

Canadian Society of Landscape Architects
Minutes of Meeting Board of Governors
August 10, 11 and 15, 1982
Toronto, Ontario

Attended by:

Douglas D. Paterson, President Elect. CSLA/AAPC
Dr. John Neill, President. BCSLA
Garry Heine, President., AALA
Victor Ford, President., SALA
Ted McLachlan, President., MALA
Victor Chanasyk, President, OALA
Marcel Puize, Vice-President, AAPQ
(representing - Richard Jalbert, President AAPQ)
Estyl Mooney, President APALA
Larry Paterson, Executive Secretary/Treasurer, CSLA/AAPC

Regrets:

John H. Day, President CSLA/AAPC

Note: The following itemizes all motions of the meeting and action(s) required
For a more detailed account of the proceedings, please refer to the
meeting tapes or transcription both available on a request to the
Executive/Secretary Treasurer.

MOTIONS:

1. Minutes Previous Meeting moved T. McLachlan that the minutes of the previous meeting (March '82) be adopted.

ACTION NONE
2nd Dr. J.N. Carried
2. Moved: E. Mooney that the Board of Governors officially thank John H. Day for his efforts as President for 1981 - 82.

ACTION D.D.Paterson Letter
2nd V. Chanasyk Carried
3. Executive Secretary Treasurer's Report
Moved: Dr. J. Neill that the Board of Governors accept the report of the Executive Secretary-Treasurer.

ACTION NONE
2nd G. Heine Carried
4. Past Presidents Report
Moved: V. Ford that the verbal report of the Past President be accepted and the Board of Governors endorse D. Allan Ross and Andre Sauve as candidates for '82 - '83 President Elect

ACTION NONE
2nd E. Mooney Carried
5. Annual Meeting
Moved: E. Mooney that the Board of Governors agree with the procedures required in the 1982 Annual meeting for the election of the President Elect.

ACTION NONE
2nd V. Chanasyk Carried
6. General Meetings
Action: Executive Secretary Treasurer to prepare checklist for the hosting of a Board of Governors meeting. Checklist to go into Policies and Procedures Manual.
7. Foundation
 - 7.1 President CSLA/AAPC to contact component associations requesting their input into possible candidates to fill position of President
 - 7.2 To suggest to Foundation executives that President OALA sit on their board and represent CSLA as part of his function on CSLA Board of Governors.

8. Helen Kippax Award

- 8.1 President to write Alex Budrevics and Clive Justice regarding status of award and see if Stedman family's wishes of restricting award to Ontario can be facilitated.
- 8.2 Pres. OALA to send copy of all relative Correspondance to President CSLA/AAPC and Exex. Sec. Treasurer prior to President CSLA/AAPC contacting Helen Kippax trust executives.

9. Policies and Proceedure Manual

President to recommend who should be responsible for maintaining and updating Policies and Proceedures Manual.

10. Bylaws

Exec. Sec. Treas. to ensure all types are corrected in-by-laws.

11. Re: Executive Secretary Treasurer

- 11.1 Moved that L. Paterson serve as Executive Secretary Treasurer for 1982 - 83 year.

2nd Dr. J. N.

Carried

ACTION: Exec. Sec. Treasurer as required.

- 11.2 Each component assoc. president to search their members for potential candidates to fill position of Executive Secretary Treasurer in July '83 for at least '83 - 84 year.

12. CSLA/AAPC Ring

Action: Exec. Sec. Treasurer to gather pertenant information and publish in L.A. Review.

13. Calendar

Moved T. McLachlan that discussion on CSLA/AAPC Calender be deferred until such time as proposal comes forward to impliment.

No second

No Vote

14. Membership Roster

Action: President APALA to provide copy of membership roster to each component assoc. president for comment. Roster to be published early fall '82.

15. College of Fellows and General Membership

- 15.1 All component assoc. presidents to review possible honorary/ life members for election in 1983.
- 15.2 Action D. Paterson - write College of Fellows and explain CSLA/AAPC position. viz-a-viz election of members.
- 15.3 Action D. Paterson, L. Paterson
CSLA/AAPC Bylaws and College bylaws to be compared and adjusted as required. CSLA to approve College bylaws.

15.4 Action D. Paterson, L. Paterson

College to be instructed to have nominations in on time or they will not be considered by Board. Nominations should be available for approval at March '83 meeting.

✓ 16. Membership Certificates:

Action: President MALA to prepare certificates and provide same to Exec. Sec. Treasurer for distribution as required.

17. Corporate Image

17.1 Moved: Dr. J. Neill that CSLA abandon the proposed maple leaf scheme for the letter-head-logo.

2nd V. Chanasyk Carried

17.2 Moved: V. Chanasyk that the maple leaf graphics be eliminated from the design, the two titles pulled together and that become the design for CSLA letterhead

2nd M. Puize

Amended J. Neill to adjust the letter size

2nd M. Puize Carried

Action T. McLachlan

17.3 Moved: E. Mooney to thank Tod Gowan and Ted McLachlan for their excellent efforts.

2nd V. Chanasyk Carried

ACTION D.D. Paterson

✓ 18. Corporate Seal

Action: L. Paterson to obtain new corporate seal.

19. New Corporate Image

Action: New Member Certificates

President MALA to prepare new certificates, D. Paterson to prepare wording for certificates.

20. Brochure

20.1 President PALA to contact James Dobbin and find out status of brochure development.

20.2 President AALA to forward draft of info available as soon as possible.

21. Study of Profession

Moved: V. Chanasyk that the Board of Governors support the proposal presented by Jim Taylor on the study of the profession and that it be added to the list of elective programs.

- Withdrawn -

22. Awards

22.1 Moved: T. McLachlan that a letter be written to Clive Justice thanking him for providing awards over the years.

ACTION D. Paterson

2nd V. Chanasyk Carried

22.2 Action D. Paterson to write letter to President OALA for presentation to OALA Council expressing appreciation for assistance on awards program.

22.3 Action: M. Puize
Awards document to be published in both languages independently. Marcel to assist with French copy.

23. Archives

Action: President/ Exec. Sec. Treasurer to work towards contractual agreement with University of Guelph regarding archives and archival material.

24. History:

Moved: V. Chanasyk that Sue Donaldson be approached to develop more details, including budget, for the historical kind of treatment that she mentions in her letter of 820721 and that a decision be made at a further date as to the format of its release.

2nd T. McLachlan

- no vote -

25. Jubilee Committee

Moved V. Chanasyk that a Jubilee organization/committee be struck and that the organizing nucleus be a chairman from Ottawa plus two co-chairman from other parts of Canada to serve in a consultative capacity

2nd V. Ford

Carried

ACTION D. Paterson to contact John Day re current status.

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- 26.1 Action: B. of G. to contact N. Van Vliet in near future re position on proposal for Landscape Architectural Review. (L.A.R.)
- 26.2 Action: Exec. Sec. Treasurer L.A.R. agreement to be reviewed by lawyer for legal opinion.
- 26.3 Action: Comp. Assoc. Presidents
Contact L.A.R. on individual basis re subscription and distribution of magazine.
- 26.4 Action: President/Exec. Sec.
need to ensure the policy and procedures manual clearly states regulations regarding the distribution of material from CSLA using the component assoc. and L.A.R. as a vehicle. To be added to beginning of the manual.
- 26.5 Moved: T. McLachlan that the component associations that have (L.A.C.) as an elective program; once given by Nick the appropriate number of copies to take back, distribute these to their members and other people within their province or region.

ACTION -component assoc. presidents

2nd Victor Ford

Carried

27. Unified National Exams

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- 27.1 Action: Exec. Sec. Treasurer to forward copy of U.N.E. report, master agenda. and L.A.R. proposal to President MALA.
- 27.2 Action: President to thank John Consolatti and Bob Scarfo for their efforts in reviewing the U.N.E. proposal.

28. Core Program
(see appendix)

Moved: T. McLachlan that the core program be accepted as documented.

ACTION As required DDP/LRP

Carried

2nd Dr. J. Neill

29. Elective Program

29.1 Awards

- John Davies (through President OALA) to distribute copies of revised OALA awards submission requirements to B. of G.
- Moved: V. Chanasyk that we proceed with a national awards program, the judging to identify regional and national winners. Publicity for the regional winners will be carried out by the regional component association. It is understood that this will not preclude competitions at the regional level.

2nd Marcel Puize

Carried

29.2 Archives

29.2.1 AAPQ interested in establishing Quebec branch of archives.
ACTION AAPQ

29.2.2 Action Exec. Sec. Treas. to forward list of archival material to comp. assoc. presidents when it becomes available.

29.2.3 Moved: V. Chanasyk that CSLA President correspond with archive Committee chairman and get to the members of the B. of G. as soon as possible a complete status report of the archives in order that it may be discussed ahead of time by the component associations and then discussed at B. of G.

ACTION D. Paterson

2nd Marcel Puize Carried

29.2.4 Action: next issue of L.A.C. should include article on archives.

ACTION D. Paterson and Committee Chairperson.

29.3 Membership Standards

29.3.1 Action: need three to four position paper regarding membership standards

ACTION D. Paterson - CSLA members

29.3.2 Action: T. McLachlan to prepare analytical chart reviewing membership standards of various component associations.

29.3.3 Moved Marcel Puize that CSLA accept to reallocate \$1,600.00 left from last fiscal year to membership program for '82-'83

2nd Garry Heine Carried

29.4 Jubilee Program

- all agreed this is core program

30. Adjournment

T. McLachlan moved adjournment.