

CANADIAN SOCIETY OF LANDSCAPE ARCHITECTS
ASSOCIATION DES ARCHITECTES PAYSAGISTES DU CANADA

Minutes of the Board of Governors meeting, held in the Kelsey room of
the Bessborough Hotel, in Saskatoon, Saskatchewan
on July 4th 1985

The President, L. Novak, called the meeting to order at 9.00 a. m.

PRESENT:

Len Novak	President - CSLA/AAPC
John Altorio	Executive Secretary-Treasurer
Michael Hough	President Elect
Cornelia Oberlander	President Elect - Candidate
Reinhart Petersmann	President APALA
Marie-Claude Bergevin	President AAPQ
Macklin Hancock	President DALA
Charles Thomsen	President MALA
Douglas Clark	President SALA
Larry Paterson	President AALA

ABSENT:

Arthur Cowie President BCSLA

Pat Gittings Recording Secretary

It was suggested by The President that the agenda be approved, as presented, and that a discussion on procedures to be followed, re Professional Liability insurance, be part of the agenda.

MOTION: It was moved by L. Paterson, seconded by C. Thomsen that the agenda be approved.

CARRIED unanimously

1. CONFIRMATION AND APPROVAL OF MINUTES OF THE MARCH MEETING

R. Petersmann suggested changing the date of the March meeting from 1984 to 1985 and, on behalf of APALA, rejected the minutes for inaccurate recording of some important items.

M. Hancock agreed with APALA stating the minutes did not always represent the point of view of those present and should include discussions on important items.

L. Paterson suggested that only motions be reported.

It was suggested by the President that items missing or of substantial concern be brought to the attention of the Board of Governors to decide on the matter, and repeated that members of the Board should present any changes, additions, deletions, amendments, etc. so that minutes could be amended without being rejected, and requested some guidance as to possible amendments to the minutes

J. Altorio pointed out that minutes should cover more of the discussions.

M. Hancock expressed the concerns of OALA in that minutes should reflect the discussions leading up to motions.

L. Paterson asked if motions that indicate: IN FAVOUR - AGAINST - ABSTAIN - would not be sufficient. A discussion regarding transcripts of tapes recorded at the meeting followed.

The President stated that it would be inappropriate to allow distribution of rough copies of the minutes since these are the official records of the meetings.

M. Hancock, expressed objection to the motion on page 11, item 13 of the minutes of the meeting held in Montreal.

a) Associate or Extended Membership

i) mail ballot

R. Petersmann noted that the APALA learned about the mail ballot decision through the Bulletin, no discussion, pro or con but this was presented as a fait accompli and that information was sparse on this important issue, and pointed out that members should have been informed of the vote and further stated that the mail ballot should have been decided at a Board meeting, as Board members could have had a chance to inform their general membership on this matter. On behalf of APALA, R. Petersmann rejected the mail ballot.

In answer to R. Petersmann's remark, the President stated that his decision for a mail ballot was the fairest and informed attending members that procedures and by-laws were adhered to. The by-laws provide two (2) options:

- a vote by attending members
- a vote to be held by mail

M. Hancock commented on Ontario's rejection of extended membership at the last annual meeting; objection to the issue being presented without special study, and pointed out to page 11, item 13, which expressed confusion as to the reason behind the mail ballot, since it requires:

- a) changing the by-laws
- b) a vote by the general membership -
either at an annual meeting or by mail ballot.

The President repeated the ballot was a fair representation and that through discussions with component associations, including Quebec, it represented the wishes of the membership at large. The President also pointed out that he had wanted to take the vote at the annual meeting but decided for a mail ballot because of small potential attendance due to distance, etc.

Concerns were voiced regarding associate members becoming full members of CSLA and the implication for QALA, in the light of statutory regulations in effect in Ontario. Having pointed out that QALA's objections were not satisfactorily recorded in the motion pertaining to associate membership, the President asked if the Board was in favour of amending the minutes accordingly.

It was stated that associates, although having no voting rights, would nevertheless have privileges:

- to receive Bulletins
- to sit on committees

R. Petersmann stated that adjustments to the minutes should reflect APALA's opposition to associate (extended) CSLA membership.

C. Thomsen pointed out that a solution could be to bring from the transcripts only points regarding this issue

J. Altorio stated that "IN FAVOUR" or "AGAINST" a motion, for a specific reason, was really the essence.

The President agreed with C. Thomsen's suggestion, although it did allow other members of the Board to voice their point of view. Therefore, the procedure shall be to amend the minutes to be used as official record of the meeting held in Montreal. The President requested R. Petersmann to elaborate on the matter and to later present his comments.

R. Petersmann recommended reconstructing the transcripts of the meeting regarding this issue.

ii) result of mail ballot

The President requested Messrs Dawson and Altorio to count the mail ballots on associate membership.

R. Petersmann voiced his objection on counting the ballots on the basis of the procedure of the votes. Mail ballot decided by the President, not the Board of Governors, without discussion on the issue.

Further to counting of the ballots the Executive Secretary-Treasurer stated that:

130 ballots were received
6 ballots were postmarked later than official date

In accordance with the Procedures, there must be 2/3 positive vote.

M. Hancock stated he received his ballot too late and pointed out that perhaps several others were in the same position.

J. Altorio tabled the results of the ballots as follows:

126 ballots counted
5 ballots not counted - postmarked too late
1 ballot - no vote

94 in favour or 78.3% or 2/3 in favour
26 against or 21.7%

The ballots, divided by province, are as follows:

	yes	no	total	% of membership at July 1984
APALA	0	5	5	24
AAFQ	9	5	14	17
DALA	47	6	53	25
MALA	3	1	4	20
SALA	9	0	9	56
AALA	16	2	18	36
BSCLA	10	7	17	20
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	94	26	120	25% of 484 members

R. Petersmann stated this was not a fair representation. A lot of members do not realize the role of the CSLA as an umbrella organization and could be under the impression they could have either join their provincial association or the CSLA.

MOTION: It was moved by D. Clark, seconded by L. Paterson to table the results of today's ballots and that by-law changes be presented to each component association, by the respective president. Review and comments to be placed on the agenda of the Fall meeting of the Board of Governors.

L. Paterson stated this is the responsibility of the incoming president.

It was stated that results of the ballots be published in the Bulletin.

- IN FAVOUR 3
- AGAINST 4
- ABSTAINED: DALA; AAPQ; APALA

MOTION: It was moved by L. Paterson, seconded by C. Thomsen that the Board of Governors be prepared to deal with the reports and the implementation of ballots and motions at the Fall meeting.

DISCUSSION: M. Hancock commented on the unclear position of Ontario's statutory regulations.

Further to comments concerning bringing back the matter before the general membership, the President expressed his reservations to such action, considering that proper procedures were followed, and stated that further steps should be taken instead of starting from the beginning.

L. Paterson stated that the issue warrants further discussions, due to the concerns expressed, M. Hough supported the idea not so much in principle but as a gesture of good will.

CARRIED - DALA and APALA ABSTAINED

b) New secretariat

R. Petersmann stated, re item 7, page 6, that the Board had agreed only in principle to establish a secretariat in Toronto for a period of one year, the Bulletin stipulated said secretariat was approved by the Board of Governors.

M. Hancock explained: DALA had offered to assist in the establishment of the new CSLA secretariat to precede that of a permanent office in Ottawa, pending report from the President on the feasibility of such an office.

The President suggested including this matter under New Business.

MOTION: It was moved by L. Paterson, seconded by R. Petersmann that the minutes of the March 1985 Board of Governors meeting be adopted, subject to using the transcripts to recollect opposition as raised by APALA, and to officially read said transcript into the minutes.

CARRIED unanimously

2. PRESIDENT'S REPORT

The President, having circulated his report to members of the Board, gave an overview and presented some minor items to be added concerning activities since the March meeting:

- a) attendance at AAPQ meeting with a presentation: the President remarked on the gracious reception;
- b) letters and calls to the UBC program in Landscape Architecture which is to be maintained;
- c) information exchanges with D. Clark regarding Congress;
- d) ending of his presidency;
- e) records and correspondence transferred to President Elect.

3. AGENDA FOR THE ANNUAL MEETING

The President stated the meeting is, in essence, an information meeting, items to be presented include:

- 1) a sequence of reports from the President, Executive Secretary-Treasurer, etc.;
- 2) the calling of new members of the Board to the table;
- 3) an opportunity for short presentations and short reports on key items and issues from each component association, to be read during luncheon;
- 4) question/answer period after the presentation.

MOTION: It was moved by C. Thomsen, seconded by L. Paterson that the Board of Governors recommend some awards in recognition of the efforts of key persons who organized Congress '85

CARRIED unanimously

4. COLLEGE OF FELLOWS AND FOUNDATION

The President reported the approval of seed money for the striking of medals for CSLA Fellows - approximate cost: \$1,000 - all CSLA Fellows to receive a medal.

M. Hancock suggested that a CSLA gold medal for distinguished service be initiated.

It was decided to hold a meeting to discuss this subject further.

5. HONOURARY MEMBERSHIP - Dieter Martin

MOTION: It was moved by D. Clark, seconded by C. Thomsen that Mr. Dieter Martin be made an Honourary Member.

CARRIED unanimously.

6. UP-DATING OF POLICIES AND PROCEDURES MANUAL

The Policies and Procedures Manual is up-dated every two years but it was pointed out that up-dating should take place on a yearly basis. It was suggested that a Committee be established in this regard.

L. Paterson stated the responsibility of up-dating should rest with the Executive Secretary and the Secretariat, and proposed changes could be voted on, as a whole, at the Fall Meeting.

M. Hancock asked if a French version of the manual had been prepared. After discussion, it was stated that some portions of the manual are in French but most of the manual is in English.

M. Hough suggested the formation of a small committee to oversee this matter as well as long-term projects, such as history of the CSLA, etc.

M. Hancock having stated that some organizations have an official historian, M. Hough asked if a historian should be responsible for the up-dating of the historical section of Policies and Procedures Manual.

D. Clark pointed out that lack of continuity from Congress to Congress is a major problem, also lack of history. Since the Manual is considered the members' Bible, one person should be appointed to refining, redefining and organizing this most important document, which should be kept concise and workable.

It was agreed on the need for a coordinator.

Two volunteers were requested:

- 1) to up-date and manage the Congress
- 2) to coordinate the changes that have taken place.

D. Clark volunteered to do the immediate up-dating; - 1)
C. Thomsen volunteered for the longer term up-dating and to be responsible for the historian. -2)

7. EXECUTIVE SECRETARY-TREASURER'S REPORT

The President stated that the Executive Secretary-Treasurer's report is largely for information purposes and major discussion on the budget will take place during the meeting, to be held on Sunday.

J. Altorio, Executive Secretary-Treasurer, presented his report, stating that the CSLA budget for 84/85 is on computer, together with disbursements and other pertinent information:

- 1) budget as approved - and support programs as well as expected funds based on current membership - report dated July 15/84
- 2) up-date of money received from declared members
- 3) 1984/1985 Status of Dues - Appendix B
- 4) OSLA operating budget for 1984/1985 - Appendix C
- 5) CSLA Programs for 1984/1985 - Appendix D

The Executive Secretary-Treasurer gave a brief explanation of the professional award items.

a) money allocation

A discussion resulting from the Executive Secretary-Treasurer's report indicates:

- i) amounts shown in the budget have been allocated;
- ii) A Proceedings Manual is being prepared for 1984 Congress held in Ottawa. Although not completed, CSLA will not have to disburse any funds;
- iii) the Proceedings Manual has to be produced with the \$4,000 already budgeted for this purpose.

b) Proceedings Manual

The Executive Secretary-Treasurer explained the intent of the Proceedings: to summarize the events which took place during the Jubilee Congress in Ottawa, in a form which will highlight these events. There will be photographs; special presentation, special speakers. The 17 tapes of this Congress will be available only through the Archives not as part of the Proceedings.

MOTION: It was moved by R. Petersmann, seconded by M. Hancock that discussion on possible CSLA's support for the Jubilee Congress, be deferred until the final financial report from the Congress is tabled. However, this shall be no later than the Fall 1985 Board meeting.

CARRIED unanimously

The Executive Secretary-Treasurer's financial report was approved

8. ASLA REPORT

The president stated the relationship between ASLA and CSLA as being basically a social one. The President outlined his meeting with R. Mortensen and the preparation of Mr. Taylor's report and its purpose.

It was moved by L. Paterson, seconded by C. Thomsen that the Board of Governors should accept the report, and approve the recommendation of the committee to appoint a joint ASLA/CSLA task force for discussion on shared services and issues.

From resulting discussions it was agreed that protocol was not followed regarding the formation of the ASLA Ontario Chapter; that it had not been an ASLA initiative to start the Ontario Chapter; that ASLA had not behaved in a responsible manner in establishing such Chapter; that international protocol was not followed, as ASLA did not assume the responsibility of discussing this matter with CSLA.

The main concern of DALA was lack of communication.

The President suggested an open dialogue at international level; advantages to a link between American and Canadian associations are real, but there is much misunderstanding on both sides.

MOTION: It was moved by L. Paterson, seconded by C. Thomsen that a committee be formed to suggest CSLA representation on a task force committee and to set terms of reference for the new CSLA/ASLA task force.

The President explained the intent behind L. Paterson's motion: the formation of a joint CSLA/ASLA task force to further examine the issues of concerns related to cooperation, national interest and membership; this international body would recommend initiative and policies for consideration and adoption by each respective national organization.

CARRIED unanimously

At the dinner meeting further discussion was mainly centered around both the differences and similarities between Canada and the United States and between the American and Canadian Associations of Landscape Architects. The consensus was that further discussions should be held to air concerns of mutual interest, and to develop an attitude of cooperation between the two organizations.

The problem of the ASLA Chapter in Ontario was briefly discussed. M. Hancock said that it was a problem with DALA but R. Mortensen maintained that he could see no area of dissention as it had been members from Ontario who had approached ASLA to organize the Chapter. The problem seems to have been left "as is" but with CSLA and DALA views presented. The consensus was to leave the matter of joint efforts in the hands of the chairmen of the respective Boards for further discussion.

Professional Liability Insurance:

R. Mortensen stated most agencies are American and premiums tend to be high for liability and responsibility insurance, although premiums should be adjusted to deal with the cash flow of the current economy.

- risk: It was suggested perhaps Landscape Architects do not operate professionally, concerning contracts, and there is a need for in-house education and procedures to cover Landscape Architects. Regarding liability it was stated that:
 - 80% are project related
 - 20% are party related

9. ACCREDITATION PROGRAM

R. Williams presented his report, stating it was a draft.

a) major changes

- 1) rearrangements, mainly due to costs;
- 2) page 5, chapter 3: standards of accreditation structure

b) key points

- 1) page 3, paragraph 2: university level degrees granted by institutions at Bachelors or Masters level. Accreditation to apply to programs and not to schools or universities per say.

2) accreditation to be on a 5-year basis

R. Williams stated at the Congress held last year, that it was decided to move towards a Canadian system of landscape architectural accreditation, with the goal of implementing such a system by the 1985-86 academic year: he also requested approval in principle from the Board, subject to revisions, today or at a later date through an Accreditation Board. He suggested that schools should be invited to apply for accreditation.

D. Clark asked if the request implied monetary expenditure, the President replied that funds had already been approved for this purpose.

M. Hough stated this was a very good document but there seemed to be missing the application of the procedures to implement this project and asked about the mechanics and how the Universities will provide funding: - in time or in cash?

R. Williams explained: he calculated the cost and established a schedule for accreditation based on the School of Architecture of the Commonwealth Association of Architects; as for accreditation done in third world countries: one person is sent to the country to work with the local people in evaluating their own program.

M. Hough asked as to when Universities are told the program is in place.

b) curriculum

M. Hough stated he understood the primary goal and criteria and that emphasis should be placed on contractual procedures. Most schools should be dealing with the practicality of architecture: adding paragraph 2 be further developed. Page 7 c), concerning the guidelines of the curriculum, this should be oriented towards the regions: the national view of a curriculum being not necessarily that of various and different regions.

M. Hough raised the question of appeal on page 15 and asked when is an appeal interjected. Does the appeal Board take part in the decision or does it have to make its recommendation to the Curriculum Committee.

It was stated that a 3-member board forms a tribunal whose word is law.

M. Hancock stated this should be a liberal education stressing on interdisciplinary special studies.

R. Williams commented on the fact that some schools, at least in Ontario, are moving towards a liberal education rather than an emphasis on specialization.

M. Hancock expressed concern regarding cultural differences and studies of local history.

R. Williams pointed out to page 7 d) concerning graduate programs and asked if it should not be more precise.

C. Thomsen commented on page 16, and requested a survey of professional activities for graduate programs. It was pointed out this would not be practical considering the work involved.

MOTION: It was moved by M. Hough that the report be accepted and recommended that R. Williams finalize the accreditation procedures.

CARRIED unanimously

R. Williams asked that members of the Board of Accreditation be appointed from the College of Fellows as follows:

- 2 members from the profession
 - 2 members from outside the profession (possible honorarium)
- this could be done during the Congress

M. Hough suggested the report be accepted on the basis of presentation of comments and that members of the Board of Accreditation be appointed at the Sunday meeting.

10. REPORT FROM MR. PETER JACOBS - IFLA

M. Hancock suggested the report be dated June 85, and further discussion resulted in the following motion.

MOTION: It was moved by R. Petersmann, seconded by L. Paterson, that the Board of Governors elect a second delegate to the IFLA Council.

An amendment to the above motion was moved by L. Paterson, seconded by R. Petersmann that Mr. Alexander Rattray be appointed second delegate.

CARRIED unanimously (as amended)

L. Paterson gave a brief history of IFLA; commented on Mr. P. Tattersfield's involvement and stated the office be passed onto other hands, term of office not completed notwithstanding.

MOTION: It was moved by L. Paterson, seconded by R. Petersmann to amend the previous motion to include, that as of 1986, the appointment to IFLA be for a three-year term.

CARRIED unanimously

MOTION: It was moved by C. Thomsen, seconded by L. Paterson that the Board of Governors officially recognize Mr. Tatterfield for his efforts in IFLA, possibly by presenting him with a special medal at next year's annual meeting.

CARRIED unanimously

Outstanding IFLA fees

MOTION: It was moved by R. Petersmann, seconded by M. Hancock to pay the outstanding 1357 Swiss francs (\$300.00 Canadian).

CARRIED unanimously

MOTION: It was moved by M. Hough, seconded by R. Petersmann, that the \$1,000 reimbursement for IFLA delegates be per delegates for a total of \$2,000.

CARRIED unanimously

Financial reporting procedures to IFLA

Membership being based on a "as at" January 1st basis, we should negotiate a financial reporting procedures on the basis of declared membership.

MOTION: It was moved by L. Paterson, seconded by C. Thomsen, that Mr. P. Jacobs be asked to be the CSLA representative to IFLA and to negotiate a better financial reporting procedure consistent with the best professional practices.

CARRIED unanimously

Questionnaire on environmental issues

Further discussion, resulted in the following motion:

MOTION: It was moved by L. Paterson, seconded by C. Thomsen to table the question on environmental issues, until revision of the questionnaire by the Board of Governors.

CARRIED unanimously

11. REPORT ON PROFESSIONAL PROGRAM

The President distributed the report to be read and discussed later. His précis on the subject is the culmination of previous recommendations, with the intention of integrating the program on a national basis.

12. COMPONENT ASSOCIATIONS REPORTS

Each component associations presented their report. (attached to these minutes)

AAPQ: Brochure: M.-C. Bergevin pointed out that the brochure was nearing completion and would be ready by the end of July. There will be two brochures: English and French. (Report attached)

DALA: Ryerson eligibility: M. Hancock reported that D. Paterson had submitted his report on "DALA Membership Standards and Ryerson Graduates". Action pending.

Associate membership: Further to a question from L. Paterson, M. Hancock indicated that a fee for associates had not been established, considering the need for further studies and legal counsel.

Law suits pending: The Board of Governors was informed that two (2) would be grandfathers have filed suit against the DALA. One of the plaintiffs challenged the DALA policy, disallowing grandfathers to sponsor other grandfathers.

Grandfather clause: Emphasis on grandfathers not sponsoring grandfathers. Applications processed in order of arrival. (Report attached)

MALA: Provincial heritage legislation:
(report attached)

APALA: Halifax Public Garden: M. Hough suggested this could become a national issue, and implied the involvement of CSLA on environmental quality issue. M. Hough presented his point of view stating CSLA's input should be as "pressure group" re: research, etc. (Report attached)

SALA: Congress: Congratulations by M. Hough for the organization of Congress '85. (Report attached)

AALA: Act Legislation: M. Hough asked if the Alberta legislation provided for this clause. The answer being yes, M. Hough suggested this clause be part of the Act, the Act being in its second reading notwithstanding. (Report attached)

BCSLA: Absent from the meeting (Report attached)

Meeting adjourned at 4.45 p.m. to be resumed at 5.30 p.m. for a dinner meeting with R. Mortenson, ASLA President. (see under ASLA)