

DRAFT MINUTES

CSLA Board of Directors

Tuesday, March 6th, 2018, from 12 to 1 pm EST, by teleconference

Present: Nastaran Moradinejad, Kathy Dunster, Michelle Legault, Vincent Asselin, Cameron DeLong, Sarah Culp, Margaret Ferguson, Jean Landry, Hope Parnham, Arnis Budrevics

Regrets: Gordon Smith, Natalie Goulet-Sorensen, Trevor Tumach

No.:	Item:
1	Call to Order and Welcome
2	<p>Conflict of Interest Statement</p> <p>Regarding the agenda for today's meeting, does any member of the board have any relationships or interests that could compromise, or be perceived to compromise, your ability to exercise judgment or decision-making independently and objectively with a view to the best interests of the CSLA? If so, please declare the conflict.</p>
3	<p>Approval of Proposed Agenda</p> <p>MOTION 2018-3-1: To approve the agenda as proposed. Moved by Jean Landry and seconded by Nastaran Moradinejad. Motion unanimously approved.</p>
4	<p>Approval of the Minutes of the Last Meeting</p> <p>Document no. 4</p> <p>MOTION 2018-3-2: To approve the minutes of the January 11th, 2018, meeting as presented. Moved by Arnis Budrevics and seconded by Jean Landry. Motion unanimously approved.</p>
5	<p>Business Arising from the Minutes of the Last Meetings: Ongoing Projects <u>not in this Agenda</u></p> <ol style="list-style-type: none"> Committee Review: Committees have been re-structured and a standardized template for committee reporting was developed and put in use. A committee manual is being developed. ONGOING Legacy Award 2018: Winner to be announced in September. ONGOING Awards of Excellence 2018 : Winners to be announced within the week. ONGOING Corporate Sponsorship Program: To be further developed by the membership committee. ONGOING Guide to Wearing CSLA Decorations: To be further developed. ONGOING Board Member Position Descriptions and Tasks: Develop a list of board member position descriptions, including tasks. ONGOING ASLA Strategy: Strategies incorporated into CSLA systems, and a letter to ASLA sent in January 2018 with their agreement received on all proposals. DONE Strategic Plan 2018-20: On AGM agenda. DONE

	<ol style="list-style-type: none"> 9. LACF Letter of Understanding: Co-signed by LACF. DONE 10. College of Fellows Pin: To be distributed at Congress. DONE 11. CE Survey: Results circulated to components and analysis undertaken by committee for integration into CSLA systems. DONE 12. Nominating Committee: Glenn O'Connor wins election. DONE 13. National Historic Person and Guidelines: On April agenda. ONGOING. 14. Bylaw Review for 2018: Revised bylaws on AGM agenda. DONE 15. WDSO Communications Strategy and Invoicing: Regular communications with WDSO ticket holders re reimbursements and monitoring WDSO financial situation. ONGOING 16. Awards of Excellence Associate Member Eligibility: tabled to the April 2018 Board Meeting. ONGOING 17. 2017 Budget Brief: Circulated to MPs visited by Board members, and to other contacts within the government. 2018 brief on April board agenda. ONGOING 18. FCM Strategy: Elements of the strategy incorporated in the work of the advocacy committee, for example, Monica Giesbrecht, Lois Ross and Colleen Mercer Clarke attended the Sustainability Conference. ONGOING 19. Reciprocity Agreement: Letter drafted for components and BCCLA asking for feedback on the necessity, the validity and the workability of the agreement. ONGOING 20. Advocacy Committee in Bylaws: Consulted with lawyer who suggested not including the advocacy committee in the by-laws, but rather, eventually including a line about the CSLA's mission in an introductory position in the bylaws. ONGOING 21. Qualifications-Based Procurement: tabled to April 2018 Board meeting. ONGOING
6	<p>Approval of 2018 Student Travel Bursaries (Documents 5a, b, c, d)</p> <p>According to the approved 2018 CSLA-OALA Conference budget, we have 3750\$ budgeted for Student Travel Bursaries. We have received a total of 895\$ in requests. Members asked the Executive Director to review the program for next year to include accommodation.</p> <p>MOTION 2018-3-3: That the following students be approved for Student Travel Bursaries to the 2018 CSLA-OALA Conference, with their final grant amounts to be determined by transportation receipts:</p> <ul style="list-style-type: none"> • Kendra Cheesman – 100\$ • Heber Garcia – 270\$ • Jannelle Harper – 475\$ • Tatiana Zhakarova – 250\$ <p>Moved by Jean Landry and seconded by Hope Parnham. Motion unanimously approved.</p>
7	<p>2018 CSLA Recognition Awards Documents 6 a, b, c</p> <ul style="list-style-type: none"> • Teaching Award – Bev Sandalack MOTION 2018-3-4: That Bev Sandalack be awarded the Teaching Award. Moved by Nastaran Moradinejad and seconded by Margaret Ferugson. Motion unanimously approved. • Emerging Professionals Award – Katerine Beaudry MOTION 2018-3-5: That Katerine Beaudry be awarded the Emerging Professionals Award. Moved by

	<p>Jean Landry and seconded by Nastaran Moradinejad. Motion unanimously approved.</p> <ul style="list-style-type: none">• Lifetime Achievement Award – Peter Jacobs (<i>Jean Landry to recuse himself from the meeting for this item to avoid the perception of conflict of interest, as the principal nominator</i>) <p>MOTION 2018-3-6: That Peter Jacobs be awarded the Lifetime Achievement Award. Moved by Arnis Budrevics and seconded by Nastaran Moradinejad. Motion unanimously approved.</p>
8	<p>Adjournment</p> <p>The meeting adjourned at 12:40 PM.</p>