be added to recognition of excellence in teaching and that statistics profiling the university programs be compiled and included in the Annual Report. Macleod requested \$500 budget for the coming year and noted that he would need a meeting room at Congress '91.

3.6.6 **Accreditation Council** - Middleton noted in his report that Charlie Thomson has accepted the position of chair of the Council. He requested names for members of Council. Taylor noted that the following names were discussed at our previous BOG meeting: D. Paterson, UBC; J. Gordon Ogden, Dalhousie University (lay candidate). Klynstra recommended that Rhinehart Petersman be considered as an accreditor. Taylor recommended that Noel's files be transferred to the new chair. Simon agreed to review the status of the University of Manitoba's Annual Report. Paterson indicated that he felt that University of Toronto and University of Montreal were up-to-date with their fees.

3.6.7 **Continuing Education** - Klynstra outlined his written report and strongly recommended that the CSLA Board adopt a recommendation that continuing education be requirement of membership. He further outlined a potential continuing education workshop dealing with "Environment and Landscape Architecture in the 90s".

**MOTION 09.90.05**

**MOVED BY KLYNSTRA, SECONDED BY SIMON, THAT THE CSLA BOARD OF GOVERNORS RECOMMEND AND ENCOURAGE EACH COMPONENT ASSOCIATION MAKE CONTINUING EDUCATION A REQUIREMENT FOR MEMBERSHIP.**

Carried unanimously.

Klynstra further proposed that questions could be published in the Bulletin that would test members knowledge on environmental issues. This could lead to a seminar as previously proposed. He suggested that the questions could be developed by educators. It was agreed that the components would have the primary responsibility but that the CSLA Continuing Education Committee should encourage and develop outlines for courses. Klynstra noted that he expected to add members to his committee such as Quayle, Zuck and Omishyn. Klynstra than advised that under Workshop No. 1, Item B in his report, the word defined should be changed to discussed to conform to the appropriate legal process.

**MOTION 09.90.06**

**MOVED BY MIDDLETON, SECONDED BY SIMON, THAT THE CONTINUING EDUCATION COMMITTEE BE GIVEN ACCESS TO FUNDS ALLOCATED TO THE RECIPROCITY TASK FORCE FOR THIS FISCAL YEAR.**

Carried unanimously.

3.6.8 **Community Service** - Rolland noted that there would be a community service component to Congress '91 in the form of a design charette. Paterson advised that his next Bulletin editorial would deal with a community service project that he was

involved with in Calgary and, in that article, he would encourage the membership to get involved at a local level. Taylor also informed that Board that there would be an article on the Community Service Task Force recommendations in the next Bulletin. Havlicek noted that the OALA would be exploring a community service policy through a special task force.

- 3.6.9 **Media Access** - Simon requested that each component association appoint a public relations representative to coordinate media access with the CSLA. He advised that he was developing a media package which should be available this fall. Taylor advised that he had brought along 30 press kits for use by Doug Clark in the upcoming Awards Program.
- 3.6.10 **Professional Awards** - Simon reported that Chairman Clark had completed publication of the 1990 Awards Program brochure and that jury members were required from each region. He noted that the submission deadline would be January 16, 1991 and that the entries would be juried January 17-20, 1991.
- 3.6.11 **IFLA** - President Paterson reviewed Jacobs' written report. The 10% dues increase previously proposed by IFLA was not passed at Grand Council. Jacobs reported that additional revenue was required, however, for the continued operation of the association. MacLeod suggested that we put an IFLA portion of the 5% CSLA dues increase into a reserve. MacLeod also noted that "Contemporary Landscapes in the World", a forthcoming publication coordinated by IFLA and including 13 Canadian projects, will be available to CSLA members at an introductory price of \$20.00 US if ordered prior to October 15, 1990. He agreed to coordinate the orders and suggested that the components distribute the books to their members. It was agreed that the price should be \$50.00 Cdn to cover exchange rates, bank charges and mailing. Taylor suggested that the CSLA order copies of the book for promotional purposes. Registration forms were circulated for the XXVIII IFLA World Congress to be held in Cartagena, Colombia August 16-19, 1991. It was agreed that CSLA, through their North-South program, examine ways to support and participate in the Congress.

Cheques should be made out to "School of Landscape Architecture, University of Montreal" in the amount of \$50.00 in care of John MacLeod. Order forms must be sent or faxed to (514) 343-2183 on or before October 15, 1990.

**MOTION 09.90.07**

**MOVED BY MACLEOD, SECONDED BY MCLEAN, THAT PETER JACOBS EXPENSE BUDGET BE INCREASED TO \$3300 TO COVER ADDITIONAL COSTS OF THE NORWAY IFLA MEETING.**

**Carried unanimously.**

Paterson circulated copies of the new IFLA environmental policies and MacLeod advised that a video prepared by the Dutch Association of Landscape Architects have been converted to VHS format by Jacobs at a cost of \$70.00 and would be available for showing tomorrow.

**MOTION 09.90.08**

**MOVED BY MIDDLETON, SECONDED BY KLYNSTRA, THAT THE COST OF \$70.00 FOR THE DUTCH LANDSCAPE ARCHITECTURAL VIDEO BE PAID BY THE CSLA AND THAT THE VIDEO BE USED FOR PROMOTIONAL PURPOSES.**

**Carried unanimously.**

Paterson reviewed a chart outlining IFLA membership numbers and dues levels over the past 10 years.

- 3.6.12 **External Affairs** - Paterson reported that Brad Johnson was involved in coordinating a forum on the status of the design professions to be held in November. Taylor advised that CSLA had provided background information to the Ministry of Communications, the sponsor of the event and that Paterson, Johnson, Taylor, Jacobs and possibly others would participate. He further noted that this event could lead to further federal assistance for the CSLA in raising the profile of the profession in Canada.
- 3.6.13 **ASLA-CSLA Joint Committee** - President Paterson reported that the committee meeting would be held in San Diego in late October and that the issue of Free Trade, potential joint meetings and other items of interest would be discussed.
- 3.6.14 **Free Trade** - Taylor reported that there has been no activity by this task force over the summer and that work has been delayed somewhat by the opening of negotiations with Mexico which may include Canada.
- 3.6.15 **By-Laws** - Paterson reported that in discussions with Past President Mooney, proposed revisions to the by-laws will be carried out this fall for adoption.
- 3.6.16 **Environment** - McLean reported to the Board that David von Stolk had made a presentation relative to the CSLA's position on the federal government's Green Plan at the Vancouver hearing. She suggested that the Board develop goals for this committee in the coming year. Middleton advised that he would be willing to serve as a technical support person to the committee.
- 3.6.17 **Publications** - C. Patterson advised that he would serve as liaison with the newly formed Editorial Board. Taylor advised that he had met with Joe Daly in Victoria and that Daly had agreed to serve as chair of the Editorial Board and was in the process of developing terms of reference. Rolland recommended Michael O'Neill of the AAPQ as a possible nominee to serve on the Board. Taylor further advised that the "Long Lake Accord" would be signed during the lunch break.
- 3.6.18 **N.W.T. Association Liaison** - Paterson and A. Borowiecka informed the Board that the N.W.T. Association's by-laws have been officially constituted and have been accepted under the Societies Act. Taylor advised that the by-laws would be available to the Board later in the meeting and recommended that they be reviewed as a step towards accepting the N.W.T. group as a component association of the CSLA.
- 3.6.19 **Nominations Committee** - President Paterson delivered Mooney's report and advised the Board that Doug Clark, FCSLA from Manitoba had agreed to stand for election to the position of President-Elect. Taylor advised that he had received

from Jeffrey Philips, BCSLA, a nomination of Nancy McLean for President-Elect. Paterson advised that the nominations committee will go forward with these nominations to the membership and request any further nominations according to our by-laws.

#### 4.0 BUSINESS ARISING

- 4.1 **Life Membership** - Taylor reviewed the request from the Ottawa BOG meeting that component associations review their membership and identify candidates that could be elevated to Life Membership. This could include: distinguished members that have reached retirement and are no longer in active practice. Rolland suggested seven (7) AAPQ members, APALA suggested Estyl J. Mooney and BCSLA recommended Imet ?? McLean requested a copy of the Life Membership certificate for information.
- 4.2 **OPPI Registration** - Taylor reported that he had discussed this matter with CIP and the OALA. Havlicek reported that an OALA committee had recommended that the OALA support OPPI's registration efforts. He further indicated that OALA Council, however, had expressed concern and that the report was not accepted. It is under further study.
- 4.3 **Montreal Urban Design Competition** - MacLeod reported that Jacobs had presented the CSLA position on design competitions to IFLA Grand Council. IFLA will be developing a representation headed by President Osmundsen regarding the role of landscape architects in UNESCO-sanctioned competitions.
- 4.4 **Pollock-Ellwand Research Request** - Paterson reported that Pollock-Ellwand had responded to his previous letter and indicated that she would be willing to accept a portion of the original request. Paterson reminded the Board that the CSLA as a rule does not fund academic research but would write to Pollock-Ellwand to suggest that she write to LACF.
- 4.5 **Dues Policy** - Paterson, in his capacity as Treasurer, reviewed the dues policy and indicated that an invoice would be going out based on the numbers indicated by each component times \$100.00. This fee will be due early in the new year and no later than March 1, 1991.
- 4.6 **MALA Request** - Paterson tabled MALA's request for funding to assist with their registration legal costs which were estimated to be in the order of \$5000. He noted that there had been a CSLA precedent to grant provinces \$2000 for such purposes and would bring the matter up in the 1991 budget.
- 4.7 **Halifax Common** - reported on as part of the APALA report.
- 4.8 **Nova Scotia Floral Study** - Taylor indicated that the terms of reference for the study had not been evaluated over the summer. Klynstra felt that it was going ahead and that no further input was required.
- 4.9 **Heritage Trust** - Paterson indicated that this matter had been resolved with CIP and that funds in excess of \$1200 were available for North-South programs such as providing books for new university programs. He further indicated that additional monies may be available to the CSLA through the University of Toronto's unexpended trust fund.

- McLean ?  
TAYLOR

Paterson

- 4.10 **Foreign Request Form Letter** - Taylor provided a copy to the Board for information.
- 4.11 **Beluga Whale Fund** - Rolland was presented with a cheque for \$1,000 to be forwarded to the Institute in partial sponsorship of one whale.
- 4.12 **Congress '92** - Cam Patterson again reviewed SALA's position and advised that their membership was polled and a meeting was held to discuss the timing and venue for Congress '92. The "Dief Lake Accord" recommended Waskesiu for July 9-11, 1992 and that the theme would revolve around environmental issues. The Board entered into an extensive discussion regarding the advisability of returning to a summer conference. It was suggested that the late winter conference is more closely aligned with provincial AGMs and is at a good time for reporting to our membership relative to our year end. Middleton suggested that this decision should be up to the organizing component association. This position was supported by Havicek. Simon suggested that we should institutionalize the time of the Congress and it should therefore be at a consistent time. MacLeod indicated that he preferred a winter conference as per our present timing. Alex Borowiecka indicated that scheduling a Congress in the spring might be more acceptable, particularly to western and northern associations. McLean felt that Congresses should be scheduled at the same time each year and agreed with MacLeod. Klynstra commented that basing the timing of the conference around family vacations has not worked in the past. Rolland was of the opinion that late spring or summer Congresses were badly timed for the profession. Middleton was of the opinion that a summer conference would likely be best for Saskatchewan while Havicek felt that the winter Congress should be maintained.

**MOTION 09.90.09**

**MOVED BY MACLEOD, SECONDED BY MCLEAN, THAT THE DATE FOR CONGRESS '92 IS SCHEDULED FOR NO LATER THAN MAY AT A VENUE SELECTED BY SALA.**

Carried unanimously.

- 4.13 **Canada Council and Prix de Rome** - Taylor advised that Brad Johnson had agreed to stand as a nominee for the jury for the Prix de Rome and that he had not heard back from Quayle or Williams.

**5.0 NEW BUSINESS**

- 5.1 **GST Report** - Paterson reported that the CSLA accountant's analysis suggested that we opt out of the GST because:
1. We would have to raise our dues by an additional 7% above the 5% inflationary increase
  2. Administration costs would likely cancel out any benefits derived through rebates on purchased goods
- Havicek advised the Board that the OALA had reached a similar conclusion.

**MOTION 90.09.10**

**MOVED BY MCLEAN, SECONDED BY KLYNSTRA, THAT PATERSON'S RECOMMENDATION BE ACCEPTED BY THE CSLA.**

Carried unanimously.



- 5.2 **USSR Request** - MacLeod reported that he would be attending the Congress of the Union of Landscape Architects of the Soviet Union (UALSU) near Moscow at the end of October. At that time, he'll be discussing the Canadian professional structure and will provide an overview of practice in Canada. University exchanges with the Soviet's are under consideration at the University of Montreal and the University of Guelph. The estimated cost of the trip is \$3000 of which \$1200 would be underwritten by the University of Montreal, \$1000 by the ULASU. The balance of \$800 would be drawn from his budget as President-Elect.

**MOTION 90.09.11**

**MOVED BY SIMON, SECONDED BY KLYNSTRA THAT MACLEOD BE RECOGNIZED AS AN OFFICIAL REPRESENTATIVE OF THE CSLA ON HIS TRIP TO THE U.S.S.R. IN OCTOBER.**

**Carried unanimously.**

MacLeod further indicated that Professor Chanasyk had requested that a subscription to LAR be supplied for the Ukrainian Landscape Architects. MacLeod indicated that it was customary for foreign visitors to exchange gifts while in the Soviet Union.

**MOTION 90.09.12**

**MOVED BY SIMON, SECONDED BY KLYNSTRA, THAT MACLEOD BE AUTHORIZED TO PURCHASE A GIFT FOR THE SOVIETS THE COST OF WHICH WAS NOT TO EXCEED \$200.**

**Carried unanimously.**

- 5.3 **Employment Ad Policy** - Taylor advised the Board that there had been requests to place employment ads in the Bulletin and recommended that some charge be made for this service.

**MOTION 90.09.13**

**MOVED BY MIDDLETON, SECONDED BY MCLEAN, THAT THE EXECUTIVE COMMITTEE ESTABLISH A RATE SCALE FOR THIS PURPOSE.**

Executive  
Committee

**Carried unanimously.**

**President Paterson declared a recess until the following day.**

**Day Two**

- 5.4 **College of Fellows** - Paterson requested nominees from the Board for the College. McLean nominated Judith Reeve, BCSLA for her previous contribution to the Board and to the BCSLA as well as her efforts in teaching and practice. Simon nominated Larry Paterson, AALA. Paterson advised the nominators to provide resumés of their nominees to headquarters so that they may be forwarded to the College of Fellows.

**MOTION 90.09.14**

**MOVED BY KLYNSTRA, SECONDED BY MCLEAN, THAT JUDITH REEVE, BCSLA AND L. RALPH. PATERSON, AALA BE NOMINATED AND THAT THEIR RESUMES BE FORWARDED TO HEADQUARTERS.**

**Carried unanimously.**

- 5.5 **AAPQ 25th Anniversary Publication** - Rolland outlined the scope of the magazine which is to be published to commemorate the 25th anniversary of the AAPQ. He further noted that the magazine would come out in November at a cost of \$5.00 per issue and would be available at an advance subscription rate of \$4.00. He requested that the CSLA give consideration to sponsoring the effort by placing a small ad in the magazine. There was general agreement that it would be inappropriate to advertise but that we might place a small notice of congratulations.

**MOTION 90.09.15**

**MOVED BY MACLEOD, SECONDED BY C. PATTERSON, THAT THE CSLA SPONSOR A 1/4 OR 1/2 PAGE AD IN THE AAPQ ANNIVERSARY PUBLICATION.**

**Carried unanimously.**

Taylor suggested that the CSLA could use this publication to promote the CSLA in the French language.

**MOTION 90.09.16**

**MOVED BY MACLEOD, SECONDED BY MIDDLETON, THAT CSLA PURCHASE 50 COPIES OF THE ANNIVERSARY PUBLICATION FROM THE AAPQ AT A COST OF \$4.00 PER ISSUE.**

**Carried unanimously.**

- 5.6 **CMHC Request** - Taylor referred the Board to a request from CMHC for comments on "The Housing Quality Consultation: Preliminary Recommendations and Issues for Further Discussion". It was noted that Mr. Fichel, president of CMHC, requested a response on this position paper by December 10, 1990. Simon suggested that Carl Nelson, with the faculty at the University of Manitoba, has specific expertise in housing matters, and may be in a position to write a response on behalf of the CSLA. Taylor advised that he would copy the position paper and would forward it to Simon for Nelson's review.
- 5.7 **ICOMOS Request** - Paterson presented a letter of request from Cecelia Paine to underwrite her attendance at the upcoming conference in Ottawa. Simon wondered if a qualified member could be located in Ottawa to represent the CSLA to reduce the cost. It was noted that most of the qualified members in the Ottawa area are directly associated with ICOMOS and may not represent the CSLA view on historic restoration matters.

Taylor

**MOTION 90.09.17**

**MOVED BY KLYNSTRA, SECONDED BY MCLEAN, THAT \$400 BE ALLOCATED TO CECELIA PAINE TO SPONSOR HER REPRESENTATION AT THE ICOMOS OTTAWA CONFERENCE AND TO PREPARE A REPORT ON THE PROCEEDINGS FOR THE BOARD.**

**Carried unanimously.**

**6.0 1991 Programs and Budget**

**6.1 Executive Committee Proposal** - President Paterson referred the Board to the minutes of the August 16-17, 1990 meeting of the Executive Committee and to the CSLA 1991 Budget Worksheet. He indicated that the Executive Committee had developed revenue projections and had estimated costs for operating, administration and membership services. Taylor reviewed the priorities for the CSLA as developed by the Board in 1989 and recommended that consideration be given to our general goals and the status of the Three Year Plan prior to making detailed budget allocations. President-Elect MacLeod led a discussion on needs and priorities which led to the following priority programs:

Continuing Education

Community Service

Strategic Planning

    Redefinition of the profession

    Consideration of the House Report, OALA Strategic Plan, Portrait of a Profession, etc.

Environment

Visibility

    Media Access Kit, Video

Policy Development

    (should be proactive and could include such issues as environment)

Status of the Profession

    Legislation

    Professional status and government positions

Membership participation

Promotion of professional excellence

    Awards program, could be included under visibility

Uniform national examinations and reciprocity

President Paterson closed the morning's discussion and said that it should help guide the allocation of program funding. He suggested that before breaking for lunch, we should consider passage of our revenue projections and operating budget. He then went through each item, followed by a discussion.

**MOTION 90.09.18**

**MOVED BY SIMON, SECONDED BY HAVLICEK, THAT THE PROGRAM FUNDING AND THE OPERATING BUDGET BE APPROVED AS PROPOSED BY THE EXECUTIVE COMMITTEE.**

**Carried unanimously.**

**MOTION 90.09.19**

**MOVED BY HAVLICEK, SECONDED BY ROLLAND, THAT THE EXECUTIVE COMMITTEE ADDRESS THE POTENTIAL NEED FOR A MORE PERMANENT SECRETARIAT AND ADMINISTRATIVE SUPPORT STAFF.**

**Carried unanimously.**

During the lunch break, the video prepared by the Landscape Architects of Holland was screened. It was generally felt to be of high quality and could serve as a model for a Canadian equivalent. Havlicek advised that the OALA had been working on a video for some time but had not been successful in finalizing the project. It was agreed that the video should be circulated among the component associations for their review.

**NWT Presentation** - Robin Reilly made a presentation on life and work in the Northwest Territories which included a slide show and a review of professional work. He advised that if a Professional Act was achieved in the NWT, it would likely include all the design professions and might include up to 100 people. He further indicated that in his experience, landscape architects aren't adequately equipped to work in the North through our existing university programs.

- 6.2 **Adoption of 1991 Membership Service Programs and Budgets** - President Paterson went through budget proposals on an item by item basis for core programs. C. Patterson questioned whether SALA would require the \$5000 seed money proposed under the budget. It was further proposed that the IFLA budget might be increased to reflect the 5% inflation factor discussed earlier. Simon wondered whether four issues of the Bulletin per year was necessary. He noted that this was a relatively large portion of the budget.

**MOTION 90.09.19**

**MOVED BY HAVLICEK, SECONDED BY ROLLAND, THAT THE CORE SERVICE PROGRAM BY APPROVED AS AMENDED (SEE ATTACHED)**

**Carried unanimously.**

President Paterson then went through the elective programs on an item by item basis. It was suggested that the Policies and Procedures Manual, LACF, administrative services budget, and roster publication may be deferred or scaled down if revenues are inadequate to cover these costs. It was recommended that Professional Status be renamed Strategic Planning and that its mandate be broadened. Rolland recommended that the proposed Community Service budget be reduced to \$500. Simon suggested that the Media Access budget of \$3500 could be reduced significantly. It was proposed that ICOMOS and CSLEM be combined into a new budgetary item entitled allied organizations. Taylor suggested that the Free Trade budget could probably be reduced from \$300 to \$100. It was agreed that the Publications Committee be disbanded and would therefore not require a budget. It was recommended that a new elective program entitled issues and Policies be initiated and that the Environment Committee as such would be disbanded but would form part of the new group.

**MOTION 90.09.20**

**MOVED BY HAVLICEK, SECONDED BY MIDDLETON, THAT THE ELECTIVE SERVICES BE APPROVED AS REVISED BY THE BOARD OF GOVERNORS (Refer to attached)**

**Carried unanimously.**

- 7.0 **Next Meeting** - Paterson advised that the next meeting of the Board of Governors would be Wednesday, February 27, 1991 at the Four Seasons Hotel in Toronto.
- 8.0 **NWT Association of Landscape Architects' Constitution** - Robin Reilly provided a copy of the NWT Association constitution and by-laws dated September 4, 1990 and confirmed that it had been recognized under the Societies Act. He pointed out some of its unique conditions including that of having a requirement of northern experience. Members expressed concern regarding whether the by-laws had provisions that were consistent with the CSLA's "notwithstanding clause" to assure compliance with our reciprocity policy. President Paterson asked each component association to review the document and forward any comments or concerns back to the Executive Committee. Taylor advised that, assuming suitability of the documentation and based on previous decisions of the Board, that the NWTALA could become a component association as of January 1, 1991 and would be officially ratified at the CSLA AGM in Toronto.

**MOTION 90.09.21**

**MOVED BY KLYNSTRA, SECONDED BY MACLEOD, THAT THE CSLA BOARD OF GOVERNORS THANK THE NWTALA FOR HOSTING THE BOARD AND CONGRATULATE THE GROUP ON THEIR ORGANIZATIONAL EFFORTS IN FORMING A SUCCESSFUL COMPONENT ASSOCIATION. SUBJECT TO A REVIEW OF THE CONSTITUTION AND BY-LAWS, THE NWTALA WOULD BE ADMITTED AS A COMPONENT ASSOCIATION AS OF JANUARY 1, 1991.**

BOARD  
MEMBERS

**Carried unanimously.**

- 9.0 **Executive Committee Request for Authority** - President Paterson requested that the Board officially empower the Executive Committee to act for the Board until the next meeting.

**MOTION 90.09.22**

**MOVED BY ROLLAND, SECONDED BY MIDDLETON, THAT THE EXECUTIVE COMMITTEE BE EMPOWERED TO ACT FOR THE BOARD UNTIL THE NEXT MEETING.**

**Carried unanimously.**

- 10.0 **Adjournment**

**MOTION 90.09.23**

**MOVED BY KLYNSTRA THAT THE MEETING BE ADJOURNED.**

Meeting was adjourned at 3:30 p.m. and the Board departed for a refreshing walk around Frame Lake.

- c.c. Estyl Mooney  
NWTALA c/o Robin Reilly