

THE CANADIAN SOCIETY OF LANDSCAPE ARCHITECTS  
L'ASSOCIATION DES ARCHITECTES PAYSAGISTES DU CANADA

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Minutes of the Board of Governors meeting held in the Marquis Room of the Palliser Hotel, in Calgary, on December 5 and 6 1987.

**PRESENT:**

Bradley Johnson	President
Richard Gaudreau	President-Elect
R. Tatasciore	AALA
Vincent Asselin	AAPQ
Gordon Ratcliffe	APALA
Judith Reeve	BCSLA
David Wagner	MALA
Edward Fife	OALA
K. Dockham	SALA
John Altorio	Treasurer
M. de Billancourt	Executive Secretary

#### INTRODUCTION

The President called the meeting to order at 9:00 and welcomed the new Presidents of APALA and BCSLA, Gordon Ratcliffe and Judith Reeve.

#### A1 ADOPTION OF THE PROPOSED AGENDA

The President requested that Free Trade be added under External Affairs N7.

**MOTION:** it was moved by Vincent Asselin, seconded by David Wagner that the proposed agenda be adopted as amended.

**CARRIED** unanimously

#### A2 ANNOUNCEMENT

The President announced that the meeting would adjourn at 5 p.m., that a dinner-reception will be held in the Hunt Room of the Palliser at 6:30 and that a tour of the Olympic Site was scheduled for Sunday.

**A3 ADOPTION OF THE PREVIOUS BOARD MEETINGS -  
August 19 and 20th 1987**

The President requested that the defeated motion on page 9 be amended so that the name of Cameron Man be deleted.

**MOTION:** it was moved by Vincent Asselin, seconded by David Wagner that the minutes of the meeting held on August 19, chaired by Cornelia Hahn Oberlander, be adopted and that the minutes of the meeting of August 20, chaired by B. Johnson be adopted as amended above.

**B. OFFICERS' REPORTS**

**B-1) President's report**

The President's activities included: a) visit to BCSLA regarding the Urbanarium noting the public relations aspects; b) Ontario Renews Awards Jury for the renovation and protection of old buildings, in Ontario, noting his dialogue with the Ontario Minister of Housing; c) Royal Ontario Museum Bird Houses where he donated a project for the purpose of raising funds for a new bird ring and called Art for the Birds; d) CAUSE, a OAA programme and a community service, where he attended a 4-day charrette representing OALA. Information regarding CAUSE was passed to Vincent Asselin, Chair of Community Service; f) ASLA meeting in Baltimore attended by members of the CSLA/ASLA liaison committee: Jim Taylor attended on behalf of Ed Fife. The committee will be looking at options available during a meeting to be held in the near future. Cheryl Barton is now ASLA's new President; g) SALA meeting and Forum on Forum. Two lectures: 1) in Regina and 2) in Saskatoon; h) meeting with Dieter Gruenwoldt (OALA) of Indian Affairs and other federal government representatives: further to APALA representation to plan strategies for enhancement of Landscape Architects with Federal government.

MOTION: it was moved by E. Fife, seconded by R. Tatasciore that it be the function of the Executive Committee to consider the establishment of a sub-committee re: L.As at the federal government.

ADOPTED unanimously

ACTION: the President to write a letter to PWD.

j) the President suggested that federal construction projects should include the use of signs for L.As.

POSSIBLE ACTION: it was suggested that component associations consider preparing signs and possibly selling them to members.

**B-2) President-Elect's report - budget reform - attached**

R. Gaudreau, President-Elect and chair of the Executive Committee, suggested that, under the reform, every item in excess of \$250 be supported. In brief the report recommended that the core programme be for general administration items with the elective programme comprising action programmes, subject to yearly assessment.

R. Gaudreau suggested that the Treasurer be a member of the Executive Committee for a non-renewable term not to exceed 3 years.

The budget reform was presented in the light of the changes in the CSLA over the past years: the finances of the CSLA no longer to be based on a cash basis of accounting but on an organizational fiscal financial operation based on an accrual basis of accounting.

Vincent Asselin, AAPQ President, commented that his association would not pay the 1987 dues until implementation of the motion, adopted August 20th 1987 and the submission of an accurate account.

MOTION: it was moved by Vincent Asselin, seconded by Gordon Ratcliffe to accept the budget reform, as submitted by the Chair of the Executive Committee and President Elect, Richard Gaudreau, for implementation on January 1st 1988, except for item 8, which is postponed.

CARRIED UNANIMOUSLY

**B-3) REPORT FROM THE TREASURER**

The Treasurer distributed a summary of a revised budget. After a lengthy discussion it was the consensus of opinion to postpone this matter to the end of the meeting, perhaps even Sunday morning. - See page 13.

**B4 PAST PRESIDENTS**

David Wagner suggested that Past Presidents be more involved and be invited at annual congresses.

No formal proposal or decision was arrived at. After an informal discussion, past President Len Novak volunteered to investigate greater involvement in CSLA by Past Presidents.

**B5 COMPONENT ASSOCIATIONS REPORTS**

B6- BCSLA - Judith Reeve, President  
99 members - attached

ACTION: Seed money for CSLA Congress '86 - \$1,000.- to refunded by BCSLA.

ACTION: IFLA Yearbooks, returned by Vancouver P.O. not claimed by the BCSLA, shall be readdressed to 403 Keefer, for distribution, upon receipt of a cheque for \$30.00 in order to cover the additional cost of mailing the books again.

B7- AALA - Ronald Tatasciore, President  
59 members - registration: summary attached  
R. Tatasciore commented that registration will soon be processed with by-law revision. The establishment of a new Secretariat was announced, together with an increase in membership fee.

ACTION: a letter of support from the CSLA.

B8- SALA - Ken Dockham, President  
22 members - attached

B9- MALA - David Wagner, President  
24 members - attached  
Congress 88 report - Doing very well.  
CSLA Award programme to be judged in Manitoba

B10- OALA - E. Fife, President  
589 members - attached

B11- AAPQ - Vincent Asselin, President  
126 members - attached  
Re: Congress '89 will not be in conjunction  
with the Quebec Carnival as previously  
planned.

B12- APALA - Gordon Ratcliffe, President  
24 members - attached

**ACTION - re Free Trade -** APALA requested that the CSLA be involved on behalf of membership. Components to appoint representatives for the establishment of a network.

APALA, BCSLA and OALA agreed to independently investigate Free Trade implications on behalf of the CSLA.

G. Ratcliffe reported that 1) the Newfoundland Association was non existent, 2) the APALA Presidency would be a 2-year term and 3) an Education Committee had been established.

**ACTION:** G. Ratcliffe mentioned the CSLA's memo regarding mailings stating that mailings to components from components be done via the Secretariat.

**ACTION:** John Altorio mentioned that APALA's dues had not as yet been paid but acknowledged refund of the \$1,000 Congress seed money.

## **C GENERAL BUSINESS**

C1- March 88 meeting - Royal York, March 6, 1988.  
See letters and attached documents.

C3 and C4- Core and Elective Programmes -  
Postponed and to be discussed with the budget at  
the end of the meeting. See page 13

C10- Congress '88 - Very active - Report to be inserted in the December issue of the Bulletin

C11- Nominating policies and procedures for CSLA's President Elect already in place and requires a yearly ballot to general membership.

C13- Manual of Policies, Programmes and Procedures. At the request of the President-Elect changes on the draft sent to members of the Board, shall be highlighted and revised copy sent not later than February 15th 1988.

MOTION: It was moved by Ken Dockam, seconded by J. Reeve that the Manual of Policies, Programmes and Procedures be explicit about expenses refunded to the President and the President-Elect, regarding attendance to meetings of the CSLA, which is to read as follows:

Basic transportation (economy fare) to and from Board of Governors meetings, plus cost of accommodation (hotel), meals and communications.

CARRIED - MALA OPPOSED in that the President and President Elect, like Presidents of component associations should be prepared to assume some costs; ie meals and perhaps accommodation.

C-14) Component Association by-Laws regarding Associate Membership (BCSLA).

ACTION: BCSLA to change its definition of associates. According to BCSLA this definition is as follows: "an associate is an affiliate.....", thus the confusion.

**D Headquarters**

- D1- Report - M. de Billancourt - attached  
D3- Office equipment - B. Johnson reported that he had moved the equipment from the now closed Ottawa office. (see attached list). However, the desk and a steno chair are in the basement of the Heritage Canada office in Ottawa. The telephone and telephone answering machine are in West hill and the balance at Wild Apple Hill.

**MOTION:** It was moved by David Wagner, seconded by E. Fife, to remove the Ottawa (306 Metcalfe - 613-232-6342) telephone, as of January 1st 1988, in order to cut on telephone cost and reduce the number of CSLA lines from 3 to 2.

**CARRIED UNANIMOUSLY**

- D5- Selling of membership list - Due to the revenue generated by the selling of the national list by the Secretariat ((1,325 + ie US funds, since last September), and the ensuing benefits: ie call for exhibit space at CSLA's Congress, it was resolved to continue the sale of mailing list.

**MOTION:** it was moved by V. Asselin, seconded by K. Dockham, to carry on selling the national list. The CSLA to be the only one authorized to sell the national list as adopted at the August 20th meeting in Halifax.

**CARRIED UNANIMOUSLY**

**E SERVICE TO MEMBERSHIP**

**E-2) Membership Certificates**

The certificates, which sell for \$35.00, are now prepared by the Secretariat and sent back to members or components within 2 weeks.

**E2- MEMBERSHIP ROSTER/DIRECTORY**

This has not been prepared because the OALA's executive Director requested that addresses be removed from the list, thus providing a list with names and telephone numbers only.

E. Fife, not aware of this, agreed that it would be a poor service to membership and deprive component associations of easy access to members on a national basis.

**ACTION;** component associations to be supplied with a roster on loose leaf, free of charge, but without binder. A permanent roster with updates to be sent at least before each Board meeting. A corrected page or pages, as the case may be, shall be sent to be inserted in the binder.

**E-3 Liability Insurance -**

**ACTION:** The Secretariat to continue negotiations and to look into a collective agreement, to be endorsed by individual members (the same basic policies for each member), in the light of future self-insurance. To invite the vice-president of the insurance company to answer questions at the March 88 meeting.

**F MEMBERSHIP**

**F-6 College of Fellows -** - Minutes of last meeting attached - E. Fife commented that the nominating procedure of 2 members per component association was discriminatory and restrictive and suggested a change in the policies.

**MOTION:** it was moved by Ken Dockham, seconded by Ron Tatasciore, to recommend to the College of Fellows the removal of the restriction of 2 nominees per component association.

**CARRIED - MALA OPPOSED**

**ACTION:** to inform the College of Fellows and request names, for the Presidency of the College, left vacant by the death of Bill Coates, for approval by members of the Board at or for Congress '88.

**ACTION:** NOMINATION FOR MEMBERS AND PROCEDURES IN THE COLLEGE OF FELLOWS TO BE IN ACCORDANCE WITH THE MANUAL OF POLICIES, PROGRAMMES AND PROCEDURES.

**J EDUCATION AND RESEARCH COMMITTEE - D. PATERSON-CHAIR -** Status report attached.

B. Johnson reported that D. Paterson, chair of this important committee, would like to be replaced.



**K ACCREDITATION - Hugh Knowles - Chair**

K-1 Status report - attached

B. Johnson reported a misunderstanding regarding the expenses submitted by the lay-member.

**ACTION:** The President to inform H. Knowles regarding payments of expenses for meeting of the Accreditation Council: reimbursable expenses are: transportation to and from the meeting place,, room and meals for the period of the meeting only. The lay person, in addition, will be paid a per diem honorarium of \$100. Expenses of the Visiting Team are as outlined in the manual.

**L IMAGE, PROMOTION, ETC.**

L5- Women in L.A. Workplace - Moura Quayle - Chair

**ACTION:** To ask LACF for support and to inform Moura Quayle that, at present, financial support, via the CSLA, is not available.

L-7 Task Forces

L7-1 Communications - John Altorio - Chair  
Attached -

L7-2 Community Services - V. Asselin - Chair  
Report to be ready for the March 88 meeting.

L7-3 Economic Impact - C. Man - Chair  
Report to be available soon.

L7-4 Media Access - R. Wright - Chair  
Report not available.

L7-5 Publications - T. MacLachlan - Chair  
Report not available.

L8 - Others:

1) China Tour - Report by Professor D. Paterson-attached.

**ACTION:** to insert a note in the Bulletin requesting that interested members contact the Secretariat for compilation.

2) Japan Trip - (letter attached)

M AWARDS AND COMPETITIONS

M2- Students Awards - J. Altorio - Chair

ACTION: Concern was expressed about meager amount suitable for scholarships. The new budget could be increased or possible travelling scholarship considered.

NB no change can take place for the year 1988-89 as the CSLA is committed in advance. Enough time should be given Universities and Schools to inform competing students BEFORE an academic year, should a change be adopted.

M3- Awards Programme - D. Clark, Chair  
Attached.

N. EXTERNAL AFFAIRS

N2- IFLA

ACTION: to write IFLA's Grand Council stating that the CSLA supports IFLA, in principle, but that payment will be withheld until the receipt of a master plan strategy. Draft to be prepared by the President for review by Professor Peter Jacobs, senior IFLA delegate, before it is sent to IFLA, via the Secretariat.

It was further suggested that the letter should outline 1) IFLA's long range goal and 2) the renegotiating of dues formulae, which represents 20% of the CSLA's total budget.

J. Reeve pointed out the need for fundamental policy changes, commenting that the letter should include recommendations to make clear the formula represents too much of the CSLA budget.

MOTION: it was moved by E. Fife, seconded by V. Asselin to have an open line of communication with other countries, regarding IFLA dues, ie Germany, Britain and Japan.

The motion to purchase 10,000 SF by March 31st, to be held not longer than 3 years or until the question of IFLA is resolved, was defeated.

MOTION: It was moved by E. Fife, seconded by R. Tatasciore to set \$10,000 aside, to be converted into Swiss Francs as soon as financially appropriate after investigation and recommendations by the Executive Committee, before December 31st 1987.

CARRIED - MALA OPPOSED

MOTION: it was moved by E. Fife, seconded by K. Dockham, to limit IFLA dues to a maximum of 15% of the 1988 CSLA's budget.

CARRIED - MALA ABSTAINED

R. Tatasciore suggested entering IFLA in the Elective programme. This suggestion subject to the recommendation of the Executive Committee.

R. Gaudreau suggested that the full amount be set aside, not just \$10,000, as a protective measure, in order to be in a position to send the full amount should it be so decided by the majority of the Board.

It was the consensus of opinion that the formulae was neither effective nor fair.

It was also COMMENTED that ASLA's members ARE PAYING IFLA twice due to double membership.

#### N6 - Report on other affiliations

1) CEARC - C. Hahn Oberlander to establish a network, similar to her Environment network. Report for the March 88 meeting

2) IUCN - not affordable at present (\$5,000 per year) Report by C. Hahn Oberlander to be postponed until further and concrete informations are available.

3) The Canadian Society for Landscape Ecology and Management.

MOTION: it was moved by E. Fife, seconded by J. Reeve to become a member of CSLEM for a corporate membership of \$250 per year.

CARRIED UNANIMOUSLY

4) The Canadian Parks and Receptions Association.

MOTION: it was moved by E. Fife, seconded by Ken Dockham to become a member for a \$100 per year fee.

CARRIED

ICOMOS; Sheila Murray - CSLA's representative.  
Report attached.

In order to minimize the cost of travelling expenses it was suggested by E. Fife that this be set up as a network, similar to C. Hahn Oberlander's Environmental Quality Committee network.

ACTION: to be discussed with Sheila Murray.

CSA - Rodger Todhunter - CSLA's representative  
report attached

LACF - \$2,000 paid by the CSLA for the Foundation's financial reports from 1981 to 1986 will be refunded -

P. HISTORY AND ARCHIVES - Owen Scott - Chair

P1- Report: notes attached  
P2- CSLA updates: via information compiled by the Secretariat.

ACTION: A letter from the Board members to express their support for the acceptance of Bill Coates' work at the National Archives.

Q. PUBLICATIONS

Q6 Bulletin - To be continued to be prepared by the Secretariat at least for the balance of the 1987-88 term.

R. ENVIRONMENTAL ISSUES

F1 - Report by C. Hahn Oberlander - Chair  
Attached.

The meeting was adjourned at 5:30 p.m. on Saturday evening to reconvene Sunday Morning at 8.00 a.m.

Meeting of Sunday December 6th 1987

**Budget:**

The budget was revised and the Treasurer will be sending revised copies to members of the Board in time for the March 5th 1988 meeting.

It was resolved to establish a Miscellaneous category. R. Gaudreau stated that this would have to be detailed in order to be accountable. The President commented that this would be a temporary format until implementation of the new formula. See page 4.

**MOTION:** it was moved by R. Tastaciore, seconded by Judith Reeve that membership fee be at \$75.00 for the next budget.

**CARRIED UNANIMOUSLY**

**MOTION:** it was moved by G. Ratcliffe, seconded by K. Dockham to include in the miscellaneous, Elective programme budget, an amount of \$500 to support the production of Video in Manitoba to promote both the CSLA and MALA. The cheque to be paid only upon receipt of the Video and a complimentary copy to be given to the CSLA for its files.

**OTHER BUSINESS:**

**ACTION:** LACF - That the Foundation send a letter to each component association requesting donations, with a copy to the Secretariat.

At the December 5th meeting, MALA remitted a cheque for \$240, \$10 per member, to be sent to D. Graham, President of LACF.

**FALL 88 meeting:** to be held in Regina. In accordance with the Manual of P.P.P. the fall meeting cannot take place before October 15 of a given year. Dates to be confirmed at the March 88 meeting.

**Closing remarks** - The President thanked the Secretariat and the Treasurer.

The meeting was adjourned at 11.00 a.m. on Sunday, December 6th 1987.