

**DRAFT MINUTES - CSLA Board of Directors**  
**Friday, February 13<sup>th</sup>, 2015, 1 pm EST**

**Present:** Jean Landry, Michelle Legault, Bob Somers, Trevor Tumach, Rob Norman, Margaret Ferguson, Joanne Moran, Gordon Kraushaar, Carol Craig, Cameron DeLong, Nastaran Moradinejad

**Regrets:** Arnis Budrevics, Peter Briggs, Peter Alexander

No.:	Item:
1	<p><b>Approval of Proposed Agenda</b></p> <p>Joanne suggested adding an item on the Victims of Communism Monument.</p> <p><b>MOTION 2015-2-1: Moved by Joanne Moran and seconded Jean Landry to approve the agenda as modified. Motion unanimously approved.</b></p>
2	<p><b>Approval of the Minutes of the Meeting of 20 November 2014</b></p> <p><b>MOTION 2015-2-2: Moved by Gordon Kraushaar and seconded by Trevor Tumach to approve the minutes of the 20 November 2014 meeting as presented. Motion unanimously approved.</b></p>
3	<p><b>CSLA and Component Association Terms of Reference</b></p> <p>Michelle reported that the component associations had now had three opportunities to comment on the draft terms of reference, and that no further edits were requested. She noted that the document had been simplified to ensure that it would apply to all components. The next step for the document is ratification by the board, signature by the president and circulating it to the components for the ratification and signature. Michelle noted that Claude Potvin's contribution to this project was exceptional and that we should ensure his recognition at the ceremonial signing in Mexico. Members commented on the succinctness of the terms of reference and provided a great framework, and thanked Michelle for her contribution to the project.</p> <p><b>MOTION 2015-2-3: Moved by Gordon Kraushaar and seconded by Trevor Tumach thank Claude Potvin for his exceptional, diligent and extended work on negotiating the terms of reference documents with each component association. Motion unanimously approved.</b></p> <p><b>MOTION 2015-2-4: Moved by Jean Landry and seconded by Rob Norman to approve the CSLA and Component Association Terms of Reference and instruct the President to sign the document and circulate it to all components for their ratification. Motion unanimously approved.</b></p>
4	<p><b>Nominating Committee Report</b></p> <p>Michelle reported that Peter Briggs conveyed glowing recommendations for both of these candidates, especially in regards to their assets in advocacy.</p> <p><b>MOTION 2015-2-5: Moved by Bob Somers and seconded by Cameron DeLong to accept the Nominating Committee's recommendations of Ian Wasson and Gordon Smith as nominations for 2016 president-elect candidates. Motion unanimously approved.</b></p>
5	<p><b>Compensation and Benefits Survey – Consultant Selection</b></p> <p>Michelle summarized the process taken to select the top proposals received and noted that ExCom</p>



	<p>endorsed this proposal. Carol and Rob also added their endorsement of this firm, and noted that it stood out in its security measures, validation checks, data clean-up and analysis, etc.</p> <p><b>MOTION 2015-2-6: Moved by Trevor Tumach and seconded by Gordon Kraushaar to retain Portage and Associates to undertake the 2015 CSLA Compensation and Benefits Survey. Motion unanimously approved.</b></p>
6	<p><b>Revised By-Laws for 2015 AGM Ratification</b></p> <p>Michelle summarized that the Board had approved a recommendation by LAAC to move from 5 to 6 members – that change is reflected in these by-laws.</p> <p><b>MOTION 2015-2-7: Moved by Bob Somers and seconded by Gordon Kraushaar to approve the revised by-laws for ratification at the 2015 Annual General Meeting. Motion unanimously approved.</b></p>
7	<p><b>IFLA – CSLA 2017 World Congress Agreement</b></p> <p>Michelle summarized the background of this file. To a question by Trevor, Michelle reported that the CSLA and AAPQ have, in principle, agreed on a 50% split for either profit or loss.</p> <p><b>MOTION 2015-2-8: Moved by Joanne Moran and seconded by Jean Landry to approve the IFLA-CSLA 2017 World Congress letter of engagement and instruct the President to sign the agreement. Motion unanimously approved.</b></p>
8	<p><b>Letter of Support for SALA's Name Act</b></p> <p><b>MOTION 2015-2-9: Moved by Bob Somers and seconded by Gordon Kraushaar to approve the letter of support for SALA's name act as presented. Motion unanimously approved.</b></p>
9	<p><b>Canadian Landscape Charter: Approval of Final Draft</b></p> <p>Jean reported that final comments were made on the document after the last board meeting, including comments from members at large. The charter, the initiative (context) and the action plan would be presented at the next Board meeting and will be circulated to the components at that time. Joanne suggested sending this version to the components, identifying timelines and noting that a fuller package will be available after the March Board meeting.</p> <p><b>MOTION 2015-2-10: Moved by Bob Somers and seconded by Joanne Moran to endorse this February 2015 version of the Canadian Landscape Charter for communication to the component associations. Motion unanimously approved.</b></p>
11	<p><b>National Victims of Communism Monument</b></p> <p>The Garden of Provinces and the values expressed by the proposed monument are not consistent. Michelle will go back to the drawing board and ensure that the proposal for the Garden of Provinces is struck from the statement.</p>
12	<p><b>Adjournment</b></p> <p>The meeting adjourned at 2: 15 p.m.</p>