

L' Association des architectes paysagistes du Canada

**Annual General Meeting
May 18, 2002**

**Fisheries Museum
Lunenburg Nova Scotia**

Agenda Item	Discussion
1. Call to order	The president, Vincent Asselin, called the 68 th Annual General Meeting of the Canadian Society of Landscape Architects to order and welcomed members and guests.
2. Notice of Meeting	The Executive Director, Fran Pauzé confirmed that the notice of meeting had been sent to all members 60 days prior to the meeting according to the CSLA Bylaws.
3. Introduction of Board, Guests and Others	The Board of Governors and guests of the CSLA were introduced.
4. Establishment of Quorum	The Executive Director confirmed that with proxies held and members present a quorum was established.
5. Approval of 2001 AGM Minutes	Moved by Adrienne Brown and seconded by Jim Floyd moved that the Minutes of the 2001 CSLA AGM be accepted as presented. Motion carried.
6. President's report	<p>The President presented a report outlining some of the highlights of 2001. He explained that the year had been very busy with activities and that the cancellation of the Congress had been a great disappointment but that the event that was created to replace it had been a success.</p> <p>The President noted that the CSLA has been revising its structures in the past few years. Changes must be smooth and in keeping with the CSLA's financial and human resources. Efforts have concentrated on:</p> <ul style="list-style-type: none">▪ Administrative restructuring,▪ Member services,▪ Maintaining and expanding national programs: accreditation, CSLA Awards of Excellence, <i>Landscapes/Paysages</i>, etc.▪ Maintaining and enhancing the national and international

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networks.

The CSLA must redefine some of its objectives and pursue them more aggressively. Financial resources seriously limit the society's ability to act. Under the new Three-Year Plan, previous steps will be reviewed and future ones redefined. Talks and upcoming changes concern the following matters:

New CSLA membership categories,

Seeking new funding sources,

Improving the visibility of the profession through the Professional Awards Program and the national publication *Landscapes/Paysages*.

The CSLA virtually owes its existence to the dedication of numerous members who quietly work behind the scenes.

The President reported that the profession is firmly established, mature and strong. The job market is excellent and job opportunities are increasingly numerous and diversified.

Cary Vollick presented a motion of appreciation to the outgoing president, Vincent Asselin for his efforts. Cary said that Vincent's steady hand guided the association thorough a difficult year.

The President reported on the President-elect's regrettable absence and expressed hope that Andre Schwabenbauer would make a full recovery and be back with us soon.

7. Executive Director's report

The Executive Director, Fran Pauzé, presented a report outlining various activities during the year. She spoke of the continued improvements in communications, the success of the Awards program and Congress 2001.

8. 2001 Financial statements

The Executive Director presented the financial statements included in the 2001 draft Annual Report.

She indicated that the CSLA ended the year in a good position with a small surplus.

Cary Vollick inquired if the CSLA had financial agreements or commitments that extended past the current year, and was assured that there are not any.

He then asked if the CSLA is obliged to carry costs forward over multiple years and if the changes in governance would restrain the CSLA from embarking on new projects.

The president responded that multi-year budgets are being established and that this should permit CSLA to provide for new projects where needed.

The president spoke of the Reserve Fund and the CSLA's goal to replenish it. The purpose of the Reserve Fund was discussed and it

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was identified that one third of the annual operating budget is to be set as a goal to provide CSLA with funds for emergencies. This fund is not to be spent on capital projects. It could however be used to facilitate start-ups of new projects with the proviso that it be repaid.

**Moved by Jim Floyd and seconded by Cam Paterson to accept the 2001 CSLA Financial statements as presented.
Motion carried.**

9. 2002 Budget

The President tabled the 2002 budget and indicated some of the changes that were included.

He indicated the increase in funding for the Professional Awards Program, which has permitted the hiring of a part time administrator thereby diminishing the reliance on volunteers. This will permit the program to evolve.

Cary Vollick asked the status of ACD and was told that it is defunct. He then asked about Communities in Bloom, which was not included in the budget, because the CSLA was not asked to provide support for this. Cary Vollick stated that projects such as Communities in Bloom give CSLA the opportunity to raise the profile of the Association, and to get media attention.

10. Other reports

The President tabled the remaining reports include in the Annual report.

11. Report on election of president-elect

The President informed the members of the election of Colleen Mercer Clarke as President- elect of the CSLA

12. Introduction of President elect

Vincent Asselin introduced the President-elect and announced that Andre Schwabenbauer is now President of CSLA.

13. Adjournment

Moved by Peter Klynstra to adjourn the 2002 Annual General Meeting of the CSLA.