

CSLA Awards of Excellence - Submission Requirements

deadline

All submissions must be received at the Department of Landscape Architecture in the University of Manitoba by 4:30 pm on **Friday, January 22nd, 2016.**

background

The CSLA's Awards of Excellence Program is administered by the CSLA's Awards of Excellence Committee in association with its component associations:

- The Atlantic Provinces Association of Landscape Architects;
- L'Association des architectes paysagistes du Québec;
- The Ontario Association of Landscape Architects;
- The Manitoba Association of Landscape Architects;
- The Saskatchewan Association of Landscape Architects;
- The Alberta Association of Landscape Architects;
- The British Columbia Society of Landscape Architects;
- The Northwest Territories Association of Landscape Architects; and
- The Nunavut Association of Landscape Architects.

The management of the Awards of Excellence Program is undertaken cooperatively by the CSLA's Awards of Excellence Committee and a team at the University of Manitoba's Department of Landscape Architecture.

purpose

The Program is intended to:

- recognize and promote excellence in all aspects of the profession
- communicate a strong awareness of the profession of landscape architecture to related professions, potential clients, and the general public.

eligibility

Applicants:

- Landscape architects practicing within or outside of Canada are eligible to enter, provided that at least one member of the design / planning / research team is a member in good standing of the CSLA and played a leading role in the project
- For submissions initiated by the client, the lead designing firm and/or landscape architect must agree with the information as submitted in the "submission form".

Projects:

- International projects may be submitted;
- Unsuccessful submissions may be re-submitted in the same category provided they have not previously received a CSLA Award of Excellence;
- Projects which have received a CSLA Award of Excellence may be re-submitted in a different category.

types of awards

Submissions will be judged and awarded at two levels:

- **National Awards (up to three per category), and**
- **Jury's Award of Excellence (one per year).**

National Awards will be made for work that demonstrates excellence against all judging criteria. These awards will become nominees for the **Jury's Award of Excellence**, which will be given to a project which best demonstrates the CSLA's vision (advancing the art, science and practice of landscape architecture).

award categories

The selection of submission categories is the responsibility of the entrant. Entrants may submit the project in more than one category. The jury reserves the right to change the category in which the entry is considered.

The categories of awards are:

- **Public Landscapes Designed by a Landscape Architect:** includes newly constructed or renovated works, such as:
 - _public and civic landscapes (parks, streets, plazas, gardens)
 - _commercial and institutional landscapes (schools, hospitals, businesses, corporate headquarters).*Projects must have been constructed before the submission date.*
- **Residential Landscapes Designed by a Landscape Architect:** Built works of landscape architecture for residential use including single or multi-family projects, including construction, renovation or restoration of external or rooftop gardens.
Projects must have been constructed before the submission date.
- **Planning and Analysis | Large-Scale Design:** includes large-scale projects such as:
 - _regional planning and assessment
 - _land reserves, national parks, watershed and protected area planning
 - _natural resource management, environmental assessment, restoration, conservation or enhancement plans
 - _remediation plans
 - _community development plans.*Projects must have been constructed before the submission date.*
- **Research | Communication:** includes communications, policy and research initiatives, such as:
 - _original studies, theses or reports
 - _published books, documents or audio-visual presentation materials
 - _policy work, such as regulations, guidelines, and by-laws, environmental assessments, suitability studies, natural and visual resource inventories, community plans and post-construction evaluations.
- **New Directions | Conceptual Work:** includes aspects of the practice of landscape architecture in non-traditional areas of the profession including, but not limited to:
 - _un-built commissions
 - _project management
 - _innovative / cutting-edge projects, processes or working relationships.

jury

The jury is comprised of prominent professionals selected by the component associations in:

- British Columbia
- Prairies (Alberta, Saskatchewan, and Manitoba - in rotation)
- Ontario
- Quebec
- Atlantic Provinces (Nova Scotia, New Brunswick, P.E.I., Newfoundland & Labrador – as available)
- Nunavut and Northwest Territories – as available
- Plus an external juror (external to the profession).

The President of the CSLA may also be present at and participate in an ex-officio role. The list of jurors is posted on the CSLA web site after the jury meeting. The jury meeting is held in Winnipeg in February each year.

assessment

All entries will be assessed according to the following criteria (all criteria weighted equally):

National Awards

Demonstration of a deep understanding of the craft of landscape architecture and attention to composition and detail:

- *functionality*: how the project achieves its stated goals
- *details*: which make the project unique, functional, and exemplary
- *aesthetics*: the overall aesthetic attributes of the project

Demonstration of excellence in leadership, project management, breadth of work, new directions or new technology:

- *leadership*: how the project demonstrates leadership within the profession of landscape architecture
- *use of technology*: how new or old technologies contribute to the design function and usability
- *usability*: how the public (or owners/clients) utilize the various areas of the project and its long-term viability as a useful space

Innovation in concept, process, materials or implementation:

- *materials*: the use of materials in new and different applications and/or new materials
- *construction*: innovation in construction methods or schedules, including equipment, timing, use of volunteers
- *thought process*: the creativity shown by demonstrated thought process to create the end design
- *engagement*: the process for user and stakeholder engagement during the project

Promotion of the discipline amongst related professions, clients and the general public:

- *involvement*: how the project reaches out to or involves the general public or the client
- *cross-disciplinary scope*: how the project reaches across more than one discipline

Demonstration of exemplary environmental and / or social awareness:

- *environmental impact*: how the project considers environmental processes and functions
- *social impact*: how the project considers social awareness and acceptance and/or engagement

Jury's Award of Excellence

The Jury's Award of Excellence is given to a project that meets the above criteria, **and** best exemplifies the CSLA's vision, which is to advance the science the practice and the art of landscape architecture.

The jury's decisions are final.

how to apply

Required submission items include both printed material and electronic material. In some cases material must be submitted in both formats. *Electronic files should be submitted via Dropbox folder to awards@csla-aapc.ca (see below).*

All submissions must include the following:

Items to be submitted as hardcopy (1 printed copy - DO NOT PRINT 2-SIDED) to be sent at the applicant's expense

1. Completed entry form: submitted as printed form (*and* electronic form, see item 5 below).
2. Entry fee for each submission: If you do not reside in Canada your entry fee should be based on your component association. The fee for the CSLA Professional Awards Program is \$325 plus applicable GST (see chart on last page for a list of the amount to submit by province). Payment can be made by cheque, payable to the CSLA, and must be included with the entry, or by credit card at <http://www.csla-aapc.ca/awards/awards-of-excellence>. If payment is made by credit card please enclose a printed copy of your receipt with your submission.
3. Three (3) adhesive return labels: pre-addressed to the entrant (for issue of certificates – if applicable). Please note that Award winners will automatically receive three certificates for each award and that additional certificates will be available for a charge of \$25 each.
4. One copy of relevant portfolios, books, binders or bound reports: if applicable (and available only in hard copy).

Items to be submitted in one electronic folder, and named accordingly “*project name_organization or individual*”:
(*Submissions should preferably be made via Dropbox to awards@csla-aapc.ca*)

5. Completed entry form: saved as a pdf file named ‘EntryForm.pdf’.
6. Letter from client / owner(s) of project OR entry form signed by client / owner(s) of project (1 copy): granting the right to submit the project to the CSLA Awards Jury and for publication (including on a web site) and exhibition of any intellectual materials, text, images or materials otherwise submitted as part of the entry.
7. Location map and/or site plan as appropriate to the project: must be included in the images (see below) and this should include sufficient information to allow the site to be located in software such as Google Earth
8. Digital images of the project for judging and publicity purposes: this is to comprise two (2) sets of between five (5) and twenty (20) identical UNTITLED single images of the project – one set at high resolution (for publicity purposes) and one set at low resolution (for judging purposes). The images must include a title image giving the name of the project. The images should seek to provide a “walk-through” of the project. A single video clip of up to two (2) minutes in length may be submitted in lieu of five (5) images. **The low resolution images must be a maximum of 100 dpi and the high resolution images must be at a resolution of no less than 300 dpi.**

additional information

COMMENTS

The jury will provide comments on all entries.

ANNOUNCEMENT OF WINNERS

The CSLA will communicate with winners 2-3 weeks after the jury meeting. However, the information is put under moratorium until a date defined by the CSLA. The CSLA will issue the public announcement of winners by national press release and via other CSLA communications. The Jury's Award of Excellence will be announced at the CSLA Congress.

ATTENDANCE AT CONGRESS

The Awards of Excellence will be presented at the CSLA Congress and it is intended that sufficient notice can be given for winners to attend that event.

ENTRANT AGREEMENT

Entrants whose submissions win an award will be expected to make available to the CSLA further information in the form of images, original drawings or models that may be suitable for promotion, exhibition, publication or other promotional purposes. All entrants should note that the CSLA assumes the right to use any submitted material for any promotional endeavor that the CSLA deems fit.

ENQUIRIES

Enquiries should be addressed to:

Alan Tate (Chair, Awards of Excellence)

Telephone: 204-474-7173 / E-mail: alan.tate@umanitoba.ca

or

Brandy O'Reilly (Administrator, Awards of Excellence)

Telephone: 204-474-7938 / Email: awards@csla-aapc.ca

SUBMISSION ADDRESS

All submissions must be sent to:

CSLA Awards of Excellence Program

Department of Landscape Architecture

University of Manitoba

Rm 212, 84 Curry Place

John A. Russell Building,

WINNIPEG, Manitoba, R3T 2N2

deadline

All submissions must be received no later than **Friday 22 January 2016 at 4:30 (CT)**. Late submissions will be withheld from adjudication.

notification of receipt of submission

Applicants will be notified of the receipt of their submissions, by e-mail, within ten (10) days of the deadline by the CSLA Awards of Excellence Program.

awards schedule

The post submission schedule for the adjudication of the CSLA Awards of Excellence Program will be:

Dates	Item
End of Jan	Deadline for submissions
Feb-mid-March	Processing and adjudication of submissions
Mid to end of March	National Awards announced
May-June	National Awards remitted and National Excellence Award Announced at CSLA Congress

payment

The entry fee is **\$325** plus HST or GST. The entry fees can be paid by cheque, made out to the CSLA, or by credit card at:
<http://www.csla-aapc.ca/awards/awards-of-excellence>

<i>GST/HST Rates</i>	<i>HST/GST</i>	<i>on \$325</i>	<i>Amount to Submit with Entry</i>
Alberta	5%	\$16.25	\$341.25
BC	5%	\$16.25	\$341.25
Manitoba	5%	\$16.25	\$341.25
New Brunswick	13%	\$42.25	\$367.25
Newfoundland and Labrador	13%	\$42.25	\$367.25
Northwest Territories	5%	\$16.25	\$341.25
Nova Scotia	15%	\$48.75	\$373.75
Nunavut	5%	\$16.25	\$341.25
Ontario	13%	\$42.25	\$367.25
PEI	14%	\$45.50	\$370.50
Quebec	5%	\$16.25	\$341.25
Saskatchewan	5%	\$16.25	\$341.25
Yukon	5%	\$16.25	\$341.25