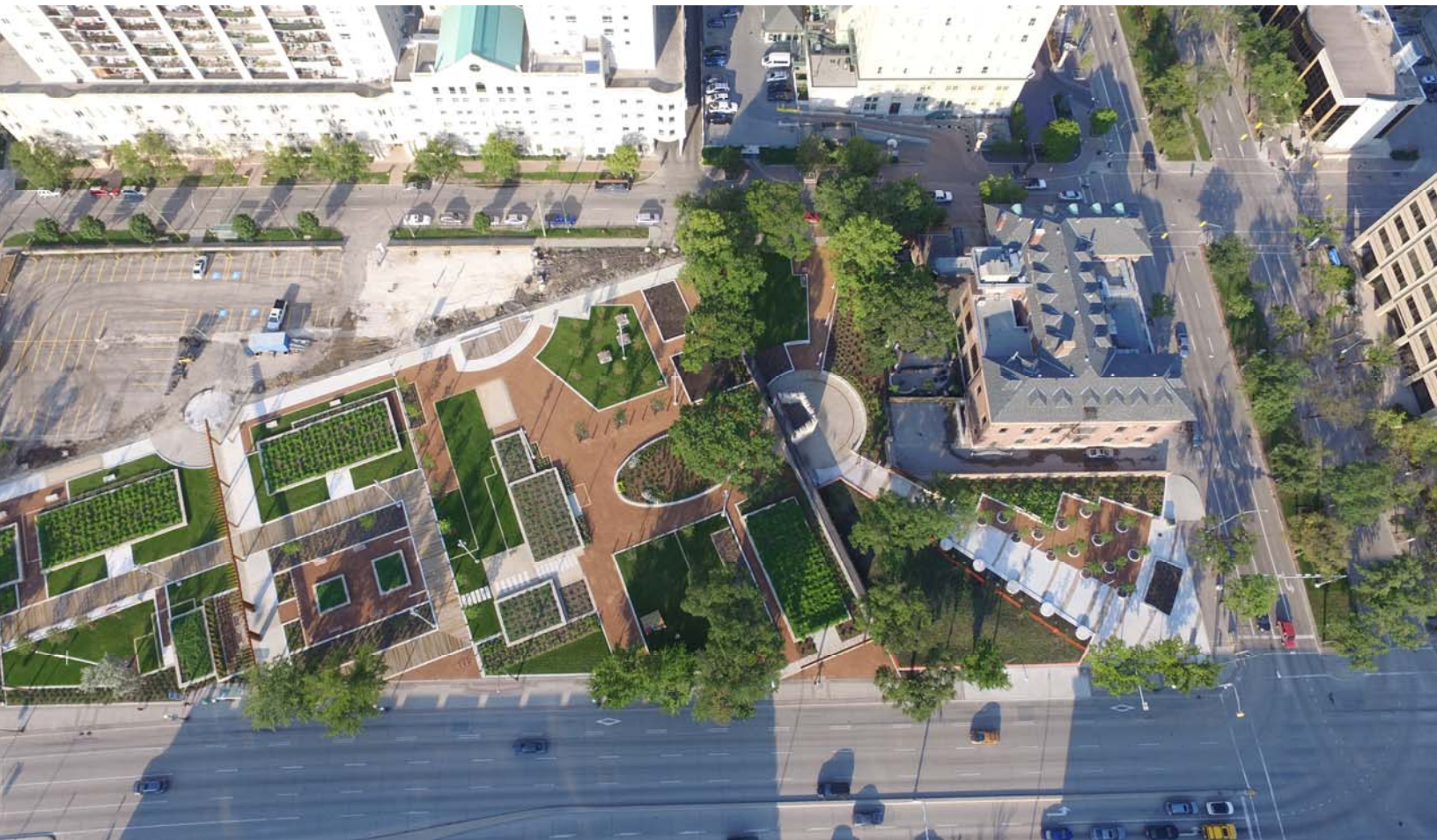


CANADIAN SOCIETY OF LANDSCAPE ARCHITECTS

Awards of Excellence Submission Requirements

2019



Upper Fort Garry Provincial Park by HTFC Planning and Design | 2018 Jury's Award of Excellence



CSLA | AAPC

Canadian Society of Landscape Architects
Association des architectes paysagistes du Canada

Awards of Excellence Submission Requirements (2019)

deadline

All submissions must be received at the Department of Landscape Architecture in the University of Manitoba **by 4:30 pm CT on Friday, January 25th, 2019.**

background

The CSLA's Awards of Excellence Program is administered by the CSLA's Awards of Excellence Committee in association with its component associations:

- The Atlantic Provinces Association of Landscape Architects;
- L'Association des architectes paysagistes du Québec;
- The Ontario Association of Landscape Architects;
- The Manitoba Association of Landscape Architects;
- The Saskatchewan Association of Landscape Architects;
- The Alberta Association of Landscape Architects;
- The British Columbia Society of Landscape Architects;
- The Northwest Territories Association of Landscape Architects; and
- The Nunavut Association of Landscape Architects.

The management of the Awards of Excellence Program is undertaken cooperatively by the CSLA's Awards of Excellence Committee and a team at the University of Manitoba's Department of Landscape Architecture.

purpose

The Program is intended to:

- recognize and promote excellence in all aspects of the profession
- communicate a strong awareness of the profession of landscape architecture to related professions, potential clients, and the general public.

eligibility

Applicants:

- Landscape architects practising within or outside of Canada are eligible to enter, provided that at least one member of the design / planning / research team is a member in good standing of the CSLA and played a leading role in the project
- For submissions initiated by the client, the lead designing firm and/or landscape architect must agree with the information as submitted in the submission form.

Projects:

- International projects may be submitted;
- Unsuccessful submissions may be re-submitted in the same category provided they have not previously received a CSLA Award of Excellence, and declared as such in the submission form;
- Projects which have received a CSLA Award of Excellence may be re-submitted in a different category.

types of awards

Submissions will be judged and awarded at two levels:

- **National Awards (up to 15 per year) and**
- **Jury's Award of Excellence (one per year).**

National Awards will be made for work that demonstrates excellence against all judging criteria. These awards will become nominees for the **Jury's Award of Excellence**, which will be given to a project which best demonstrates the CSLA's vision, which is, advancing the art, science and practice of landscape architecture.

award categories

The selection of submission categories is the responsibility of the entrant. Entrants may submit the project in more than one category. The jury reserves the right to change the category in which the entry is considered.

The categories of awards are:

- **Communication:** includes initiatives which have achieved success in communicating information relating to landscape architecture within or outside of the profession, such as:
 - _presentation materials and supporting documents
 - _promotional plans and campaigns including marketing materials, such as a leaflet, or press releases with cuttings/ broadcast coverage generated
 - _websites or blogs, company or project-specific publications
 - _information for the general public introducing them to the profession
 - _public or community consultation/engagement materials from exhibitions and workshops etc
 - _explanatory or promotional documents, films, publications
 - _materials used in schools such as lesson plans and handouts, design workshops
- **Landscape Management:** includes plans and techniques for the restoration, conservation, enhancement or maintenance of a natural or human-made landscape that have been applied on site for at least one full year, such as:
 - _management plans and ecological strategies for designated landscapes and habitats
 - _river catchment and coastal plans and strategies
 - _habitat restoration, management and monitoring plans
 - _parks and open space management plans
 - _management plans for historic parks and landscape
 - _surveys, plans and strategies for public realm associated with business parks, educational facilities and housing and other development
 - _management of historical or cultural landscapes
- **Large-Scale Public Landscapes Designed by a Landscape Architect (over 5 ha):** includes newly constructed or renovated works, such as:
 - _public and civic landscapes (parks, streets, plazas, gardens)
 - _commercial and institutional landscapes (schools, hospitals, businesses, corporate headquarters).

Projects must have been constructed before the submission date.
- **Medium-Scale Public Landscapes Designed by a Landscape Architect (1 to 5 ha):** includes newly constructed or renovated works, such as:
 - _public and civic landscapes (parks, streets, plazas, gardens)
 - _commercial and institutional landscapes (schools, hospitals, businesses, corporate headquarters).

Projects must have been constructed before the submission date.

- **Small-Scale Public Landscapes Designed by a Landscape Architect (up to 1 ha):** includes newly constructed or renovated works, such as:
 - _public and civic landscapes (parks, streets, plazas, gardens)
 - _commercial and institutional landscapes (schools, hospitals, businesses, corporate headquarters).*Projects must have been constructed before the submission date.*
- **Planning and Analysis | Large-Scale Design:** includes large-scale projects such as:
 - _regional planning and assessment
 - _land reserves, national parks, watershed and protected area planning
 - _natural resource management, environmental assessment, restoration, conservation or enhancement plans
 - _remediation plans
 - _community development plans
 - _historical management plans.
- **Research:** includes policy and research initiatives, such as:
 - _original studies, theses or reports
 - _published books, consultations and documents
 - _policy work, such as regulations, guidelines, and by-laws, environmental assessments, suitability studies, natural and visual resource inventories, community plans and post-construction evaluations
 - _research to develop technological innovation
 - _historical research on landscape architecture, the development of design theory and the contribution of practitioners.
- **Residential Landscapes Designed by a Landscape Architect:** Built works of landscape architecture for residential use including single or multi-family projects, including construction, renovation or restoration of external or rooftop gardens.

Projects must have been constructed before the submission date.

jury

The jury is comprised of prominent professionals selected by the component associations in:

- British Columbia
- Prairies (Alberta, Saskatchewan, and Manitoba - in rotation)
- Ontario
- Quebec
- Atlantic Provinces (Nova Scotia, New Brunswick, P.E.I., Newfoundland & Labrador – as available)
- Nunavut and Northwest Territories – as available
- Plus an external juror (external to the profession).

The President of the CSLA may also be present and participate in an ex-officio role. The list of jurors is posted on the CSLA web site after the jury meeting. The jury meeting is held in Winnipeg in February each year.

assessment

All entries will be assessed according to the following criteria (all criteria weighted equally):

National Awards

Demonstration of a deep understanding of the craft of landscape architecture and attention to composition and detail:

- *functionality*: how the project achieves its stated goals
- *details*: which make the project unique, functional, and exemplary
- *aesthetics*: the overall aesthetic attributes of the project

Demonstration of excellence in leadership, project management, breadth of work, new directions or new technology:

- *leadership*: how the project demonstrates leadership within the profession of landscape architecture
- *innovation*: how the project demonstrates innovation in processes, working relationships, management and design
- *use of technology*: how new or old technologies contribute to the design function and usability
- *usability*: how the public (or owners/clients) utilize the various areas of the project and its long-term viability as a useful space

Innovation in concept, process, materials or implementation;

- *materials*: the use of materials in new and different applications and/or new materials
- *construction*: innovation in construction methods or schedules, including equipment, timing, use of volunteers
- *thought process*: the creativity shown by demonstrated thought process to create the end design
- *engagement*: the process for user and stakeholder engagement during the project

Promotion of the discipline amongst related professions, clients and the general public;

- *involvement*: how the project reaches out to or involves the general public or the client
- *cross-disciplinary scope*: how the project reaches across more than one discipline

Demonstration of exemplary environmental and / or social awareness:

- *environmental impact*: how the project considers environmental processes and functions
- *social impact*: how the project considers social awareness and acceptance and/or engagement

Jury's Award of Excellence

The Jury's Award of Excellence is given to a project that meets the above criteria, and best exemplifies the CSLA's vision, which is to advance the science the practice and the art of landscape architecture.

The jury's decisions are final.

how to apply

Required submission items include both printed material and electronic material. In some cases, material must be submitted in both formats. ***Electronic files should be submitted via Dropbox folder to awards@csla-aapc.ca (see below).***

All submissions must include the following:

Items to be submitted as hardcopy (1 printed copy - DO NOT PRINT 2-SIDED) to be sent at the applicant's expense

1. Completed entry form: submitted as printed form (*and* electronic form, see item 4 below). It helps to link the other materials that are submitted with the project and also serves as a placeholder if for some reason the files are not uploaded correctly.
2. Entry fee for each submission: If you do not reside in Canada your entry fee should be based on your component association. The fee for the CSLA Professional Awards Program is \$340 plus applicable GST (see chart on last page for a list of the amount to submit by province). Payment can be made by cheque, payable to the CSLA, and must be included with the entry, or by credit card at <http://www.csla-aapc.ca/awards/awards-excellence>. If payment is made by credit card please enclose a printed copy of your receipt with your submission.
3. One copy of relevant portfolios, books, binders or bound reports: if applicable (and available only in hard copy).

Items to be submitted in one electronic folder, and named accordingly " *project name_organization or individual*": (Submissions should preferably be made via Dropbox to awards@csla-aapc.ca)

4. Completed entry form: saved as a pdf file named 'EntryForm.pdf'.
5. Poster for public display and judging. This is to be submitted as an UNLOCKED pdf file designed to be printed with overall dimensions of 36" x 36" including a 50 mm strip for a title block giving project name, landscape architect and project team names. Any part of the 915 mm x 915 mm poster area that is not occupied by images or description of the project or by the title are to be left blank (and in a background colour of the entrant's choosing). **DO NOT INCLUDE TRIM LINES ON YOUR POSTER**. The file is to be named 'Poster.pdf'. Posters will be printed and mounted in Winnipeg for display to jurors and the public.
6. Letter from client / owner(s) of project OR entry form signed by client / owner(s) of project (1 copy): granting the right to submit the project to the CSLA Awards Jury and for publication (including on a web site) and exhibition of any intellectual materials, text, images or materials otherwise submitted as part of the entry.
7. Location map and/or site plan as appropriate to the project: must be included in the images (see below) and this should include sufficient information to allow the site to be located in software such as Google Earth.
8. Digital images of the project for judging and publicity purposes: this is to comprise two (2) sets of between five (5) and twenty (20) identical UNTITLED single images of the project – one set at high resolution (for publicity purposes) and one set at low resolution (for judging purposes). The images should seek to provide a "walk-through" of the project. A single video clip of up to two (2) minutes in length may be submitted in lieu of five (5) images. The images must include the location plan (as appropriate) listed in item 7 and **additionally** a title slide giving the name of the project. In other words, the title slide does not count for the total of 20 project slides allowed. **The low resolution images must be a maximum of 100 dpi and the high resolution images must be at a resolution of no less than 300 dpi.**

additional information

COMMENTS

The jury will provide comments on all entries.

ANNOUNCEMENT OF WINNERS

The CSLA will communicate with winners 2-3 weeks after the jury meeting. However, the information is put under moratorium until a date defined by the CSLA. The CSLA will issue the public announcement of winners by national press release and via other CSLA communications. The Jury's Award of Excellence will be announced at the CSLA Congress.

ATTENDANCE AT CONGRESS

The Awards of Excellence will be presented at the CSLA Congress and it is intended that sufficient notice can be given for winners to attend that event.

ENTRANT AGREEMENT

Entrants whose submissions win an award will be expected to make available to the CSLA further information in the form of images, original drawings or models that may be suitable for promotion, exhibition, publication or other promotional purposes. All entrants should note that the CSLA assumes the right to use any submitted material for any promotional endeavor that the CSLA deems fit.

ENQUIRIES

Enquiries should be addressed to:

Leanne Muir (Chair, Awards of Excellence)

Telephone: 204-962-3474 / E-mail: leanne.muir@umnanitoba.ca

or

Brandy O'Reilly (Administrator, Awards of Excellence)

Telephone: 204-474-7938 / Email: awards@csla-aapc.ca

SUBMISSION ADDRESS

All submissions must be sent to:

CSLA Awards of Excellence Program
Department of Landscape Architecture
University of Manitoba
Rm 212, 84 Curry Place, John A. Russell Building,
WINNIPEG, Manitoba, R3T 2N2

deadline

All submissions must be received no later than **Friday, January 25th, 2019 at 4:30 pm CT**. Late submissions will be withheld from adjudication.

notification of receipt of submission

Applicants will be notified of the receipt of their submissions, by e-mail, within ten (10) days of the deadline by the CSLA Awards of Excellence Program.

awards schedule

The post submission schedule for the adjudication of the CSLA Awards of Excellence Program will be:

Dates	Item
End of Jan	Deadline for submissions
Feb-end of March	Processing and adjudication of submissions
mid-April	Award winners announced
Beginning of May	Awards given during the CSLA gala at Congress in Vancouver

payment

The entry fee is **\$350** plus HST or GST. The entry fees can be paid by cheque, made out to the CSLA, or by credit card at:

<http://www.csla-aapc.ca/awards/awards-excellence>

<i>GST/HST Rates</i>	<i>HST/GST</i>	<i>on \$350</i>	<i>Amount to Submit with Entry</i>
Alberta	5%	17,50 \$	367,50 \$
BC	5%	17,50 \$	367,50 \$
Manitoba	5%	17,50 \$	367,50 \$
New Brunswick	15%	52,50 \$	402,50 \$
Newfoundland and Labrador	15%	52,50 \$	402,50 \$
Northwest Territories	5%	17,50 \$	367,50 \$
Nova Scotia	15%	52,50 \$	402,50 \$
Nunavut	5%	17,50 \$	367,50 \$
Ontario	13%	45,50 \$	395,50 \$
PEI	15%	52,50 \$	402,50 \$
Quebec	5%	17,50 \$	367,50 \$
Saskatchewan	5%	17,50 \$	367,50 \$
Yukon	5%	17,50 \$	367,50 \$