



CSLA AAPC

Canadian Society of
Landscape Architects L'Association des architectes
paysagistes du Canada

Annual General Meeting

**May 5, 2007
Ottawa, ON
Minutes**

Copies of the CSLA 2006 Annual Report, 2007 Approved Budget and the AGM agenda were provided for all participants.

1. Call to Order

CSLA President, Sara Gruetzner called the seventy third Annual General Meeting of the Canadian Society of Landscape Architects to order.

2. Welcome and Introductions

The President introduced members of the CSLA Board of Directors and noted that the members representing NWTALA and APALA, Peter Briggs and Rob Leblanc, were unable to attend. She introduced CSLA's guest, Patrick Caughey who is President of ASLA.

3. Establishment of Quorum

The Executive Director verified that a quorum was established with 51 voting members present and 85 voting members represented by proxy. In accordance to the CSLA Bylaws, a quorum is constituted by 100 voting members present in person or by proxy.

4. Notice of meeting

The Executive Director confirmed that the notice of the meeting was sent out in accordance to the CSLA Bylaws.

5. Approval of 2006 AGM Minutes

MOTION AGM 2006-1

Moved by Myke Hodgins and seconded by Linda Irvine "that the reading of the minutes from the 2006 CSLA AGM be waived."

Motion carried

MOTION AGM 2006-2

Moved by Liane McKenna and seconded by Cathy Sears "that the Minutes of the 2006 AGM be approved as submitted."

Motion carried

6. President's Report

The President presented a report outlining some of the accomplishments of the past year. Gruetzner noted that her year as President had been very rewarding and that it was an honour to serve as President. She stated that she believed the role as President is to guide the organization in adherence to the Strategic Plan. In 2006 a new Strategic Plan was developed and Gruetzner noted that with the limited resources and much volunteer time, she felt the CSLA was making progress and was focused on long term objectives.

Gruetzner thanked the membership for its support and said that one of the highlights of her term was the 2007 CSLA Cuba Congress which was a remarkable experience and very successful.

Gruetzner extended her thanks to Excom, to the Executive Director who is now completing her seventh year with CSLA, and to the Board and the many volunteers for their support and assistance.



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7. Executive Director's Report

Pauzé reported that in 2006 CSLA welcomed 87 new Regular members to bring membership numbers to 1490. Pauzé reported a total of 90 new Associates members had joined CSLA component organizations, 66 BLA and 42 MLA students graduated from Canadian University landscape architecture programs in 2006 and there were 144 new enrolments.

The Executive Director outlined activities within CSLA Programs including CSLA Congress, CSLA Awards of Excellence, CSLA Communications and Accreditation. As reported in the 2006 Annual report, she noted that these programs are increasingly stable and are used effectively to communicate both with members and the public. She stated that the profession is growing with a stable membership, vital landscape architecture programs, and stronger connections with allied professions.

8. 2006 Audited Financial Statements and Appointment of Auditor for 2007

The 2006 audited financial statements and the 2007 CSLA Budget were presented by the Executive Director.

Discussion

- There was a recommendation that the financial statements be made available to the membership in advance of the AGM so that members have an opportunity to review them prior to the meeting.
- It was noted by some members that the fee increase was not supported by their component. The history of the rate change and procedures to change CSLA fees (a rate change shall be recommended by the Executive Committee and approved by a Super Majority vote by the Board) was provided.
- The follow up discussion focused on improving communications and the presentation of the budget specifically as it related to congress revenues and expenses.
- The Board fully appreciated these concerns and pledged to implement changes in presentation of the 2008 budget and provide follow up communications clarifying CSLA members' rights and privileges as they relate to the budget, fees and participation at member meetings.
- The CSLA President indicated in the discussions that the CSLA is reviewing revenue sources and opportunities to make the programs self supporting. Additional revenue streams are important and it is essential that CSLA collaborates with the components in this activity so as not to be in competition. The CSLA recently initiated a teleconference of Component Executive Directors to facilitate increased collaboration between CSLA and the Components.

MOTION AGM 2007-3

Moved by Colleen Mercer Clarke and seconded by Glen Harrington "that the CSLA 2006 Financial Statements have been received by the membership."

Motion carried; 3 against, 3 abstentions

MOTION AGM 2007-4



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Moved by Laureen Snook and seconded by Myke Hodgins “that the CSLA Members appoint Welch and Co. as CSLA Auditor for 2007.”

Motion carried; 2 abstentions

9. ASLA President

Patrick Caughey, ASLA President thanked the CSLA for the invitation to attend the CSLA AGM and Awards of Excellence presentation and noted the strong link between CSLA and ASLA. He presented a brief report outlining ASLA's activities and areas of focus. Caughey noted that ASLA now has 49 staff and more than 17,000 members.

Continuing education (CE) is a main area of focus and a Task Force, in which CSLA is participating, is seeking to establish the methodology whereby CE credits and programs are reviewed. The goal is to make CE credits more accessible to ASLA and CSLA members.

ASLA is working to make the profession more visible to students and is actively working through the ACE Mentorship Program (Architects, Contractors and Engineers) to increase awareness at the high school level.

Caughey talked about the ASLA Congress 2007 which will be held in San Francisco in October and invited all CSLA members to attend.

10. CSLA President's Closing remarks / Introduction of incoming CSLA President

Sara Gruetzner introduced Myke Hodgins as incoming CSLA President.

11. President-Elect's Report

Hodgins thanked Gruetzner for her guidance and support in the past year. He said that the focus for the coming year was to develop and implement an annual operating plan for the CSLA to carry out initiatives identified in the Strategic Plan. Hodgins noted that these initiatives will be developed over the longer term and he encourages all members to participate in the CSLA and its work. Hodgins indicated that a priority during his term will be to increase revenues and identify new revenue streams for the CSLA. One area Hodgins will be reviewing for potential increase is the proceeds from CSLA Congresses.

12. Announcement of CSLA Election and Introduction of CSLA President Elect

Hodgins said that the 2007 election had two great candidates: Rob Norman of OALA and Cathy Sears of AALA. Both were very well qualified and he thanked them both for standing for election. He announced that Cathy Sears received the majority of votes in the CSLA 2007 election and is therefore the incoming CSLA President-elect.

13. Congress 2008

Robert Murphy presented a brief report on CSLA Congress 2008 which will be held in Quebec City in February, 2008. He noted that the trade show is already sold out and encouraged CSLA members to attend. Murphy informed the membership that 2008 is the 400th anniversary of Quebec City and one of the events to mark this is a project to erect a memorial to Frederick Todd in Battlefield Park on the Plains of Abraham. The AAPQ will participate in this project and invited CSLA to participate as well.

14. Adjournment

MOTION AGM 2007-5

Moved by Ed Veldkamp “that the 2007 Annual General meeting of the CSLA is adjourned.”